

1772 Meetinghouse Restoration Committee  
Sub-Committee: CDFA grant application  
Meeting Minutes for July 7, 2023  
Approved July 14, 2023

Members present: Ellen Phillips, Cathy Allyn, Sue Randall, Bob Bickford (via phone)

Guests present: none

Call to Order

The meeting was called to order by Bob Bickford at 10:34 am.

Approval of Minutes

**Motion to accept minutes of June 29, 2023 as written (C. Allyn/E. Phillips). Roll call of vote: E. Phillips-yes, C. Allyn-yes, S. Randall-yes, B. Bickford-yes. Motion approved.**

Board of Selectmen vision statement (see statement at end of this document)

- on the BOS agenda for July 11, 2023 meeting
- revision and discussion
  - does it cover all groups who would use it?
  - what does wording “open regularly” mean?
    - Should we parrot the language used in the application?

**Motion to accept the document as revised (C. Allyn/E. Phillips) Roll call of vote: E. Phillips-yes, C. Allyn-yes, S. Randall-yes, B. Bickford-yes. Motion approved.**

Review assignments

ELLEN

working on section 5

- Cathy will help
- will also work on section 5c

CATHY

Ron Gehl, Environmental Engineer

- recommended solar array, not geo-thermal
  - 8KW sytem
  - approximately 640 sf of panel space

- tied into grid
- would run heat pump, lights, small kitchen
  - get cold climate heat pump with radiant heat
  - would need 40 gallon tank
- insulate ceiling – leave walls “as is”
  - seal around windows, doors, and any cracks in walls

Ron is willing to evaluate any proposals and meet with ReVision

#### Megan Gross

- not really able to help us
- recommended Strawberry Banke or American Independence for guidance
- access list of briefs on preservation guidelines
  - these could be cited in application
  - this may remove need for preservationist

#### application

- working on executive summary, timeline and readiness

#### BOB

- Section 4 – maps, property
- draft Smart goals
  - outcomes and measures

#### SUE

##### composting toilet

- Nutrient Network
  - a non-profit that provides planning and implementation services for these systems
  - initial consultation assesses critical elements that determine sizing and capacity needs
  - cost is \$175
    - ☒ this is credited toward future installation/construction labor

##### question about gray water disposal

- could we use a dry well?
  - Bob stated that only a non-pressurized system that is gravity fed can go into a dry well. Our system would not meet this requirement.

regular septic plan

- Ellen noted the cost is \$1800
- possible local contact: Ironwill
  - no, they are already doing the Boodey Farmstead

architect

- approach Sheldon Rogers
  - is he licensed?
  - we need conceptual plans for kitchen design
    - enough detail for estimates on heating system, etc.

### Old Business

Discussion of roof repair

- apply for LCHIP grant next year
  - they are requiring an updated Historic Structure Report before we can apply for grants again
- current tarps should last 2 more years, since they are heavier
  - ask Town Administrator what life expectancy is
  - ask for visual inspection
- Bob – cost of sacrificial shingle roof is \$16,000+
- in fall – request remaining funds to complete repairs
  - can always withdraw if we receive grant

### Other Business

NH Preservation Alliance

Sue and Marc DeCoff will meet with Andrew Cushing for site visit on July 11, 2023  
some time around noon to 1 pm.

### Adjournment

**Motion to adjourn at 12:01 pm. (C. Allyn/ E. Phillips) E. Phillips-yes, C. Allyn-yes, B. Bickford-yes, S. Randall-yes. Motion carried.**

Respectfully submitted,  
Susan Randall, Secretary

Next meeting: July 14, 2023 at 10:00 am at Town Hall

Rolling list of action

Ellen

check with TA about life expectancy of roof tarps and visual inspection

Cathy

Work with Ellen on Section 5, Timeline and Readiness, meet with Steve Kelley contractor

Sue

Meet with Andrew Cushing from NH Preservation Alliance for site visit  
contact Peter Cook for recommendations  
contact Sheldon Rogers for architect plans

Bob

Smart goals, maps and property

Statement to be presented at BOS meeting on July 11, 2023

The Meetinghouse Restoration Committee would like to make the following proposal to the New Durham Selectboard so as to give clear direction from the Board to the Restoration Committee as to the direction of the Restoration Committee's work. We would request that the Selectboard vote on the goal of the Restoration Committee. The goal of the New Durham 1772 Meetinghouse Restoration Committee is to restore the Meetinghouse so that it can once again be used as a community resource, open regularly, where meetings, and other gatherings, can once again be held while adhering to the current building and life safety requirements.

When completed, the Meetinghouse would: (check application for wording)

- Be available for official town activities as a first priority.
- Be available to local non-profit organizations to hold their activities.
- Be available to others for the events and activities that are within the capacity and scope of use of the Meetinghouse.
  - Fee Schedule to be developed.
- Include an addition to the rear of the Meetinghouse with a restroom, kitchenette and mechanical room for utilities.
- Include other supporting items to meet the goal of restoring the Meetinghouse.