

New Durham Public Library Trustees' Meeting

March 2, 2021 7:00 pm

New Durham Public Library

Virtual Meeting – Notice Posted Appropriately

Members Present Remotely via Zoom: William Meyer, Richard Leonard, Patrice Mitchell, John Michaud.

Others Present Remotely: Cathy Allyn, Library Director, from 2 Old Bay Rd.

Call to Order/Agenda Review: Chairperson Meyer called the meeting to order at 7:02 pm. Members indicated where they were located: William Meyer, alone, at his home at 51 Main St; Richard Leonard, alone, at his home at 51 Miller Rd; Patrice Mitchell, alone, at her home at 162 Merrymeeting Rd; John Michaud, alone, at his home at 232 South Shore Rd.

Public Input: None

Approval of Minutes: February 2, 2021

Motion by Richard Leonard to approve minutes of February 2, 2021, as written; second by Patrice Mitchell. A roll call vote was taken. Meyer-aye, Leonard-aye, Mitchell-aye, Michaud-aye. The motion carried unanimously.

Financial Report: Mr. Leonard, Treasurer.

Mr. Leonard reported that all bills are paid and up to date. The Trustees Account has \$10,947.44 as of February 26, 2021. The operating account has \$25,786.88 as of February 26, 2021.

Board members have signified review and approval of the invoice register by email reply.

Director's Report and Informational Items for February 2021

Set up Candidates' Night

Set up nutrition classes

Solar grant is not a good fit for us due to the age of our roof; something to look into when a new roof is put on.

Pathfinders books (for middle and high school students) arrived; most of the younger ones have arrived, also

Checks to the Friends for passes has arrived

Audit for 2019 - no adverse opinions regarding the library.

1st amendment audits - amendments to be made and signs to be posted when reopened.

Summer reading program performers for first three weeks are set. I have not heard anything back from the Rotary.

Fuel line in budget - emailed TA Kinmond, suggesting an increase in this line before the budget was approved by the Budget Committee. He indicated monies could be taken from other lines. I emailed back to say I did not want any money taken from our salary or operating funds lines.

Looking into the purchase of a carbon monoxide detector, which can be used to judge air quality for increased coronavirus safety.

Policy: Library Director Cathy Allyn provided the Board with a Social Media Policy for a first reading.

Election: Chairperson Meyer stated that he is running for another term in the upcoming election as a write-in candidate. Lee Newman is also running for another term as a write-in candidate.

Any Other Business: None

Schedule Next Meeting; The Board scheduled its next meeting for April 6, 2021, via Zoom.

Adjournment:

Motion by Richard Leonard at 7:27pm to adjourn; second by Patrice Mitchell. A roll call vote was taken. Meyer-aye, Leonard-aye, Michaud-aye, Mitchell-aye. The motion carried unanimously.

Respectfully submitted,

Patrice Mitchell