

**New Durham Public Library
Trustees Meeting
Draft Minutes**

New Durham Public Library Trustees Meeting

September 5, 2017

Members Present:

Lee Newman, Laura McCarthy, Rich Leonard, Bill Kendrick

Others Present:

Library Director, Cathy Allyn

Call to Order:

Lee Newman, Chairman called the meeting to order at 7:12 PM

Public Input:

There was no public input

Public Hearing:

Subject; Library Facilities CRF expenditures on Carpeting and Painting of Building

Lee Newman opened the public hearing to discuss the cost and withdrawal of funds from the CRF to pay for the carpeting of the children's area and the office area at 7:13 PM.

There was no public input and the discussion closed at 7:14 PM

At 7:15 PM, Lee Newman opened the public discussion of the expenditure of funds from the Library Facilities CRF to cover the cost of painting the exterior of the Library.

There was no public input.

Lee Newman closed the public hearing at 7:16 PM.

Approval of August 1,2017 Minutes:

Rich Leonard made a motion to accept the minutes as written. Bill Kendrick seconded. There was no discussion. The motion passed unanimously.

Financial Report:

Submitted by Rich Leonard, Treasurer

Trustee's Account- \$10,159.06

Operating Account-\$5,422.30

Rich Leonard stated that the Library received the following installments from the Town:

\$5,000.00 for operations.

\$150.00 from the Friends of the Library.

\$5.00 for a roll of quarters.

All accounts were balanced and reconciled.

Bill Kendrick made a motion to pay the Alton Rotary \$50 for 2 butterflies from the Trustees Account. Lee Newman seconded and the motion passed. These butterflies will be painted by individuals at the Library.

Bill Kendrick made a motion to accept the Financial Report. Lee Newman seconded and the motion passed unanimously.

Director's Report:

Cathy Allyn reported that new bookshelves would be made for the Children's section. We received the Youth Arts Project Grant for \$2,175.00 for the totem project. The Summer Reading Program artwork was sent to the Pease Greeters for military personnel. Approximately 60 dog toys made by the Summer Reading Program participants were sent to the Cocheco Humane Society by John Michaud.

Nichole might only be able to participate in set programs and events such as LEGO and Excel and PowerPoint classes. She is working on a schedule.

Holmes Carpeting replaced the carpet in the Office and the Children's room.

Dave Menard started work on the exterior of the building.

The CLiF founder will do a preschool presentation and book giveaway at the Library on October 16, 2017 and do two presentations at the New Durham School. Books will be available at that time. Cathy will attend the CLiF Rural Libraries Conference in VT on Sept. 15th.

Sheryl's husband is recuperating after emergency triple bypass surgery.

Joan O'Neil donated \$25 to the Library. The check was given to Rich Leonard.

The Children's Room area rug was cleaned.

A survey was completed by Cathy that will help with budgeting. 34 other libraries were included in the survey.

Old Business:

Compliments have been received on the new carpeting and exterior paint

New Business:

It was decided to table the discussion of the Youth Art Project until more up to date information can be gathered. It will be discussed at the October Trustee's Meeting.

Lee made a motion to adjourn at 8:01PM. Rich Leonard seconded. The motion passed unanimously.

Respectfully submitted,

William Kendrick