

New Durham Parks and Recreation  
Minutes of Commissioners' Meeting  
August 24, 2016 New Durham Public Library 6:30 p.m.

Members present: Dot Veisel, Vice-chairperson, Doug Perkins, Patti Luckern, Jen Nyman  
Others present: Recreation Director Nichole Hunter, recorder Cathy Allyn, TA Scott Kinmond

*Call to Order* – Vice-Chair Dot Veisel called the meeting to order at 5:40 p.m.

*Approval of Minutes* – **Motion by Jen Nyman to accept the minutes of March 7, 2016, as amended; second by Doug Perkins. The motion carried unanimously.**

*New Business* – Consensus of the Commissioners was that a monthly meeting to sign off on the funds transfer paperwork was preferable.

**Motion by Ms. Nyman to authorize the transfer of a total of \$6,712.28 from the Parks and Recreation Special Revenue funds with a breakdown of accounts as follows: \$1,000 from the Parks and Recreation Special Revenue Fund (NDAA/Uniforms Account) and \$5,712.28 from the Parks and Recreation Special Revenue Fund (Cash-Savings), which is the total due the Town for the period April 1, 2016 through July 31, 2016; second by Patti Luckern. The motion carried unanimously.**

The Commissioners signed the transfer and set the next meeting for September 28, 2016, at 6:00 p.m. at the library.

The Commissioners discussed part-time staff raises, Celebrate New Durham Day, summer programs, beach, field trips, facilities, the CIP proposal for a 12 person van, the budget, soccer, cribbage and bingo, an open gym, the Meat Raffle on September 25, the Craft Fair on November 19, and Bark for Life on September 25.

During discussion of Commission direction and goals, Ms. Veisel pointed out there was no chairperson, following the departure of Kristyn Bernier.

**Motion by Ms. Luckern to nominate Mr. Perkins as chairperson; second by Ms. Veisel.** Mr. Perkins said he was concerned about having enough time to serve, but said he would consider assuming the position. **The motion was tabled until the next meeting.**

Recreation Director Nichole Hunter requested vacation using 28 compensatory hours she accrued on May 29, June 5, and July 30. She said her vacation would depend upon the soccer schedule, but would be September 6-12 or September 12-16.

**Motion by Ms. Veisel that Director Hunter use her compensatory hours for vacation time, coordinated with Town Administrator Scott Kinmond and the soccer schedule; second by Ms. Nyman. The motion carried unanimously.**

*Adjournment* – **Motion by Ms. Veisel at 6:55 p.m. to adjourn; second by Ms. Nyman. The motion carried unanimously.**

Rec Dept. Draft minutes August 24, 2016

Respectfully submitted,

*Cathy L. Allyn*