

New Durham Parks and Recreation Commission

Meeting minutes/Draft

December 14, 2016

Present: Doug Perkins, Pattie Luckern, Dot Veisel, Nichole Hunter, Recreation Director, Jen Nyman called in.

Meeting was called to order at 7:00

Issues discussed:

- Two requests to transfer funds from the Revolving Fund to the General Fund were reviewed.

Motion to authorize transfer of \$1,123.14 from the Revolving Fund to the General Fund to cover expenses from October 1 through October 31, 2016, made by Doug Perkins and seconded by Pattie Luckern. Passed unanimously.

Motion to authorize transfer of \$4,581.45 from the Revolving Fund to the General Fund to cover expenses from November 1 through November 30, 2016, made by Doug Perkins, seconded by Pattie Luckern. Passed unanimously.

- Transfers were signed.

Board discussed the need to amend by PRC Policy to have the quorum number reflect the number of members actually sitting on the Commission. Low membership makes it difficult to establish a quorum.

Motion to change: Article V-MEETINGS, SECTION VI “Four members present represent a quorum” to the following language: “A majority of the current members shall represent a quorum.” Made by Dot Veisel, seconded by Doug Perkins. Passed unanimously.

Meeting adjourned at 7:45

Respectfully submitted, Dorothy L Veisel