

DRAFT LIBRARY TRUSTEE MINUTES

New Durham Public Library Trustees' Meeting

June 7, 2016 7:00pm

New Durham Public Library

Members Present: Lee Newman, William Meyer, Richard Leonard, William Kendrick

Others Present: Cathy Allyn, Library Director

Call to Order/ Agenda Review: Lee Newman, Trustee Chair, called the meeting to order at 7:07 p.m.

Public Input: There was no input.

Approval of Minutes:

William Meyer made motion to accept Minutes of April 12, 2016, as written, seconded by Richard Leonard, motion carried unanimously.

William Meyer made motion to accept Minutes of May 3, 2016, as written, seconded by William Kendrick, motion carried unanimously.

Financial Report:

Report given by William Meyer, Treasurer. "Operating Account" balance is \$6,379.42 and "Trustees Account" balance is \$8,516.46 period ending May 31, 2016.

Accounts are balanced and reconciled. Trustees signed the invoice register.

Motion made by Richard Leonard to accept Financial Report and seconded by William Meyer. Motion carried unanimously.

Director's Report and Informational Items:

Cathy Allyn reported that May 2016 children's programs continued with **First Steps, Storytime, Kindergarten Kapers, and Cubelets**. Due to low interest in **Cubelets** the program will not be revisited for now. Book bag decorating Party for "**1000 books Before Kindergarten**" program was successful with 22 attending. **GoldieBlox** program scheduled for July.

Adult programs included **Mystery Book Club, ACT, Oil Painting, Pencil Me In, Book Club, Oh,Well! and Raised Bed Gardening** were well attended. Program “Color me Calm” was cancelled due to lack of participation.

May statistics show a drop in attendance compared to May 2015, Ebooks showed an increase over May 2015. Total circulation down slightly compared to May 2015.

Book-Bake and Plant sale scheduled for June 25th 9am-12pm with help from Library Friends.

Installation of HVAC mini-splits to be scheduled.

TDS donated \$500 to fund “Stories Sung in Clay”.

July 13th “Marvelous Marvin” entertainer funding. Motion made by William Meyer to pay \$375 from Trustees Account to pay for Marvelous Marvin if funds not available from programming. Seconded by William Kendrick, motion passed.

Old Business:

SimpliSafe system will be active June 14th per Lee Newman.

Discussion of “Oscar Foss” strategic planning outline will be postponed for this month.

Other action:

Richard Leonard will sponsor the ND Library in the “Paint a Pig” contest (adult category) hosted by the Alton-Barnstead-New Durham Rotary club. Contest is a fundraiser benefiting Meals-On-Wheels. Motion made by William Meyer that trustees sponsor same in the children category for \$75, seconded by William Kendrick, motion carried.

New Business:

Trustees’ Conference sponsored by NH Library Trustees Association on May 18, 2016 was attended by trustees Lee, Joan, Rich, and Bill K.

Non-Public Session: Motion to enter non-public session by Lee Newman at 8:19pm, under RSA 91-A:3 II(c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, and RSA 91-A:3, II (i), consideration of matters relating to the preparation for and the carrying out of emergency functions; second by Richard Leonard. A roll call vote was taken. Newman - aye, Meyer - aye, Leonard - aye, Kendrick - aye.

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Adjournment

Motion made by William Meyer to adjourn at 8:46pm, seconded by Richard Leonard, motion carried.

Respectfully submitted,

Richard Leonard, Secretary