

New Durham Public Library Trustee's Meeting

June 1, 2021 7:00pm

New Durham Public Library

2 Old Bay Road New Durham NH 03855

Members Present: Chairperson William Meyer, Richard Leonard, John Michaud

Others Present: Cathy Allyn, Library Director

Call to Order/ Agenda Review: Chairperson William Meyer called the meeting to order at 7:11 pm.

Public Input: None

Approval of Minutes: May 4, 2021

Motion by Chair Meyer to approve minutes of May 4, 2021, as written; second by John Michaud. The motion carried unanimously.

Financial Report: Mr. Leonard, Treasurer.

Mr. Leonard reported that everything is caught up. The Crystal Rock balance has been rectified.

Motion by Mr. Michaud to accept the financial report, as reported; second by Chair Meyer. The motion carried unanimously.

Board members have signified review and approval of the invoice register by email reply.

Director's Report and Informational Items for May, 2021

Open with limited occupancy starting May 3

Created Instagram account

Lower price for entertainer – Barnstead and Alton libraries also hired him the same day, so there is a reduced performance fee and travel fee

Awarded Summer Readers grant from CLiF – presenter and book give-away; not yet scheduled

Storywalk – met with volunteer at the Meetinghouse and laid out the placement of posts; ordered weather proof box and notebook for patrons to sign

Pergola project – footprint passes septic and leach field muster; Linda has ordered the lumber and expects delivery soon

Get together with Friends – I spoke to them about it; Trustees should probably host

Passes – Wright Museum (thanks to an individual donor), American Independence Museum, Strawberry Banke, NH Boat Museum (through June 31, 2021) and Libby Museum

Grants – NH Humanities and American Rescue Plan Act – to be completed in June

Summer registration set up (online and hard copy) and sent to school; performances will be at the school; will coordinate with summer school, which is new

Will begin phasing out Porch Pick-up

Overlap of new and outgoing director: new director needs to work a minimum of one day in August to be covered by insurance in September. Overlap of two weeks during September is planned for, with outgoing director's last day being September 12, which may be a rain date for proposed program.

Policy: Reopening Following Pandemic, second reading

Motion by Chair Meyer to accept the Reopening Following Pandemic Policy, as written; second by John Michaud. The motion passed unanimously.

Director Search: The Trustees discussed offering the position to a candidate.

Any Other Business: None

Schedule Next Meeting: The Board scheduled its next meeting for August 3, 2021 at the library.

Adjournment:

Motion by Mr. Michaud at 7:58 pm to adjourn; second by Chair Meyer. The motion carried unanimously.

Respectfully submitted,

Cathy Allyn