

*New Durham Planning Board Meeting  
March 21, 2017  
Approved*

**NEW DURHAM PLANNING BOARD  
New Durham Town Hall  
March 21, 2017, 7:00p.m.**

**Present**

Scott Drummey, Chairman  
Bob Craycraft  
David Swenson  
Dot Veisel  
Terry Chabot  
Jeff Allard, Alternate

**Also Present**

Town Administrator Kinmond  
David Reall, resident  
Lorna Hunt, resident  
Paul Zuzgo, Prospect Mountain Survey  
Erin Darron, Right Angle Engineering  
Emma Darron

**Call to Order**

Chair Drummey called the meeting to order at 7:06p.m.

**Public Input**

None.

**Penny Williams Conditional Use Permit (continuation) Map 240, Lot 37**

The application was reviewed for completeness.

Erin Darron, Right Angle Engineering explained the details of the reclamation site plan and the Board reviewed the maps. Ms. Darron also gave details regarding the plans for areas affected, drainage improvements and shrubbery.

**Mr. Craycraft made a motion to accept the Conditional Use Permit as complete with the condition that the Board receives a stamp and signature of the drainage report. Ms. Chabot seconded the motion. Motion passed, 5-0-0.**

**Public Hearing**

Chair Drummey opened the public hearing for the Penny Williams Conditional Use Permit (continuation).

Erin Darron, Right Angle Engineering, was introduced and explained the reports presented were in response to questions made last fall regarding the proposed reclamation project, along with an impact report and drainage report.

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David Reall, resident, asked what the purpose was for reclaiming this property. It was clarified there are no current plans for further development or subdivision.

Lorna Hunt, resident, stated she is an abutter to the property and explained the erosion issues that have occurred on her property recently.

There was discussion of the materials to be used. Ms. Darron suggested a conditional approval of the proposal and materials can be discussed at a later date. There was discussion of the specific work to be done and Ms. Darron explained the monitoring and inspection process. There was further discussion of the plan, possible building lot, test pits and future plans.

Mr. Craycraft suggested the Board continue to review the plan and noted a conditional approval could possibly be done for the next meeting in two weeks.

Selectman Swenson outlined a summary listing of the conditional items relative to the Penny Williams discussion Map 240 Lot 37:

- Confirm during and after all work that the slope ratio no worse than 3:1
- Verify that appropriate top soil amounts are in place (discussion was around 3” or more) and other material(s) necessary are used to retain top soil along with verification that the required vegetation is used to provide the design plan’s intent
- Develop and implement an Operating Maintenance Plan including life expectancy of design
- Submit shoreline permit from NHDES when obtained
- Show on plan where disturbances cannot take place due to slope, etc.
- Allow New Durham Conservation Commission to review and comment to Planning Board after their review of plans so that Planning Board can include their recommendations
- Note on drawing(s) where test pit location and test pit results
- Provide visual confirmation (by photo) that no erosion is occurring and the design is still functioning correctly (before and after work, perhaps at end of season, etc.)
- Provide evidence at end of growing season that vegetation is retained and design is functioning as planned
- Note that any acceptance of this application and decisions relative to this application do not imply in any way towards approval of any subsequent activity on this property.

**Mr. Craycraft made a motion to continue the public hearing to the Planning Board meeting of April 4, 2017. Selectman Swenson seconded the motion. Motion passed, 5-0-0.**

**Approval of Minutes**

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Meeting of March 7, 2017 – Edits were made. **Mr. Craycraft made a motion to approve the minutes as amended. Selectman Swenson seconded the motion. Motion passed, 4-0-1.** Ms. Viesel abstained due to her absence at the meeting.

**Mail & Correspondence**

Town Administrator Kinmond stated he is putting together a stakeholder meeting on March 30, 2017 at 2:00pm at the Community Room. He stated the meeting is open to the Fire Department, Police Department, Department of Public Works, Board of Selectmen, Zoning and Planning boards.

**Master Plan**

Chair Drummey stated he worked on the Land Use portion today and discussed reviewing this with Selectman Swenson. Selectman Swenson noted most all the pieces have been received at this point and noted he completed the section on demographics. The draft was reviewed and discussed with the request for PB members to revise/edit and bring to the next meeting.

**Other**

Mr. Craycraft stated he came across an email from June 2013 regarding workforce housing and distributed a copy for review.

Town Administrator Kinmond stated Laura contacted the Strafford Regional Planning for missing maps. Chair Drummey stated he has an email from Strafford Regional Planning relative to updated map drafts but hasn't heard anything since.

**Adjourn**

**Ms. Viesel made a motion to adjourn. Mr. Craycraft seconded the motion. Motion passed, 5-0-0.**

The meeting was adjourned at 8:36p.m.

Respectfully Submitted,

Jennifer Riel, Recording Secretary