

New Durham Parks and Recreation Commission

Meeting minutes/Draft

May 8, 2017

Present: Doug Perkins, Mark D'Entremont, Andrew Hernandez, Dot Veisel.

Excused absence: Pattie Luckern, Doug Perkins excused from meeting at 8:10.

Also present: Nichole Hunter, Department Head.

Meeting called to order: 7:00

Issues Discussed:

- Newly appointed members were welcomed. Election of officers will take place at May 25th meeting.
- Update of spring sports:
 - T-ball: all set
 - Instructional level : still no coach so on hold
 - Track and Field: being held at Prospect Mountain High School, Regional Meet in June.
 - Baseball: all teams practice in town with the games held in Wolfeboro.
 - Softball: hosted by Farmington 500
- Alton Softball is renting ND fields for their games @\$300.
- Transfer Update: Nichole needs to review numbers for accounting errors. She will have Transfer ready to sign before her Leave.
- Cribbage is well attended and run by part time staff.
- Bingo will end for the summer on July 30 to allow cleaning of gym floor and will resume after Labor Day.
- Ball fields update:
 - Portable toilets were contracted with Goss Septic and are in place (including HC).

- Two seasonal positions have been posted for maintenance by town. Until personnel are in place a PT staff member will be trained to mow fields. Hamilton Landscaping does trimming. Mark noted a missing irrigation cover which is a safety hazard. Nichole will notify DPW and TA to request replacement.
- DPW has agreed to look at irrigation system and advise needed steps for repair of system
- The town beach opens on June 15th and all staff is in place. Portable toilet has been ordered and will be in place by opening. Nichole will contact swim supervisor to oversee the placement of lines in the water.
- Duties of part time staff were reviewed.
- Town Wide Yard Sale is scheduled for June 24th and 25th. Maps will be available on website. Andrew offered to provide copies of maps.
- Summer Field trips schedule and sign-up will be posted on website. PT staff will be assigned to all field trips.
- Swim lessons schedule and sign up will be posted on website.
- Various groups have requested permission to use parking lot at town beach during the off season for overflow parking during their fishing derbies. Nichole will notify the NDPD so patrols won't ticket vehicles.
- Nichole will meet with Primex to determine our legal responsibilities for posting the properties on Shaw's Pond and Downing's Pond. She will put up signs stating No Life Guard on Duty at each location.
- Nichole provided update on status of community garden projected location. Issues involve possible DES issues are being resolved.
- Nichole reported the results of State Inspection of playground apparatus. The slide is OK and the climbing bars have minor issues. The swing needs to be removed and the round-about needs to be moved from its current location. All bedding materials need to be replaced and expanded coverage provided for safety. She will review Elmer Smith Trust to determine if funds can be accessed to provide bedding material and ground work needed before new playground equipment can be installed.

- Celebrate New Durham Day (CNDD) is scheduled for July 29th. Activities were discussed and assignments for coverage made. Andrew will pursue funding from Meredith Savings Bank for the dunk tank. Schedule will be finalized at next scheduled meeting. The possibility of extending activities to Sunday is being considered. Boy Scouts will be asked if they would like to host a Pancake Breakfast and Nichole is considering offering a movie in the gym for families. Sponsorship of all proposed activities is being actively pursued.

Request for Non-Public [RSA 91-A: 3, II (a): Personnel matter.

Roll Call vote: Hernandez-yes; D'Entremont-yes; Veisel-yes. Non-Public opened at 8:20. Non-Public concluded at 8:40.

After review, the following motions were made:

Motion to increase the hourly rate for Swim Instructor from \$15 per hour to \$15.40 made by Veisel, seconded by Hernandez. Passed 3-0

Motion to promote Swimming Aide to Instructor pending completion of Red Cross Certification and increase hourly rate from \$8.00 to \$11.50 per hour made by Veisel, seconded by Hernandez. Passed 3-0

Motion to increase a returning seasonal Part-Time Employee rate from \$10.00 per hour to \$10.25 per hour made by Veisel and seconded by Hernandez. Passed 3-0

Next meeting is scheduled for May 25th.

Meeting adjourned at 8:50

Respectfully submitted,

Dorothy L Veisel.

