

DRAFT LIBRARY TRUSTEE MINUTES

New Durham Public Library Trustees Draft Minutes

New Durham Public Library Trustees' Meeting

May 2, 2017

New Durham Public Library

Members present: Lee Newman, Laura McCarthy, William Kendrick

Also Present: Cathy Allyn, Library Director

Call to Order: Lee Newman called the meeting to order at 7:07 PM

Public Input:

There was no public input.

Approval of Minutes:

Laura McCarthy made a motion to approve the minutes of April 4, 2017, as written. Bill Kendrick seconded. The motion passed.

Financial Report:

Report submitted by Rich Leonard, Treasurer. "Operating Account" balance \$5,097.45 and "Trustees Account" balance \$10,196.56 for period ending April, 24, 2017. Trustees signed the invoice register. A motion was made by Laura McCarthy to approve the report as turned in by Rich Leonard, Treasurer. Bill Kendrick seconded. The motion passed.

Director's Report:

Mrs. Allyn stated that March/ April were wonderful. The overall attendance was up and the various programs were well received.

The library is in the running for a CLiF Grant. If received, the library, school and local daycare would benefit.

The Library Policy III Circulation of Library Materials is to be read by the Trustees, then reviewed at the next meeting.

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Old Business:

Carpeting quotes have been arriving and will be compared.

The front walkway repair comes under the jurisdiction of the town.

New Business:

Lee Newman and Bill Kendrick will conduct Mrs. Allyn's yearly review. The New Hampshire Review form will be used, then turned into the Trustees to be evaluated.

Membership in the New Hampshire Library Trustees Assoc. was discussed. A motion was made by Laura McCarthy to approve. Lee Newman seconded. The motion passed.

Cell phone use and proper protocol for trustees meetings was discussed.

Motion was made to adjourn by Bill Kendrick. Lee Newman seconded. Motion passed and the meeting adjourned at 8:27 PM.

Respectfully Submitted,

William Kendrick, Secretary