**New Durham Public Library Trustees Meeting**

**June 6, 2022**

**New Durham Public Library**

**6 Main Street New Durham, NH 03855**

*Members present:* William Meyer, John Michaud, Richard Leonard, Rachel LaMontagne.

*Others Present:* Caitlin Frost, library director and Donna Swett, member of the public.

*Call to Order/Agenda Review:* Chairperson Meyer called the meeting to order at 4:05 pm.

*Approval of minutes:* May 2022

**Motion made by John Michaud to approve the minutes May 2, 2022, as written; second by Richard Leonard. A roll call vote was taken. Michaud-aye; Meyer-aye; LaMontagne-aye; Leonard-aye. The motion carried unanimously.**

*Financial Report and Approval.*

6 Month Budget Review: Discussion included 2022 expenditures by line item.

2022 Budget Updates from Town Hall: Town Hall has requested a quarterly budget. Clarification was made over the differences between the rollover funds and encumbrances.

The Trustees had previously reviewed the invoice register via e-mai land approved by reply.

**Motion made by Chair Meyer to accept the financial report as written; second by John Michaud. A roll call vote was taken. Michaud-aye; Meyer-aye; LaMontagne-aye; Leonard-aye. The vote carried unanimously.**

Director’s Report and Informational Items

**GRANT UPDATES**

***ARPA 2***

Playground Equipment--Everything ordered!

AXIS 360 Pop Up Library—$2000 Books have been purchased, device is being tested

Storytrail—Grant budget no longer supports the cost of posts

***NHCF Tech Grant***

$10,000 has been given to NDPL for computers, iPads, and a printer to support low-income seniors. Tech classes will be hosted and geared to seniors.

***ALA Covid Library Relief Grant***

$20,000 will be given to NDPL for Makerspace and furniture for the kids room to support after school STEM clubs and storytime hour.

\*\*\*We will need to host a public forum to accept grant funds. Possibly at our July meeting?\*\*\*

**Events & Other Programs**

* September: Library Card Sign Up Month
* September: Cook Book Book Club
* October: Edible Book
* November 9th: Alex the Jester (2 shows)
* November/December: Cook Book Book Club
* December: Wreath Making
* December: Christmas Wrapping
* December-March: Adult Winter Reading Challenge
* December: Gingerbread House Making w/Shirley

**Summer Reading**

* Updated Calendar
* We got the CLiF grant, and it will be scheduled
* Donations from local vendors—Gunstock, Golicks, Hannaford, Gibson’s, Fishercats
* Need to purchase Adult SRP Raffle Baskets

**Summer Passes**--Purchased by the Friends

* Wright Museum—opens in May
* McAuliffe-Shepard Discovery Center—shared with Goodwin, has gone out twice
* Squam Lakes—will be shared with Goodwin
* Strawberry Banke
* SEE Science Center—will be shared with Goodwin
* Canterbury Shaker Village
* Libby Museum
* NH Boat Museum

Will use this year to collect data to see how often each pass is used for next year

We’ve had three 30+ patron days and one day where we hit 40!

May 2022 Programming

Children’s / Family Programs

1 Storytime- 3

Homeschool Book Club-10

Adults

Mystery Book Club-9

Book Club-3

Spring Fling- 28

Total Programs-5

Total Attendance-29

May 2022 STATS

Patrons- 766 (383)

Items- 788

eBooks- 268

ILL- 39

Total Circulation- 1095

Average Daily Attendance: 16

*Other Business.*

Friends of the Library: The Friends have sponsored the Story Trail at the New Durham Meetinghouse. Donna Swett made the posts and will so for the Trail to be constructed at the ballfield. The funds will come from the ARPA II grant.

**Motion made by Chair Meyer to commit $200.00 from the grant for the Story Trail at the ballfield; second by Richard Leonard. A roll call vote was taken. Leonard-aye; Michaud-aye; LaMontagne-aye; Chair Meyer-aye. The motion passed unanimously.**

Cleaning Company: Cool Beans Cleaning Company will provide janitorial services for $80.00 per cleaning.

**Motion made by John Michaud to approve Cool Beans services; Second by Richard Leonard. A roll call vote was taken. Leonard-aye; Michaud-aye; Chair Meyer-aye; LaMontagne-aye. The motion passed unanimously.**

*Schedule Next Meeting:* July 11, 2022 at 4 pm at the library.

*Adjournment:*

**Motion made by Chair Meyer to adjourn at 5:25 pm; second by John Michaud. A roll call vote was taken. Michaud-aye; LaMontagne-aye; Meyer-aye; Leonard-aye. The motion passed unanimously.**

Respectfully submitted,

*Patrice Mitchell*