

Draft 1772 Meetinghouse Restoration Committee minutes 9/13/17

Joint Board of Selectmen and
1772 Meetinghouse Restoration Committee Meeting
Sept. 13, 2017
1772 Meetinghouse Old Bay Road

Members Present: George Gale, Cathy Allyn, Clayton Randall

Absent: Bob Craycraft (excused)

Call to Order – BOS Chairperson David Swenson called the meeting to order at 10:35 a.m.

1772 Meetinghouse Restoration Committee chairperson George Gale provided Selectmen Swenson, Cecile Chase, and Rod Doherty and Town Administrator Scott Kinmond with binders containing documentation regarding the Meetinghouse, including the stewardship plan, Arron Sturgis' drawings, the committee's charge, and the Historic Building Assessment.

George led the site walk, concentrating on areas representing maintenance and improvement items, saying that most were low cost with high impact. He said a discussion of design issues could follow.

1. Access driveway – in terrible shape. Needs gravel on the south (east) side and on the north side, low lying area should be filled in to provide additional parking.
2. Hilltop – requires grading, so needs to be put out to bid.
3. Electrical temp panel – needs 2nd ground rod to complete installation
4. Power lines – the electrical company has an easement to be on the Meetinghouse side of the road.
5. Stone wall – needs to be shortened for safety. George suggested utilizing the Highway Department; TA Kinmond suggested Tom Ahern could move the stones when he does the foundation, via a change order.
6. Rock piles – both piles need to be moved; the stones originally in the foundation will be kept. George asked if the Highway Department could be utilized.
7. Trees behind Meetinghouse – dead trees need to be removed, along with pines that are damaging the roof. George asked if the item could be put out to bid.
8. Town cemetery – needs proper maintenance
9. Sign over front door – inaccurate, so needs removal
10. Front steps – need properly sized granite steps, as people have fallen in the past. George asked that the Board approve replacement as part of foundation work. He said there are stones in the gravel pit that could be used, if the Highway Dept. would bring them over. Cecile Chase brought up the need for handrails.
11. Locks – George suggested the locks be re-keyed, since it has not been done in 30 years.

ADA access was discussed. George suggested widening the access on the east side, along with peeling back the stonewall, and filling in the front corner with gravel. A ramp with two landings could be installed on the rear of the building with a 1:12 slope.

George indicated that the area to the east of the building has naturally sloped seating possibilities, and could serve as a natural amphitheater with an outdoor stage. With minimal annual cutting and mowing, the slope would return to grass within a few years.

Bathroom and kitchen facilities will need to be housed in a separate structure. TA Kinmond suggested getting an architect to draw conceptual plans.

Selectwoman Chase asked if the items could be prioritized. George said these maintenance items should be addressed before the foundation work is done. He said we should go out to bid for the framing now, as the competent vendors are booked a year or two in advance. TA Kinmond said Arron Sturgis's work could be used to develop an RFP.

Selectman Doherty asked for a list of things to be done and when. Selectman Swenson asked that the list be available for the Board's next meeting.

Motion by David Swenson at 12:00 p.m. to adjourn; second by Selectwoman Chase. The motion carried unanimously.

Respectfully submitted,
Cathy L. Allyn