

1772 Meetinghouse Restoration Committee
Sub-Committee: CDFA grant application
Meeting Minutes for August 16, 2023
Approved September 8, 2023

Members present: Ellen Phillips, Cathy Allyn, Sue Randall, Bob Bickford (via Zoom)

Public present: George Gale

Call to Order

The meeting was called to order by Bob Bickford at 4:14 pm.

Approval of Minutes

There were no corrections.

Motion to accept minutes of July 26, 2023 as written. (C. Allyn/E. Phillips)

Roll call: B. Bickford-yes, E. Phillips-yes, C. Allyn-yes, S. Randall-yes. Motion approved.

Discussion

Cathy

- septic system
 - need estimate for state approved plan
 - asked Stephanie Richard for recommendation for contractor

Sue

- timber framer
 - Bob - find contact for Drew Williams via Timber Framers group
- Peter Cook
 - on board of Col. Wentworth House in Rollinsford
 - willing to speak to MRC about ways to fundraise

Ellen

- Terry Jarvis on Board of Community Action Partners (CAP)
 - will as how many meetings per month
- CIP committee
 - different permits need for open flame

Assignment review

ELLEN

- contact with Middleton
 - working on connecting with them in September
 - go for public input or agenda item
- meeting with Recreation Director
 - Celeste: Does not want to compete with other Town organizations for grants.
- Cathy Orlowicz
 - communicated with her about DHR position on approval

CATHY

shared section 106 review feedback via email to committee members

SUE

- contacted Rodney Rowland at Strawberry Banke
 - nothing helpful received yet
- checked with Town Hall for wetlands map
 - none found - MRC will need to contact surveyor

BOB

BOS meeting with Jonathan Halle from WarrenStreet Coop architectural firm scheduled for Aug, 2023 at 4:30 pm. (via Zoom)

BOS meeting on August 8, 2023

- Bob reviewed the information from first meeting with WarrenStreet Coop
 - sealed bids
 - QBS process
 - Board was interested - wanted more information on this
 - project manager
 - they would handle the bidding process
 - section 5
 - looked good
 - Board would like outline of application (Appendix A)
 - WarrenStreet is experienced with historic projects
 - recommended Revision Energy (we are already working with them)
- public input
 - plan for mid or late October
 - Monday or Saturday afternoon

- hold public forum
- MRC must advertise it
- hold in Community Room

BOS stated that the Meetinghouse would be charged standard fees for any permits, etc. needed from the Town.

Ellen Phillips questioned whether we should disband the grant sub-committee and have the full committee work on the application.

Motion to adjourn at 5:11 pm. (C. Allyn/E. Phillips) Roll call: B. Bickford-yes, E. Phillips-yes, C. Allyn-yes, S. Randall-yes. Motion approved.

Respectfully submitted,
Sue Randall, Secretary

Future meeting schedule:
9/8/23, 9/15, 10/6 @10:00 am

Action list

BOB

- share grant application, Appendix A with Board
- attend BOS meeting on 8/22/23
- continue work on goals and outcomes and measures

ELLEN

- contact Middleton about interest in using our meeting space

CATHY

- procure written confirmation from NH Division of Historical Resources excusing us from Project Review (Section 106)

SUE

- continue talks begun by C. Allyn with landscape architect
- continue work on historical significance section
- continue contact with Strawberry Banke

ALL

- send hours to Bob for entry into spreadsheet or enter into spreadsheet directly
- ideas for groups using building
- send notes from tradespeople to Bob or enter into spreadsheet