

New Durham Public Library Trustees' Meeting
November 9, 2020 7:00 pm
New Durham Public Library

Members Present: William Meyer, Richard Leonard (joined remotely at 7:15pm), Patrice Mitchell, John Michaud.

Excused: Lee Newman

Others Present: Cathy Allyn, Library Director.

Call to Order/Agenda Review: Chairperson William Meyer called the meeting to order at 7:11pm.

Public Input: None

Approval of Minutes: October 6, 2020

Motion by John Michaud to approve the minutes of October 6, 2020, as written; second by Patrice Mitchell. A roll call vote was taken. Meyer – aye, Leonard – aye, Mitchell – aye, Michaud- aye. The motion carried unanimously.

Financial Report: Mr. Leonard, Treasurer.

Mr. Leonard stated that the library is up to date on accounts payable. The operating account has \$20,644.27. The Trustee's account has had no new activity and has 10,947.44 in it. The library is under the same account as the Town, but has its own password. Mail from the bank will go directly to the library.

Board members have signified review and approval of the invoice register by email reply.

Motion by Patrice Mitchell to approve the financial report; second by John Michaud. A roll call vote was taken. Michaud-aye, Mitchell-aye, Leonard-aye, Meyers-aye. The motion carried unanimously.

Director's Report and Informational Items: Library Director Cathy Allyn.

for month of October 2020

Finalized Town's purchase of iWave air purifiers for the mini-splits

iWave air purifiers installed

The HEPA 13 air purifier for the office, ordered in September, appears to have been lost; reordered, but expecting a long back order

Humidifiers for office ordered and arrived

Looking into increased bandwidth

Halloween prep

Friends' meeting

Passed on to Town Hall the motion and vote regarding moving ahead with the land swap

CARES NH Humanities grant final report due at the end of the month

Old Business: Budget - Ms. Allyn will forward the link to the Board for the Budget Committee meeting to be held virtually on November 12, 2020.

Furnace - The work on the new furnace is not yet complete but progress is being made.

Reconsideration of motion- The Board agreed to amend the motion of May 5, 2020.

Motion by Chair Meyer to amend the motion of May 5, 2020, to indicate those monies will be saved through operational and administrative expense reductions; second by John Michaud. A roll call vote was taken. Michaud- aye, Mitchell- aye, Leonard- aye, Meyers- aye. The motion carried unanimously.

New Business: Ms. Allyn presented the figures on various plans for increasing the bandwidth for the internet for the library. The E-contract is drawn up for a three-year plan and autopay at \$69.99/month.

Motion by John Michaud to approve the discussed contract; second by Chair Meyer. A roll call vote was taken: Mitchell-aye; Meyer-aye; Leonard-aye; Michaud-aye. The motion carried unanimously.

Schedule Next Meeting:

The Board scheduled its next meeting for January 5, 2020.

Adjournment:

Motion by John Michaud at 7:42 p.m. to adjourn; second by Richard Leonard. A roll call vote was taken. Meyer – aye, Leonard – aye, Mitchell – aye, Michaud – aye. The motion carried unanimously.

Respectfully submitted,
Patrice Mitchell