

*New Durham Planning Board Meeting  
March 7, 2017*

**NEW DURHAM PLANNING BOARD  
New Durham Town Hall  
March 7, 2017, 7:00p.m.**

**Present**

Scott Drummey, Chair  
Bob Craycraft  
David Swenson  
Dot Veisel - Absent  
Terry Chabot  
Jeff Allard, Alternate

**Also Present:**

Laura Zuzgo, Administrative Assistant

**Call to Order**

Chair Drummey called the meeting to order at 7:00 p.m.

**Public Input**

None.

**Review of Minutes**

Meeting of January 3, 2017 – Edits were made. **Mr. Craycraft made a motion to approve the minutes as amended. Mr. Swenson seconded the motion. Motion passed, 5-0-0.**

Meeting of January 25, 2017 – Edits were made. **Mr. Craycraft made a motion to approve the minutes as amended. Mr. Swenson seconded the motion. Motion passed, 4-0-1.** Ms. Chabot abstained due to her absence at that meeting.

**Correspondence**

Chair Drummey shared the informational notice for the annual planning conference is coming up on April 29, 2017. A pamphlet from the Ground Water Bureau and a notice of a landscape design conference were distributed and reviewed.

A standard wetland permit application was reviewed and briefly discussed.

A letter was received from the Lakes Region Planning Board outlining comments on the Green Oak pit. This was distributed for review.

**Master Plan Status – Demographics, Etc.**

Mr. Swenson stated he is continuing to work on the Demographics section and projects initial draft completed by the next PB meeting. He is waiting for some information requested on the Responsibility and Success Measurement spreadsheet but upon the receipt of that information the project will be close to completion.

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**Application Document**

The application information and form for lot line adjustments was distributed and reviewed as edits were made to the document. Chair Drummey explained the last lot line request may have initially been done incorrectly. Ms. Zuzgo contacted the State of New Hampshire Registry of Deeds to determine the correct information needed in the application and changes were made to the application.

**Zoning Ordinance Maps**

Ms. Zuzgo stated she inventoried all the maps available and they are now in her office. She stated the Board needs to review for changes or removal of outdated maps. A summary table of the maps was distributed and reviewed. Mr. Craycraft stated the maps being worked on with Strafford Regional Planning Commission should be able to replace many of the outdated maps noted on the initial map inventory list. There was discussion of the available maps and updating needs as once the updated maps are in inventory the current Town zoning ordinances and regulations need to be reviewed to assure appropriate map references are inserted.

Mr. Allard stated he was asked the question about when zoning ordinances go into effect and noted the answer he learned from a land use attorney was that the ordinance goes into effect 120 days prior to the vote. There was discussion of this and Mr. Swenson suggested this needs to be reviewed by Town Counsel. Chair Drummey stated they should be sure to note the date an amendment is approved by the Board.

It was suggested some of the issues to be addressed by the Planning Board this year include accessory dwelling units (ADU), workforce housing, and Air B&Bs. Ms. Zuzgo stated there are state guidelines for what qualifies as these and there are time limits on length of stays, etc. There was discussion of the zoning and tax issues.

**Adjourn**

**Mr. Craycraft made a motion to adjourn. Mr. Swenson seconded the motion.**

**Motion passed, 5-0-0.**

The meeting was adjourned at 8:14p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

**Approved 3-21-17**