Meetinghouse Restoration Grant Sub-Committee

10:00 am, Oct. 16, 2023

New Durham 1772 Meetinghouse

1. Call meeting to order

1. Secretary’s report
	1. Minutes of the9/13/23 & 10/13/23 sub-committee meeting

1. Continuation of the agenda from our 10/13/23 meeting
* Septic
	+ Do we have a timeline on when we will have a design in order to obtain an installation estimate?

* Well - Need installation estimate

* WarrenStreet

* Landscape Architect
	+ Meetinghouse Program - identify components to be included & who is responsible

* Construction Estimate for Phase II, III, & IV
	+ Contact potential contractors for estimates

* [Grant Application Outline - w/ Lettering](https://docs.google.com/document/d/1BcMe5tC1mJw7E8wh-OGdQr3vbrUDrCr6hF0h8cpy8QM/edit?usp=sharing)
	+ document who’s doing what
	+ vote on sections ready to go to BOS for input

Additional Items:

* We need: proof of zoning approval and all necessary permits
* Property appraisal
* Level 2 energy audit report (: • Level 1 – Walk-Through Survey • Level 2 – Energy Survey and Analysis)
* evidence of communication with Eversource regarding the project
* emails in support of project (I can get those from the email list and the survey results)
* audited financial statement (of Town)
* Management Prepared Financial Statements for current Fiscal Year (Balance Sheet, Profit and Loss, Cash Flow)

1. New assignments if any

1. Schedule next Sub-Committee Meeting:
	1. Friday, Oct. 20, 10:00 am, Community Room
	2. Tuesday, Oct. 24
	3. Friday, Oct. 27
	4. Tuesday, Oct. 31
	5. Friday, Nov. 3

1. Adjourn

Bob Bickford, MRC Grant Writing Sub-committee Chair