**New Durham Public Library Trustees Meeting**

**November 14, 2022**

**New Durham Public Library**

**6 Main Street New Durham, NH 03855**

*Members present:* William Meyer, John Michaud, Patrice Mitchell, Rachel LaMontagne.

*Others Present:* Caitlin Frost, library director.

*Call to Order/Agenda Review:* Chairperson Meyer called the meeting to order at 4:02 pm.

*Approval of minutes:* Approval of the October minutes will happen in the December meeting.

*Financial Report and Approval.*

The Trustees had previously reviewed invoices via email and approved by reply.

Mr. Leonard reported that the Trustee’s Account is $4,857.15 and the Operations Account is 27,399.78. All bills have been paid. The accounts register was initialed by the Trustees.

**Motion made by Chair Meyer to accept the financial report as written; second by John Michaud. A roll call vote was taken. Michaud-aye; Mitchell-aye; LaMontagne-aye; Leonard-aye; Meyer-aye. The vote carried unanimously.**

*Fiscal Year 2023 Budget update:* Mr. Leonard, Ms. Frost, and Mr. Meyer met with the Town Hall administrator and the Financial manager to discuss the 2021 budget. The confusion around this budget was cleared. Expectations on closing future budgets were discussed at this meeting.

The 2023 Budget Meeting will be at the Town Hall on November 16, 2022.

Directors Report and Informational Items

October

**Grant Updates**

**ARPA 2**

Final narrative has been approved.

**NHCF Tech Grant**

Tech classes have started.

**ALA Covid Library Relief Grant for $20,000**

Have spent or encumbered all but $985 of this grant.

Interim Report #1 has been submitted

3D printer and food has arrived

Makerspace has arrived

**New! First Book Grant for $1,000**

Done! Purchased Tonies and Tonieboxes

**NEW! Dollar General Literacy Grant for $4000**

Started buying the books, and I’m having patrons tell me what they want.

Could possibly need additional shelving in the children’s library.

**Winter Program Flyer**

Available at the circulation desk.

*Other Business.*

There was no other business this month.

*Schedule Next Meeting:* December 12, 2022 at 4 pm at the library.

*Adjournment:*

**Motion made by Richard Leonard to adjourn at 4:31 pm; second by John Michaud. A roll call vote was taken. Michaud-aye; LaMontagne-aye; Meyer-aye; Mitchell-aye. The motion passed unanimously.**

Respectfully submitted,

*Patrice Mitchell*