

1772 Meetinghouse Restoration Committee
Sub-Committee: CDFA grant application
Meeting Minutes for September 17, 2023
Approved October 20, 2023

Members present: Ellen Phillips, Cathy Allyn, Sue Randall, Bob Bickford (via Zoom)

Public present: None

Call to Order

The meeting was called to order by Bob Bickford at 6:20 pm.

Approval of Minutes

No minutes were presented.

The purpose of the meeting was to review and vote on changes to the Asset Management Plan before sending it to the BOS for feedback. This does not include the Maintenance Plan.

Also, to discuss an application to CDFA for assistance with grant writing.

Motion: To approve the Asset Management Plan as presented. (C. Allyn/E. Phillips) Roll call: E. Phillips-yes, C. Allyn-yes, B. Bickford-yes, S. Randall-yes.

Motion approved.

Motion: To amend the Asset Management Plan to include the phrase “open regularly for use by (target groups)”. (C. Allyn/E. Phillips) Roll call: E. Phillips-yes, C. Allyn-yes, B. Bickford-yes, S. Randall-yes.

Motion approved.

The committee reviewed and edited a draft of the application for assistance with grant writing.

Motion: To approve the CDFA application as edited and to send the document to the BOS for approval. (C. Allyn/E. Phillips) Roll call: E. Phillips-yes, C. Allyn-yes, B. Bickford-yes, S. Randall-yes.

Motion approved.

At the next BOS meeting Ellen or Bob will present for approval:
estimate for donor plaque
estimate for tests pits
Asset Management Plan (no Maintenance Plan included at this time)

**Motion to adjourn at 6:49 pm. (C. Allyn/E. Phillips) Roll call: E. Phillips-yes,
C. Allyn-yes, B. Bickford-yes, S. Randall-yes.
Motion approved.**