

**NEW DURHAM PLANNING BOARD**  
**New Durham Town Hall**  
**December 17, 2019, 7:00p.m.**

*DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.*

**Present**

Jeff Allard, Chair

Bob Craycraft, Vice Chair

Scott Drummey

Dorothy Veisel, Board of Selectmen representative – excused absence

David Wessel – excused absence

**Also Present**

David Bickford

**Call to Order**

Mr. Allard called the meeting to order at 7:05pm.

**Agenda Review**

No changes were made to the agenda.

**Public Hearing- Land Use Suitability Map**

Mr. Allard opened the public hearing at 7:08pm.

\*\*\*\*\*video/audio cut out from 7:09pm-7:29pm\*\*\*\*\*

The Board discussed the 75' set back from wetlands and water bodies. Mr. Craycraft explained Fish and Game considers vernal pools a significant habitat and special criteria have to be met to meet the definition by the State. Mr. Allard asked how the Board feels about 3,000 square feet man-made structures and whether they should be protected. Mr. Craycraft stated by definition vernal pools can vary in size. Mr. Allard suggested adding a definition for protected water bodies and include the setbacks, and defining them as greater than 3,000 square feet. Mr. Craycraft stated vernal pools can be smaller and it is considered a wetland and the problem arises during a dry season when it's not easily found. Mr. Drummey noted they couldn't be less restrictive than the State. Mr. Drummey asked whether they want to lump vernal pools with wetlands. The Board reviewed the applicable Zoning ordinances. Mr. Allard proposed a 75' setback from any protected waterbody of 3,000 square feet or more. He stated the last opportunity for the first public hearing on this would be January 7, 2020 and the second hearing would be the 21<sup>st</sup>. The Board concurred with presenting proposed language ready for the 7<sup>th</sup>. The Board also discussed where this would be addressed within the ordinances.

**Approval of Minutes**

Meeting of November 5, 2019 – Mr. Drummey noted these were previously reviewed but a third page was missed. The Board reviewed the minutes and edits were made. **Mr.**

**Drummey made a motion to approve further amendments to the minutes of November 5, 2019. Mr. Craycraft seconded the motion. Motion passed, 3-0-0.**

Meeting of November 19, 2019- Edits were made. Mr. Craycraft noted he was not present at this meeting and the Board agreed to postpone the approval.

Meeting of December 3, 2019 - Edits were made. **Mr. Drummey made a motion to approve the minutes as amended. Mr. Craycraft seconded the motion. Motion passed, 3-0-0.**

**Mail/Correspondence**

None.

**Alternate Appointment**

The Board discussed the appointment of an alternate to the Planning Board. Mr. Craycraft noted there are three alternate positions open currently. Mr. Allard explained there can be an alternate for each member although the Board of Selectmen representative can only be appointed by the Board of Selectmen. Mr. Bickford stated the statute provides for five alternatives. There was further discussion of the positions and Mr. Allard suggested this appointment be for three years.

**Mr. Drummey made a motion to appoint David Bickford as an alternate member to the Planning Board for a three-year term, beginning January 20, 2020. Mr. Allard seconded the motion. Motion passed, 3-0-0.**

**Other**

Mr. Allard stated the Board needs to think about discussing the water body setback as well as the finding of the joint Planning Board and ZBA meeting regarding the ordinance dealing with minor commercial development. There is currently no indication of what defines minor versus major development.

**Adjourn**

**Mr. Drummey made a motion to adjourn. Mr. Craycraft seconded the motion. Motion passed, 3-0-0.**

The meeting was adjourned at 8:51pm.

Respectfully Submitted,

Jennifer Riel, Recording Secretary