

1772 Meetinghouse Restoration Committee
Meeting Minutes
May 19, 2016
6:30 PM
New Durham Public Library

Present: Cathy Allyn, George Gale, Clayton Randall, Janis Anthes

Excused: Patty Tollner (awaiting attendance via telephone), Bob Craycraft

In attendance as residents: David Bickford, Gregory Anthes, David Swenson

Call to order

Cathy Allyn called to order the regular meeting at 6:34 pm on May 19, 2016 at the Library.

I. Approval of minutes from May 5, 2016 – Clayton Randall moved to approve, seconded by Janis Anthes, motion carried – minutes approved.

II. Status of Action Items

- * Assessment Grant – Cathy reported that she had not received any ideas from the Committee.

- * Fundraisers –

- * Display table at the May 28th Community Sale for the ND Charitable Fund – discussion re: the display board and having items at the table. Clayton and Sue Randall will be there so they can man the table. Cathy will make a sign-up list of things that interested people can do and she will register the table. One thing would be to ask people to help with selling the concessions at Bingo.

- * Selling Concessions at Bingo – Patty and Jim Tollner will provide the concessions.

- *Yoga – no report.

- *Barbershop Group Concert – no report.

* Historical Contacts –

* Preservation Program at Plymouth State University – Cathy reported that she forwarded her email to Plymouth to Bob so he could continue the conversation with them. Knowing that professors are very busy at this time of the school year, Bob decided to wait a couple of weeks before sending out an email to Dr. Yap.

* State of NH Register of Historical Places – Jan reported that she had done some research about the process. She asked where she could find the documentation of the process of getting the Meetinghouse placed on the National Register of Historic Places. She will check at the Town Hall and call Cathy Orlowicz, Town Historian.

III. Preservation Plan Review – Cathy summarized the process:

* First write the assessment grant – she spoke with the people at LCHIP to see if our ideas matched theirs for getting a detailed plan including how to repair/replace the framing so that we can hand it to a contractor to quote with no misunderstandings. Cathy wants to move quickly re: this grant application and George stated that he was half finished with the application. George stated that the application needs a budget which should come from a contractor. A discussion about who should do what on the grant application ensued – it was decided that Jan should try to answer the questions in Section F: 1-8 and send them to Cathy by Monday, May 23, 2016. She will review the grant application and email it to the Preservation Alliance when it is complete.

* Contact Steve Bedard to clarify what he was offering in the email conversation with David Bickford that was sent to the Committee – Cathy had called him to attend this meeting, but he had other plans. Clayton had talked with him last Saturday re: the roof beam construction and he had said that he was going to do a plan based on Steve Fifield's assessment of the roof. There was discussion about having Steve Bedard come to a meeting. It was decided to

have Scott Kinmond, Town Administrator, contact him to schedule him to attend a combined meeting of the Committee and the Board of Selectmen (BoS).

* This led to a discussion re: the BoS's role and the Committee's role regarding the Preservation Plan. David Bickford read the Committee charter which states that the Committee is a BoS committee and thus reports to the BoS. Cathy read an email statement from Patty re: defining the roles and responsibilities of both the Committee and the BoS for this project. The Committee expressed a desire to meet with the BoS regarding this subject.

* Jan reported that she had contacted ND Fire Chief Varney re: questions about fire codes and handicapped accessibility. He reported that if the occupancy is 50 or below, then the building would only need to have two egresses in case of fire. If the occupancy is 51 or greater, then more extensive fire codes would apply such as exit signs, fire alarm pull boxes, and push handles on the doors. So, Jan was recommending that the occupancy be kept at 50 or less so that the more intrusive fire equipment would not be needed in the building. She also had researched the Americans with Disabilities Act to determine what accommodations would be required. There is a section of the act that refers to historic buildings and the only requirements are for a wheelchair accessible door with a ramp and handicapped parking. Therefore, she recommended that the back door from the 1970's be kept as the second egress and that a permanent ramp could be built at that door and handicapped parking could be located within a few feet of that door. There was discussion that Jan was looking way too far into the future, but, she stated that these decisions need to be made by the Committee before the assessment plan is completed so that these features are included in the plan.

IV. New Business

* Posting of the Meeting Notices – David Bickford gave advice on how the meeting notices are to be posted. Cathy pointed out that the Selectmen's meetings have not been posted according to what he was telling the Committee. Cathy will send the meeting notice

including the location of the meeting and the agenda to Town Hall staff to post.

V. Adjournment

Clayton Randall made a motion to adjourn, George Gale seconded the motion. The motion passed. The meeting was adjourned at 7:49pm.

Minutes submitted by: Janis Anthes

1772 MEETINGHOUSE RESTORATION COMMITTEE

SEPTEMBER 28, 2011

NEW DURHAM PUBLIC LIBRARY

6:30 p.m.

AGENDA

Call to Order

LCHIP Grant

Downed Trees

Roof Options

CIP Meeting

DAR Meeting

Any Other Business

Cathy Allyn, chair

1772 MEETINGHOUSE RESTORATION COMMITTEE
SEPTEMBER 28, 2011
NEW DURHAM PUBLIC LIBRARY
6:30 p.m.

Present: Cathy Allyn, Mary McHale, Bob Craycraft (on speakerphone)

Also present: George Gale

Call to Order – Chair Cathy Allyn called the meeting to order at 6:30 p.m.

Site Walk – Chair Allyn reported on the site walk with Amy Dixon, and that Ms. Dixon had emailed to indicate the 1772 Meetinghouse might be a good candidate for a Moose Plate grant through the NH Division of Historical Resources.

LCHIP Grant – Mary McHale reported that she did not file an application for the grant, as there are insufficient matching funds in the CRF account.

Downed Trees – The fallen trees on the 1772 Meetinghouse grounds are on the highway department's list to deal with.

Roof Options – The Committee discussed ways to finance roof replacement. Chair Allyn said she'd asked Ernie Vachon to go through Phase II of the HSR and separate it into smaller, less expensive sections.

CIP Meeting – The Committee discussed how much money to request from the CIP during the budgeting process. Ms. McHale said she would present, as she would be in attendance.

DAR Meeting – Chair Allyn said she'd been contacted by the local Chapter of the DAR and that the group wished to hold its meeting at the 1772 Meetinghouse on Oct. 8, 2011. The committee expressed its pleasure at the building's use and the chance for some publicity. Chair Allyn said the DAR chair would take a picture for The Baysider.

Membership – Chair Allyn said she'd spoken with Stephanie Mackenzie about possible new members. She said she would call Susan Raslavicus to see if she might be interested.

Adjournment – The meeting adjourned at 7:45 p.m. Motion McHale, second, Craycraft.

Respectfully submitted,
Cathy Allyn

1772 MEETINGHOUSE RESTORATION COMMITTEE
MEETING

SATURDAY, OCT. 16, 2010

1:00 P.M.

NEW DURHAM PUBLIC LIBRARY

Members Present: Cathy Allyn, Mary McHale, Bob Craycraft (on speakerphone)

Others Present: No member of the public was in attendance.

CALL TO ORDER – Chair Allyn called the meeting to order at 1:00 p.m.

VACANCY RECOMMENDATION – The committee discussed the resignation of Cathy Orlowicz from the committee, and the fact that previous committee chair George Gale had submitted a letter to the Board of Selectmen indicating his interest on serving on the committee. Members voted unanimously to have Chair Allyn pass on the committee's recommendation at the Board's next meeting that the Selectmen appoint Mr. Gale to the committee.

ANY OTHER BUSINESS – No other matter was discussed.

ADJOURNMENT – Motion by Mary McHale at 1:04 p.m. to adjourn; second by Bob Craycraft. 3-0.

1772 MEETINGHOUSE RESTORATION COMMITTEE
MEETING
February 27, 2012
7:00 P.M.
NEW DURHAM PUBLIC LIBRARY

Members Present: Cathy Allyn, Ann Kelley, Bob Craycraft

Others Present: George Gale

Call to Order – Chair Cathy Allyn called the meeting to order at 7:00 p.m. She said she would take the minutes of this meeting and future meetings.

Welcome New Member – The Committee expressed its gratitude to Ann Kelley for being willing to serve. Ms. Kelley recounted her family's hard work on the building during her son's Eagle Scout project.

250th Celebration – The Committee discussed possible involvement, and decided to host tours of the 1772 Meetinghouse in the morning and have an informational booth at the ballfields. Ms. Kelley said she could enlist her son and daughter-in-law to help with a professional looking informational sign. The Committee decided against having a float in the parade, as all members are too busy. Members agreed to meet again before the event, although timing would be difficult as Chair Allyn was going to be in CA, and Ms. Kelley, in France up until a few days before July 28.

Any Other Business – The Committee discussed the vacancy on the committee. Chair Allyn reported that the person contacted never responded.

Chair Allyn expressed regret that the Budget Committee is recommending an amount for the CRF much lower than that put forward by the CIP Committee. She said she wrote a rationale for funds (i.e. – monies need to be in the coffers to indicate to lending sources that the Town is behind restoration, or to qualify for matching grants) and passed it out to the BC to no avail. Members agreed that support from the Town might be more forthcoming if the Budget Committee and Selectmen came to the building, where the Committee could explain what needed to be done and what the committee was trying to accomplish.

Adjournment – The meeting adjourned around 8:15 p.m.
Respectfully submitted,
Cathy Allyn

Accurate notes of this meeting are in New York State and will be added to this version of the minutes upon recovery of same.