1772 MEETINGHOUSE RESTORATION COMMITTEE

MEETING

Nov. 10, 2021 6:00 p.m.

Community Room New Durham, NH

Members attending: Robert Bickford, Robin Bickford (remotely), Ellen Phillips, Jon Mouradian, and Clayton Randall

Absent: Cathy Allyn (excused), Heather Freeman (excused)

Others attending: Stefanie King, George Gale

*Call to Order*: Vice-chairperson Bob Bickford called the meeting to order at 6:01 p.m.

*Approval of Minutes:*

**Motion by Ellen Phillips to approve the minutes of October 27, 2021, as written; second by Clayton Randall. The motion carried unanimously.**

*Updates:*

Vice-chair Bickford began reading the notes sent by Chair Cathy Allyn, who was unable to attend. He stopped reading after the section on the preservation consultant.

Discussion ensued regarding Jon Moradian writing a letter to Arron Sturgis, and he and Mr. Randall delivering it in person. The committee agreed by consensus to this plan.

Discussion ensued regarding the thank you letter to donors. Stefanie King offered to take the letter and rewrite it. The committee unanimously decided the current letter would be sent to people who have donated or do donate before our next meeting and Stefanie’s rewrite will be voted on at the December meeting.

**Motion by Jon Mouradian to change the amount needed to be raised for Phase II in the thank-you letter to $150,000; second by Ellen Phillips. The motion carried unanimously.**

*Financial Report:*

Ms. Phillips presented the October 2021 Meetinghouse Finance report. As of 11-1-2021, there is $129.00 left in our committee budget. The committee agreed to purchase two rolls of forever stamps for $45 each, and the cost of the table at $25 for the holiday fair will be deducted, leaving the amount remaining in the budget at the end of the year at $14.00.

Discussion ensued regarding writing a warrant article, after discussing with both the BOS and Budget Committee on an amount those bodies would support.

*Walkway:*

Mr. Mouradian explained the plan for the walkway. He is making a drawing for LCHIP to ensure we are allowed to incorporate it as part of the Meetinghouse grounds.

*Feasibility Study:*

Discussion ensued regarding where the money for the feasibility study can come from. The committee agreed that taking $2,500 from the non-lapsing fund and only $2,000 from our CRF is the best plan.

**Motion by ? to take $2,500 from our non-lapsing account and $2,000 from our CRF to provide matching funds for the Feasibility Study; second by Clayton Randall**. **The motion carried unanimously.**

*Brochures:*

Ms. King volunteered to work on a brochure for the Meetinghouse. She will bring a draft to the December meeting for the committee to review.

*Holiday Craft Fair:*

There was a discussion of the Holiday Craft Fair table. Ms. Phillips asked for help for set up, manning the table and breakdown. Robin Bickford offered to help during the 9-2 hours that the fair is open. Mr. Mourdian and Mr. Randall (?) offered to help with setup and breakdown. Ms. Phillips will arrive at 8 to set up and stay until noon or until help arrives.

Mr. Mouradian distributed the note cards to be packaged for the fair. The committee agreed unanimously to sell them for: 10 cards for $20, two for $5, or $3 each. Discussion ensued regarding how Mr. Mouradian will be paid for his up front costs. He prefers to wait until there is enough in the non-lapsing fund (not counting the $2,500 towards the matching grant), to receive his reimbursement. Committee thanked Mr. Mouradian and agreed to reimburse him in that manner. He gave Ms. Phillips an invoice for $750, which is a partial cost.

*Next Meeting:*

Mr. Mouradian suggested we put a review of the town charge for the committee, considering our forming a 501(c)(3), on the next agenda and plan a meeting with the BOS to discuss it. Next meeting is scheduled for Wednesday, December 8, 2021 at 6:00 p.m. Location to be announced.

*Adjournment:*

**Motion by Jon Mourdian at 8:30 p.m. to adjourn; second by Bob Bickford. The motion carried unanimously.**

Respectfully submitted,

*Ellen Phillips, Substitute Secretary of the 1772 Meetinghouse Restoration Committee*