

# **NEW DURHAM BOARD OF SELECTMEN**

## **FY2023 BUDGET MEETING**

**November 17, 2022 6:00 p.m. Public Session**

**Town Hall, New Durham, New Hampshire**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/85320272093?pwd=dFNhSW9JUENXVUE1UIZ6cUR1UW5jUT09>**

**Meeting ID: 853 2027 2093**

**Passcode: 662244**

**One tap mobile**

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Disclaimer: If technology fails, the meeting physically occurring will continue at the location above. Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider

## **AGENDA**

### **I. Call to Order – 6:00 p.m.**

- A. Roll Call & Pledge Allegiance

### **II. Public Forum (15 minutes)**

### **III. Chairman's Report**

- A. Agenda Review
- B. Announcements

### **IV. Town Admin Report**

- A. Holiday Schedule
- B. LCHIP Grant Update

### **V. New Business**

- A. Commemorative Stones Inscription Approval, Acceptance of Donations for the Meetinghouse, and Nomination of Meetinghouse Member - Presented by Ellen Philips, Chair of the Meetinghouse Committee
- B. Acceptance of Donations for the Boodey Farmstead- Presented by Cathy Orlowiz, Chair of the Boodey Farmstead Committee
- C. Personnel Policy Update for PTO & Payroll- Presented by Kathleen Blaney on behalf of the Finance Department and HR Coordinator
- D. Veterans Credit & Revised Assessing forms for Town Website- Presented by Nicole Zoltko on behalf of the contracted assessor
- E. Bond Counsel Services- Presented by Nicole Zoltko, Town Administrator

### **VI. FY 2023 Budget Review**

- A. Capital Reserve Funds and Expendable Trust Funds
  - 1. CRF Municipal Land
  - 2. CRF Police Cruisers
  - 3. CRF Public Safety Facility
  - 4. ETF Computer and Office Systems
  - 5. ETF Town Buildings and Improvements
  - 6. Review of CRF/ETF
  - 7. Total Initial Budgetary Impact
- B. Warrant Articles (Partial Draft)

### **VII. Adjourn**

Advisory Notice: The Select Board may, during any public meeting, vote to convene a non-public meeting in compliance with RSA 91A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable subsection of the law. Further, in compliance with RSA 91A:3 Section I, the Select Board may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing

**TOWN OF NEW DURHAM**  
**PUBLIC PARTICIPATION AT BOARD MEETING**

The primary purpose of the Board of Selectmen's meeting is to conduct the business of the Town. Public meetings shall be open to everyone. The Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions of RSA 91-A: 3.

**POLICY:** Public participation in the Board's regular meetings is a privilege that the Board may allow in order to hear town related business. At the same time, in order to assure that it may conduct its meetings properly and efficiently, the Board adopts the following procedures and rules pertaining to public participation at Board meetings.

**PROCEDURES AND RULES:**

1. Public Input may or may not be scheduled on the agenda. If Public Input is on the agenda, then Public Input will not exceed 15 minutes unless extended by vote of the Board. Each speaker is limited to 5 minutes.
2. Public Input will be allowed only for town-related business.
3. The Board will not consider employee/personnel matters, or matters which if discussed in public would likely affect adversely the reputation of any person. Either of these matters may be directed to the Town Administrator during regular business hours.
4. The Chair of the Board conducts Public Input and receives the public commentary. The Chair will call on those wishing to be heard and only that person may provide commentary to the Chair
5. Persons who have been recognized by the Chair to provide commentary must state their name(s), address and the issue(s) that they wish to be heard on. Persons should speak directly to the issue, as concisely and completely as possible. Those who have not been recognized by the Chair shall not direct commentary to the Board.
6. When addressing the Chair, all speakers are asked to conduct themselves in an orderly and non-disruptive manner. Obscene, unduly repetitive, disruptive, discriminatory, criminally harassing or criminally threatening statements will not be tolerated from anybody in attendance at the meeting.
7. The Board will make no decisions during Public Input.
8. Once Public Input is finished, there will be no further commentary to the Board by individuals in the audience.
9. The audience may not talk with one another during the Board of Selectmen's meeting.
10. Any person whose conduct is in violation of this policy and who has caused an actual disruption of the meeting will be warned by the Chair that they must cease and desist such behavior. Should their behavior continue causing an actual disruption after due warning, they will be asked to leave the meeting room. If they do not leave, then the Chair will contact or authorize someone else to contact law enforcement and request that they be removed from the meeting room and/or arrested for disorderly or other illegal conduct, to the extent applicable.