**New Durham Public Library Trustees Meeting**

**July 11, 2022**

**New Durham Public Library**

 **6 Main Street New Durham, NH 03855**

*Members present:* William Meyer, John Michaud, Patrice Mitchell, Rachel LaMontagne.

*Others Present:* Caitlin Frost, library director.

*Call to Order/Agenda Review:* Chairperson Meyer called the meeting to order at 4:00 pm.

*Approval of minutes: June* 2022

**Motion made by John Michaud to approve the minutes June 2022, as written; second by Chair Meyer. A roll call vote was taken. Michaud-aye; Meyer-aye; LaMontagne-aye; Mitchell-aye. The motion carried unanimously.**

*Public Hearing for acceptance of ALA and NHCF Grants.*

The ALA grant is a Covid library relief fund of $20,000. It will be spent in the Children’s room for furniture, technology, and after school and home school programming.

The New Hampshire Charitable Foundation is a grant of $10,000 that will be used for computers, tables, and 3 tablets.

Ms. Frost showed the Trustees the invoices for the computers, tables, and tablets. She is waiting on quotes for the printer.

**Motion made by Chair Meyer to accept the grants. Second by Rachel LaMontagne. A roll call vote was taken. Michaud-aye; Mitchell-aye; LaMontagne- aye; Meyer-aye. The motion passed unanimously.**

*Financial Report and Approval.*

The report was presented by Ms. Frost. The operating account stands at $1,973.38 and the Trustees account is $17,953.95.The 2022 six month report generated by the financial manager at Town Hall was reviewed. Ms. Frost and Chair Meyer attended the June budget committee meeting to discuss payment for the furnace installation. Ms. Frost will be attending the Board of Selectmen on July 21 as nothing was resolved.

The invoice register for January to June was signed by the Trustees. The Trustees had previously reviewed invoices via email and approved by reply.

**Motion made by John Michaud to accept the financial report as written; second by Patrice Mitchell. A roll call vote was taken. Michaud-aye; Meyer-aye; LaMontagne-aye; Mitchell-aye. The vote carried unanimously.**

Director’s Report and Informational Items

GRANT UPDATES

ARPA 2

We’ve got our Pop-Up Library and some of the playground equipment! The Pop-Up Library can

be used.

NHCF Tech Grant

See Attached Invoices

ALA Covid Library Relief Grant

See Attached Invoices

Summer Reading

As of July 5:

46 Adults &amp; 56 Kids have signed up for SRP

40+ attended our kickoff event

20+ attended our first Messy Art &amp; Story time

80+ attended the 3 field trips

Library Goal Update

See attached.

We’ve had multiple 30+ days, a 50 person day, and with the field trips hit a 100 person day!

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*Other Business.*

The New Durham Public Library, Trustees and Town Historian developed a Memorandum of Understanding for the New Durham Archives Collection and the New Durham Historical Society to improve the collaboration between the agencies. Full details of the MOUs are located at the library.

**Motion made by Chair Meyer to accept the MOUs as written; second by John Michaud. A roll call vote was taken. Mitchell-aye; Michaud-aye; LaMontagne-aye; Chair Meyer-aye. The motion passed unanimously.**

*Schedule Next Meeting:* September 12, 2022 at 4 pm at the library.

*Adjournment:*

**Motion made by Chair Meyer to adjourn at 4:48 pm; second by Patrice Mitchell. A roll call vote was taken. Michaud-aye; LaMontagne-aye; Meyer-aye; Mitchell-aye. The motion passed unanimously.**

Respectfully submitted,

*Patrice Mitchell*