

**TOWN OF NEW DURHAM
BOARD OF SELECTMEN
February 10, 2021, 3:00 P.M.
Virtual Meeting, New Durham, NH 03855**

Final Approved 2-22-21

This meeting is for members and the public to utilize the Zoom platform to prepare for future meetings and public hearings. All members of the Board of Selectmen and Town Administrator have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following. In accordance with Governor's Executive Order #12, pursuant to RSA 91-A:

Join Zoom Meeting: <https://us02web.zoom.us/j/88971514909?pwd=Sjlhcllnbm1GYk9nY241eHAxGdydz09> Meeting ID: 889 7151 4909 Passcode: 282899; Or via telephone number: 1-646-558-8656 Meeting ID: 889 7151 4909 Passcode: 282899. Technical difficulties contact Town Administrator Scott Kinmond at skinmond@newdurhamnh.us or by phone at 603-556-1516. Note: Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider.

PRESENT

David Swenson, Chair, Board of Selectman via Zoom
Cecile Chase – Board of Selectman via Zoom
Dorothy Veisel – Board of Selectman via Zoom

ALSO PRESENT

Scott Kinmond, Town Administrator – via Zoom
Shawn Bernier, Police Chief – via Zoom
Reggie Meattley, Police Sargent – via Zoom

CALL TO ORDER

Chair Swenson called the meeting to order at 3:00 p.m.

Chair Swenson stated that due to the State of Emergency declared by Governor Sununu and pursuant to Executive Order #12, 2020-04, the Town is authorized to meet electronically. He stated there is no physical location to observe this meeting. However, in accordance with the Order, it was confirmed that they are providing public access to the meeting by telephone, with additional access possibilities by video (Zoom); all members of the Board of Selectmen and Town Administrator have the ability to communicate contemporaneously during this meeting; the public has access to contemporaneously listen and participate via links posted on the agenda. Chair Swenson confirmed the meeting was posted appropriately with access numbers. He stated in the event the public is unable to access the meeting it would be adjourned and rescheduled. Chair Swenson stated in the event they need to go into non-public session, a separate phone number will be used for the Board of Selectmen members to use and they will then reenter nonpublic session. Chair Swenson stated all motions would be taken by roll call vote; roll call attendance was taken for those participating in the Zoom meeting.

Appointments/Announcements

None.

AGENDA REVIEW

No changes were made to the Agenda.

PUBLIC COMMENT

None.

NEW BUSINESS

Job Classification Wage Range – Discussion

Chair Swenson stated the Board has had some discussions over the last month to look at the compensation of positions within Town. He stated in the interim the Board requested the Town Administrator gather data from other towns specifically related to their respective police departments. Chair Swenson stated a compensation study was done in 2016 and he did adjustments for a 2% CPI increase each year to come up with an option to consider. He noted the actual CPI for each year averaged around 1.8% but used the 2% factor so to be not too conservative on the adjustment calculations. Town Administrator Kinmond outlined some of the variances he found among the towns he researched in regards to benefits and insurance options for employees. The Board reviewed and discussed the information presented. The Board concurred with basing salaries between the mid second and maximum third quartile for the Police Department but to look at options in implementing these changes over a specified period of time. The Board also noted that other departments could be assigned a different quartile range based on market conditions and current positioning.

OTHER – Repayment of Back Taxes

Chair Swenson made a motion to authorize the repurchase via repayment of back taxes and penalties in the amount of \$19,269.77 for the tax deeded property at Map 265, Lot 038. Selectman Veisel seconded the motion. Roll Call Vote: Selectman Chase – aye; Selectman Veisel – aye; Chair Swenson – aye. Motion passed 3-0-0.

ADJOURN

Chair Swenson made a motion to adjourn. Selectman Veisel seconded the motion. Roll Call Vote: Selectman Chase – aye; Selectman Veisel – aye; Chair Swenson – aye. Motion passed 3-0-0.

The meeting was adjourned at 4:36 p.m.

Respectfully Submitted,

Jennifer L. Riel

Jennifer Riel, Recording Secretary