

1772 Meetinghouse Restoration Committee  
Meeting Minutes for October 17, 2022  
Approved 11/7/22

Members present: Clayton Randall, Robin Bickford, Bob Bickford, Ellen Phillips

Guests present: David Bickford, Cathy Allen, Greg Anthes, Janis Anthes,  
Nicole Zoltko (Town Administrator) and Marc DeCoff (Board of  
Selectmen), Dot Veisel (Board of Selectmen), Susan Randall

Call to Order

The meeting was called to order by Vice-Chair Bob Bickford at approximately 6:33 pm.

Approval of Minutes

Correction to the minutes of September 19, 2022: Change ND to Ms. before Cathy Allyn's name under Public Input.

Motion to accept minutes as amended. (Randall/Bickford) Unanimous

New Business

- Election of Officers
  - Chair and Treasurer - Ellen Phillips until June, 2023 (B. Bickford/Randall) Unanimous
  - Secretary – Susan Randall until December 2022 (Phillips/R. Bickford) Unanimous
- Treasurers report
  - \$24,625.00 in checking
    - additional check received for \$150 and \$272 from clothing shed, not yet deposited
    - Cathy Allyn noted that David Allyn has offered to help Treasurer if needed.
- Discussion of new members
  - people with building experience are needed
  - could be a committee member, consultant, or Friend of the Meetinghouse
  - physical workers are needed
- New Durham Craft Fair
  - motion to reserve a table (B. Bickford/Randall) Unanimous

## Old Business

- 501C3
  - Ellen's son-in-law is a CPA – can help in 2-3 months
  - Nicole Zoltko can help if needed
  - by-laws work is almost done
  - should revisit list of officers
  - Question: are Selectmen on board with this?
  - Nicole: 501C3 has nothing to do with the Town; creates a separate group
  - once done, Meetinghouse projects would be eligible for federal grants
- Expendable trust fund
  - needs to be placed on the warrant by the Selectmen
- Historic district
  - first step – apply for certified local government status
    - this is the job of the Selectmen – they should take the lead to apply
    - due by March
    - needs to be placed on warrant
  - this would open up things that would be helpful
- 250<sup>th</sup> Heritage Donations plaques
  - vendor – Phillip at Pep's Trophies in Rochester – view at [www.airflight.com](http://www.airflight.com)
  - to be placed in Meetinghouse
  - different plaques for different levels of donations
    - platinum - \$1000+
    - gold - \$500-\$1000
    - silver - \$1-\$499
  - should there be one large or several smaller plaques?
  - Materials and design – walnut ?– scalloped edge or rectangular?

Discussion followed, but no vote was taken to move this forward.

- fundraising
  - memorial stones
    - need to plan official kick-off – people are asking about it
    - Mark McFadden is helping with flyers
    - Bob – designed so area can be expanded over time
  - Shingle at a Time

- no information at this time
- solicitation for donations
  - November newsletter brought in most donations
- clothing shed
  - Per Clayton Randall; Jon Mouradian will continue to help for a while, but feels the Town should bear the responsibility; it requires many hours to oversee.

### Other Business

Discussion of the committee's charge relating to fundraising. Greg and Janis Anthes felt that fundraising was not in the committee's charge. Bob Bickford and Ellen Phillips disagreed, saying that the Selectmen had made it clear that it was the committee's job to conduct fundraisers. Greg Anthes indicated that if it was him, he would be targeting people for donations in the range of \$10,000, but he did not want to work on it with this committee.

Recent actions by the Board of Selectmen have upset townspeople; some are backing out of their commitment to purchase a memorial stone and are asking for a refund. Committee members should talk to them and try to keep the momentum going.

Clayton Randall asked if there was an emergency fund. Nicole Zoltko, Town Administrator said there is not; to access funds for an emergency needs approval from various people.

David Bickford stated that meetings should be in a room that is ADA accessible. Nicole Zoltko, Town Administrator, responded that she had asked the Town's Department of Public Works if the rear steps could be changed to a ramp and they said yes.

Next meeting November 7, 2022 at 6:30 pm at town library.

### Adjournment

Motion to adjourn at 7:35 pm (B. Bickford/Randall) Unanimous

Respectfully submitted,  
Susan Randall

### Rolling list of action

- before next meeting - send members previously gathered information on 501C3

- reserve table at New Durham Craft Fair

#### Future agenda items

- November – craft fair table
- 501C3 – work on by-laws, slate of officers
- historic district – review action needed to apply for certified local government status – contact BOS if necessary
- plaques – final determination and report to BOS
- kick-off for memorial stones fundraiser
- plan events for 2023