

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

TOWN OF NEW DURHAM
August 28, 2023, 9:00 A.M.
New Durham Community Room, New Durham, NH 03855

PRESENT

David Swenson, Select Board Chair
Dorothy Veisel, Select Board Vice Chair
Marc DeCoff, Select Board Member

ALSO PRESENT

Kathleen Blaney, Finance Manager
Sierra Pawnell, Ass't Finance Manager

CALL TO ORDER

Chair Swenson called the meeting to order at 9:00 a.m.

Agenda Review

Chair Swenson noted this meeting was primarily for a non-public session

MOTION: To enter nonpublic session pursuant to RS 91:A-3II, *(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; (b) The hiring of any person as a public employee; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; (d) Consideration of the acquisition, sale or leawe of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.* Motion by Chair Swenson. Selectman DeCoff seconded the motion. Roll Call Vote: Selectman Veisel – aye; Selectman DeCoff – aye; Chair Swenson – aye. Motion passed 3-0-0.

The Board left public session at 9:02 a.m.

The Board reentered public session at 10:59 a.m.

MOTION: To seal the minutes of the non-public session of August 28, 2023 for reasons it may adversely affect the reputation of one other than the Board. Motion by Chair Swenson. Second by Vice Chair Veisel. Motion passed 3-0-0.

43

44 **NEW BUSINESS**

45 *Unseal Specific Portion Of Non-Public Minutes*

46 For purposes of responding to various questions the Board discussed whether to unseal a specific portion of
47 non-public minutes relative to the TA wage adjustment data.

48

49 **MOTION: To unseal only TA related data used in the TA's wage adjustment claim used in the June**
50 **2023 TA wage adjustment decision for purposes of responding to Right to Know requests. This**
51 **motion is made on advice of Town Counsel. Motion by Chair Swenson. Second by Selectman DeCoff.**
52 **Motion passed 3-0-0.**

53

54 *Primex Review Of HR PTO / Time Sheet Related Policies*

55 As part of our insurance coverage the Board wishes to have Primex review our human resource Paid Time
56 Off and Time Sheet related policies.

57

58 **MOTION: To request Primex to review the Town's PTO and timesheet related policies as part of our**
59 **insurance services. Motion by Chair Swenson. Second by Vice Chair Veisel. Motion passed 3-0-0.**

60

61 *Next Meeting*

62 The next Select Board Meeting is September 09, 2023 at 4 p.m.

63

64 **MOTION: To adjourn the meeting. Motion by Chair Swenson. Second by Selectman DeCoff.**
65 **Motion passed 3-0-0.**

66

67 The meeting was adjourned at 11:01 a.m.

68

69 Respectfully Submitted,

70

71 David W. Swenson
72 Chair, Select Board

73