

**TOWN OF NEW DURHAM**  
***Board of Selectmen joint meeting with Budget Committee***  
**August 17, 2023, 6:30 P.M.**  
**New Durham Town Hall, New Durham, NH 03855**

**PRESENT**

David Swenson, Select Board Chair & Select Board Representative To Budg. Com.  
Terry Jarvis, Budget Committee Chair  
Ken Fanjoy, Budget Committee Vice Chair  
Kelly Bisson, Budget Committee Member – Copple Crown Village District Representative  
Dot Veisel, Select Board Vice Chair  
David Bickford, Budget Committee Member  
Susan Deroy, Budget Committee Member  
Ellen Phillips, Budget Committee Member  
Ken Ross, Budget Committee Member

**ALSO PRESENT**

Nicole Zoltko, Town Administrator  
Kathleen Blaney, Finance Manager  
Peter Varney, Fire Chief

**CALL TO ORDER**

Chair Swenson called the Select Board portion of the meeting to order at 6:30 p.m. He stated Selectman DeCoff has an excused absence.

Budget Committee Chair Terry Chair called the Budget Committee portion of the meeting to order at 6:30 p.m.

**AGENDA REVIEW**

No changes were made to the Agenda.

***Joint Meeting with BOS to Discuss FY 24 Budget Goals and Procedures***

Budget Committee Chair Jarvis stated the purpose of this meeting is to discuss the goals and expectations for budget request submissions from the department heads for FY2024; she explained the recommendation process for the Budget Committee.

Board of Selectmen Chair Swenson gave an overview of the Board of Selectmen schedule of budget review for FY 2024; he also gave an overview of the expenditures year-to-date. Chair Swenson explained the FY2023 tax billing rate as well as the process for setting the December 2023 tax billing rate.

Chair Swenson presented graphs depicting the changes in rates and appropriations for tax revenues. It was confirmed the next revaluation is scheduled to be completed in 2025. There was discussion about the school portion of the tax bills noting that that portion of the tax rate is disproportionately high similar to prior years.

Chair Jarvis explained the Budget Committee has historically requested justification from department heads for all requests along with descriptions of line items.

Chair Swenson gave an overview of the expected account requests for FY 2024. He stated most increases in accounts are attributed to wage adjustments resulting from actions in 2023.

Ms. Bisson stated she would like to have a meeting between Copple Crown Village District, the Budget Committee, and the Board of Selectmen to discuss election costs to ensure it is in the correct budget.

Chair Swenson stated the report from the Public Building Site Committee subgroup which was tasked with looking at potential sites for a public safety facility, has been made public and will be reviewed by the Board of Selectmen at a public session.

**MOTION: To adjourn the meeting. Motion by Chair Swenson. Second by Selectman Veisel. Motion passed 2-0-0.**

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

*Jennifer Riel*

Jennifer Riel, Recording Secretary