

1772 Meetinghouse Restoration Committee
Sub-Committee: CDFA grant application
Meeting Minutes for October 20, 2023
Approved October 24, 2023

Members present: Ellen Phillips, Cathy Allyn, Sue Randall, Bob Bickford
Public present: none

Call to Order

The meeting was called to order by Bob Bickford at 10:16 am.

Approval of Minutes

Motion to approve minutes of September 15, 20223 as amended. (B. Bickford/C. Allyn) Approved unanimously.

Motion to approve minutes of September 17, 20223 as presented. (C. Allyn/B. Bickford) Approved unanimously.

Motion to approve minutes of October 13, 20223 as amended. (C. Allyn/B. Bickford) Approved unanimously.

Agenda Items

septic

- timeline for plans?
 - needed for installation estimate
 - rough estimate is \$25,000 for “worse case” scenario

landscaping

- we need an estimate for the whole plan
- Wendy can contact Sheldon Rogers for any needed information
 - WSC has not received the signed PO from the Town
 - they will not proceed without it
 - Wendy needs the plans
- Cathy is waiting for a meeting date from Wendy to share maps, etc.
 - also share goal approved by BOS
- line items
 - well location
 - septic location
 - size of addition = 16' x 20'
 - parking in field
 - 75-100 people = ?? cars

- driveway graded
- buffer from vernal pool
- location of cemetery and pound

estimate for Phases 2, 3, 4

- Sue will contact Arron Sturgis
 - is he able to do all phases?
 - is there a cost for an estimate?
 - can he provide a letter of commitment for the time frame?
- current info on timeline
 - project start date is April, 2024 (or within 6 months of grant award)
 - project completion date is August, 2025
- Phase 4 estimate from Steve = \$160,000
- Phase 4 estimate from WarrenStreet Coop = \$150,000

permitting

- compliance report (required by Fed. Gov't)
 - asks about permits needed
 - Chris M. at CDFA - grant says "if applicable"
- Bob will meet Code Enforcement Officer on Tuesday, 10/24
 - will also ask about list of contractors
- Bob will also check with Planning Board

CDFA meeting on grant - November 1, 2023 at 10 am.

- sent them our list of questions ahead of time

public input meeting - Monday, October 23, 2023, 6:30 pm at the Library

Cecile Chase (acting TA) has secured permission for us to record the meeting. Everything should be set up when we arrive.

Committee reviewed slide presentation. Bob will present. Based on ETF and CRF the most we can request is \$667,000. (15% match is needed)

risk assessment

- ratings
 - less than 3 sources with similar objectives= low risk
 - 3+ sources with similar objectives = moderate risk
 - 3+ sources with different objectives = high risk
- our sources of income over the year
 - Town appropriations

- clothing shed
- events and donations

well

- we still need to locate a well driller
 - worst-case scenario cost is \$25,000

electric

- moving poles closer to road
 - TDS will need to give estimate also
- energy audit
 - waiting for site visit to be scheduled
 - Bob will contact Scott (energy guy) at CDFA
 - do we really need energy audit?
 - application says audit or plan
- Eversource
 - do they award \$ for energy projects?

new application

- some new information is needed
 - spreadsheet of activities for use
 - Ellen will work with Celeste on this

We need a letter from the Town, committing to using the building for meetings, etc.
Ellen will request this.

Motion to adjourn at 12:00 pm. (C. Allyn/B. Bickford) Motion passed unanimously.

Respectfully submitted,
Susan Randall, Secretary
Meetinghouse Restoration Committee

Future meetings: 10/24/23, 10/27/23
Time: 10am - noon
Location: Community Room at Fire Station

ACTION LIST

Ellen

- letter of commitment from BOS for meetings, etc.
- letter from BOS about \$20,000 appropriation on warrant
- spreadsheet of activities with Celeste

Sue

- ask TA for permission to record public input meeting
- take notes on public feedback
- contact Arron Sturgis for possible estimate for Phase 2, 3, 4

Bob

- check with CEO - do we need to go through ZBA/Planning Board for site work?

Cathy

- provide maps for landscape architect