

**New Durham Planning Board
Minutes
April 19, 2016**

- Call to Order:** Chairman Scott Drummey called the meeting to order at 7:00 pm.
- Roll Call:** Scott Drummey (Chairman), Bob Craycraft (Vice-Chairman), Dot Veisel, Theresa Chabot, David Swenson (Selectmen's Representative)
- Recorder:** Mellisa Seamans
- Public Comment:** None

Minutes

MOTION: **"To approve the April 5 meeting minutes as amended"** by Ms. Veisel, 2nd Mr. Craycraft. Motion passed 4-1 with Ms. Chabot abstaining.

Amendment:

- *#8 under 'Planning Board Goals' regarding camper trailers was moved under the heading Mail/Correspondence and "The board reviewed the section in question, determined that the ordinance is clear, and no further action is necessary" was added to the paragraph.*

Later in the meeting, Mr. Swenson brought forth an additional amendment.

Amendment:

- *"To appoint Scott Drummey as planning board chairman" by Ms. Veisel, 2nd ~~Mr. Swenson~~ Vice-Chairman Craycraft. Motion passed 3-0-1 with Chairman Drummey abstaining."*

MOTION: **"To approve the April 5 meeting minutes with the additional amendment"** by Mr. Swenson, 2nd Ms. Veisel. Motion passed 4-1 with Ms. Chabot abstaining.

Ms. Chabot agreed to share the board secretary responsibilities with Ms. Veisel.

Mail/Correspondence

A weekly newsletter was received from Strafford Regional Planning Commission and reviewed.

General Discussion

1. Release of Woodlot Status - Williams - Map 240/Lot 037

Mr. Drummey confirmed that the property owner will need to request the woodlot status be lifted by the planning board rather than applying for a variance to the zoning board. In order to remove the woodlot status, owner must prove the lot is buildable (frontage, septic, show building envelope, meet slopes limits, percolation testing)

2. **Subdivision/Adding dwelling unit attached to gun shop/Mixed Use - Depot Road**

Mixed use is allowed in this district. Will require the large parcel receive minor subdivision approval. Site plan will have to be modified.

3. **Fletcher building permit - Map 108/Lot 52**

The opinion is that Ms. Fletcher does not need a conditional use permit but rather a minor permit by notification issued by the building inspector.

Master Plan Update

Board members were assigned sections of the Master Plan to lead or facilitate:

Section	Member	Comments
Vision for New Durham	Swenson	
Natural Resources	Craycraft	
Historic & Cultural Resources	Draft done	Ms. Veisel will forward this section to Ms. Seamans
Transportation	Veisel/Chabot	
Town Facilities & Services	Swenson	
Land Use		
Housing	Drummey	
Population & Growth Mgmt		
Community Well-Being	Draft done	
Town Appearance & Character		

There was discussion about how to get the public engaged in the Master Plan update process. Ideas include holding workshops/forums at the library, inviting business owners to participate, community surveys, and meeting with town boards and department heads/employees. A preliminary date of June 22 was discussed as the first workshop. The goal is to have the master plan update complete for presentation during the town deliberative session 2017.

The May 3 planning board meeting will include discussion about the Vision and Well-Being chapters. Mr. Swenson will offer a presentation about strategic planning at the May 3 meeting as well.

Meeting adjourned at 8:30 p.m.