

NEW DURHAM BOARD OF SELECTMEN

July 21, 2022 6:00 p.m. Public Session

Town Hall, New Durham, New Hampshire

Public can join Virtual Access via Zoom Meeting

Join Zoom Meeting:

<https://us02web.zoom.us/j/88231738542?pwd=MG9tVUFuBQVjVjY1c3QzR2VBRjFYQT09>

Meeting ID: 882 3173 8542 Passcode: 764675

One tap mobile

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Disclaimer: If technology fails, the meeting physically occurring will continue at the location above. Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider

AGENDA

I. Call to Order – 6:00 p.m.

- A. Roll Call & Pledge Allegiance

II. Public Forum (15 minutes)

III. Chairman's Report

- A. Agenda Review
- B. Announcements
- C. ****

IV. Town Admin Report

- A. Audit & Finance Department Update
- B. Town Clerk Tax Collector Temporary Hours Adjustment
- C. Federal Hazard Mitigation Plan FEMA Approval
- D. Public Safety Facility Draft Plan

V. Public Hearing 6:30pm

- A. Pursuant to RSA 31:95-b the New Durham Board of Selectmen will hold a public hearing for the purpose of receiving public comment regarding the acceptance and expenditure of unanticipated grant of \$10,000 from The Trustees of the Cogswell Benevolent Trust. These funds are to be spent by the Town of New Durham for purposes consistent with the restoration of the 1772 Meetinghouse.

VI. New Business

- A. Construction on Class VI Road Guidelines Discussion- Presented by Peter Rhoades, Bennett Road Properties
- B. Request for written permission for building and ROW access for Map 209 Lot 2- Presented by Stephanie Richard, Changing Seasons Engineering, PLLC
- C. 319 Project Paving Discussion / Decision- Presented by Will Cardinal DPW Director, Fred Quimby, and Nicole Zoltko
- D. Boodey Farmstead Update and Charitable Account Expenditure Request- Presented by Cathy Orlowicz, Zechariah Boodey Farmstead Committee Chair
- E. Selection of location of the commemorative Stones- Presented by Cathy Allyn and Ellen Philips, 1772 Meetinghouse Advisory Committee Members
- F. Library Department Update- Presented by Caitlin Frost, Library Director
- G. Nominations for Capital Improvement Committee (CIP)- Presented by Nicole Zoltko, Town Administrator

- H. Nominations for Treasure and Deputy Treasure- Presented by Nicole Zoltko, Town Administrator
- I. CRF/ETF Requests to Expend- Presented by Nicole Zoltko, Town Administrator on behalf of the Finance Department
- J. Internal Abatement- Presented by Nicole Zoltko, Town Administrator on behalf of the Assessing Department
- K. Solid Waste Ordinance TO.03.014 Update- Presented by Nicole Zoltko, Town Administrator on behalf of the Department of Public Works
- L. Policy Updates- Presented by Nicole Zoltko Town Administrator, on behalf of the Finance Department
 - 1. Credit Card Policy
 - 2. Purchasing Policy
 - 3. Investment Policy

VII. Minutes

- A. July 7, 2022
- B. June 10, 2022

VIII. Non-public Session- Request for Non-Public

- A. Matters related to (RSA 91-A:3, II (a)(b) (c) & (e))

IX. New Business (Continued)

- M. Vacancies and Employment postings- Presented by Nicole Zoltko, Town Administrator

L. Adjourn

Advisory Notice: The Select Board may, during any public meeting, vote to convene a non-public meeting in compliance with RSA 91A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable subsection of the law. Further, in compliance with RSA 91A:3 Section I, the Select Board may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.

TOWN OF NEW DURHAM

PUBLIC PARTICIPATION AT BOARD MEETING

The primary purpose of the Board of Selectmen's meeting is to conduct the business of the Town. Public meetings shall be open to everyone. The Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions of RSA 91-A: 3.

POLICY: Public participation in the Board's regular meetings is a privilege that the Board may allow in order to hear town related business. At the same time, in order to assure that it may conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public participation at Board meetings.

PROCEDURES AND RULES:

1. Public Input may or may not be scheduled on the agenda. If Public Input is on the agenda, then Public Input will not exceed 15 minutes unless extended by vote of the Board. Each speaker is limited to 5 minutes.
2. Public Input will be allowed only for town-related business.
3. The Board will not consider employee/personnel matters, or matters which if discussed in public would likely affect adversely the reputation of any person. Either of these matters may be directed to the Town Administrator during regular business hours.
4. The Chair of the Board conducts Public Input and receives the public commentary. The Chair will call on those wishing to be heard and only that person may provide commentary to the Chair
5. Persons who have been recognized by the Chair to provide commentary must state their name(s), address and the issue(s) that they wish to be heard on. Persons should speak directly to the issue, as concisely and completely as possible. Those who have not been recognized by the Chair shall not direct commentary to the Board.
6. When addressing the Chair, all speakers are asked to conduct themselves in an orderly and non-disruptive manner. Obscene, unduly repetitive, disruptive, discriminatory, criminally harassing or criminally threatening statements will not be tolerated from anybody in attendance at the meeting.
7. The Board will make no decisions during Public Input.
8. Once Public Input is finished, there will be no further commentary to the Board by individuals in the audience.
9. The audience may not talk with one another during the Board of Selectmen's meeting.
10. Any person whose conduct is in violation of this policy and who has caused an actual disruption of the meeting will be warned by the Chair that they must cease and desist such behavior. Should their behavior continue causing an actual disruption after due warning, they will be asked to leave the meeting room. If they do not leave, then the Chair will contact or authorize someone else to contact law enforcement and request that they be removed from the meeting room and/or arrested for disorderly or other illegal conduct, to the extent applicable.