

New Durham Public Library Trustees' Meeting  
August 7, 2018 7:00pm  
New Durham Public Library

Members Present: William Meyer, Richard Leonard, William Kendrick, Laura McCarthy

Excused Absence: Lee Newman

Others Present: Cathy Allyn, Library Director

*Call to Order:* Chairperson William Meyer called the meeting to order at 7:07 pm.

*Agenda Review:* There were no changes.

*Public Input:* None

*Approval of Minutes:* **Motion by William Kendrick to approve the minutes of June 5, 2018, as written; second by Richard Leonard. The motion carried unanimously.**

*Financial Report:* By Treasurer Richard Leonard. There is (\$11,604.57) in Trustees account and the operating account has (\$6,003.52). He reported that all bills are paid and all is up to date. He provided the Budget Committee with a report that covers up to the end of June. It was stated that we are in good shape. Discussion ensued about the charge card account because the bank didn't reflect the updated information sent. Plans were made to check that the bank has updated the account.

**Motion by William Kendrick to approve the financial report; second by William Meyer. The motion carried unanimously.**

The Trustees signed the Invoice Register.

*Directors Report:* Discussion about the Library key, decision to keep status quo. Library Director Cathy Allyn gave her report for both July and August 2018. We had an update on the drainage and walkway project. William Meyer will be getting in touch with contractor. Everyone eager to have the Story Poles project started and done properly. The Oral History project has begun. Art display of art created by Ukrainian children during the month of July. Cathy reported that the Summer Reading Program was a great success. The final reports for both CLiF and Youth Art Projects grants have been filed. Thanks and recognition goes to all the Library Volunteers this summer for the Summer

Reading Program, as well as the bookcase movers in the Children's Room and Historical Section organizers.

*New Business:* Discussion ensued regarding the professionalism of and amount of time spent by volunteer Wendy Anderson, who served as landscape architect for the Story Poles project.

**Motion by Chair Meyer to purchase a \$100 gift card for Wendy Anderson from the Trustees' Account in recognition of her time and help; second by William Kendrick. The motion carried unanimously.**

*Old Business:* Second Reading of Use of Meeting Facilities policy - **Motion by Rich Leonard to accept the Use of Meeting Facilities policy, with inquiries made regarding specific language; second by Chair Meyer. The motion carried unanimously.**

*Adjournment:* **Motion at 8:07 p.m. by Rich Leonard to adjourn; second by Chair Meyer. The motion carried unanimously.**

Respectfully submitted,

*Laura McCarthy*