New Durham Public Library Trustees' Meeting
Nov. 5, 2019 7:00 pm
New Durham Public Library

Members Present: John Michaud, Richard Leonard, Lee Newman, and Laura McCarthy.
Others Present: Cathy Allyn, Library Director
Excused Abs. William Meyer.

Call to Order: Acting Chairperson John Michaud called the meeting to order at 7:07 pm

Approval of Minutes: Oct. 1, 2019, as written; Motion made to approve the minutes by, Richard Leonard, 2nd by John Michaud. The motion carried unanimously.

Agenda Review: There were no changes

Public Input: None

Financial Report: Given by treasurer Richard Leonard, All invoices have been paid and everything has been reconciled as of Nov.5. Balances: Trustee Account $11,077.82 and Operating Account $11,861.43. Motion to approve the financial report by: Laura McCarthy; 2nd Lee Newman. The motion carried unanimously.

The Trustees signed the invoice register.

Director's Report and Informational Items: by Library Director Cathy Allyn.

Dealt with the well switch failure and resultant flooded crawlspace; 1,000.00 deductible. The New Durham Fire Department, AAA Well, and ServePro took care of the water and disposal of lost items. Well switch replaced. No bill received from the well company yet.

We have received a couple of estimates for a wall mounted propane heater.

Forward movement on the Rotary grant to be used during the Summer Reading Program. The Friends of the Library have received the $211.00 from past staff member Mara Robertson's Facebook birthday drive.

The Space Needs Survey has been completed. All library programs going well: Move It! Move It!, Fright Site LEGO club, Pumpkin Carving with the Rec Dept. and Halloween Extravaganza are coming up. Tai Chi will be taking a break until January, and yoga may have a break because the instructor will be gone, although another instructor can fill in.

Revamped the budget proposal and wrote overview for the upcoming Budget Committee meeting.

The Friends of the Library to pay for the Spectrum instructor.

A patron paid for a year's membership to the SEE Museum in Manchester.

Next meeting will be January 7, 2020.

Old Business:
The 2nd reading of the Donated Book Policy. Motion made to approve the policy by, Richard Leonard; 2nd Laura McCarthy. The motion carried unanimously.

New Business:
Attend the Budget Committee meeting on Nov. 6, 2019.

We will need to sign a request to Trustees of the Trust Funds for transfer of funds from the Library Technology ETF to the operating budget. Motion to approve the transfer of funds by: John Michaud; 2nd Lee Newman. The motion carried unanimously.

Adjournment: at 8:19 pm .The motion was made by: John Michaud,Second by: Richard Leonard. The motion carried unanimously.

Respectfully Submitted by: Laura McCarthy