

TOWN OF NEW DURHAM
Board of Selectmen Meeting
November 20, 2023, 6:00 P.M.
New Durham Town Hall, New Durham, NH 03855

Disclaimer: If technology fails, the meeting physically occurring will continue at the location above. Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider.

PRESENT

David Swenson, Select Board Chair – via Zoom
Dorothy Veisel, Vice Chair Select Board
Marc DeCoff, Select Board Member

ALSO PRESENT

Cecile Chase, Interim Town Administrator
Ellen Phillips, 1772 Meetinghouse Committee
Cathy Allyn, 1772 Meetinghouse Committee
Bob Bickford, 1772 Meetinghouse Committee
Sue Randall, 1772 Meetinghouse Committee
Cathy Orlowicz, Resident

CALL TO ORDER

Chair Swenson called the meeting to order at 6:00 p.m.

1772 Meetinghouse Committee

Mr. Bickford outlined information the committee needs from the Board and Town Administrator in order for them to complete the grant application. There was a discussion about the Town obtaining the required SAM identification number; financial statements are also needed. Interim Town Administrator Chase stated the Finance Manager confirmed some of the required information was obtained by the previous Town Administrator but they will need time to find it in the files.

Mr. Bickford presented proposed construction costs; he explained the amount they will be able to apply for the grant after the warrant article for matching funds are approved. Ms. Phillips noted the “in kind” costs are not currently included in the matching funds.

Chair Swenson asked Ms. Orlowicz, as the Town Historian, if there is anything in the charters that can be useful. Ms. Orlowicz stated she has reviewed the application; one minor change was suggested and it will be made and she is fine with it. She stated there are copies of the required papers which include the charter and could be scanned and attached.

Mr. Bickford stated they will also need a narrative for the financial status overview. Interim Town Administrator Chase stated that could be obtained from the financial auditor.

Mr. Bickford stated the Meetinghouse will be able to serve as a community meeting place for numerous activities; he stated they have outlined programs and a schedule of events to show the future use of the building. He stated a certificate of occupancy would be needed by August 2025; the grant award is announced in March 2024. He explained the process of receiving the funds if the grant is awarded to the Town; invoices will be submitted to the State and then reimbursed. The application is due by November 30, 2023.

MOTION: To enter nonpublic session pursuant to RS 91:A-3II, (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on the inability to pay or poverty of the applicant; (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community; (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.*

Motion by Chair Swenson. Second by Vice Chair Veisel. Roll Call Vote: Selectman Veisel – aye; Selectman DeCoff – aye; Chair Swenson – aye. Motion passed 3-0-0.

The Board entered non-public session at 6:47 p.m.

The Board reentered public session at 7:29 p.m.

MOTION: To seal the minutes of the non-public session of the November 20, 2023 meeting for reasons it may adversely affect the reputation of one other than the Board. Motion by Chair Swenson. Second by Selectman DeCoff. Roll Call Vote: Vice Chair Veisel – aye; Selectman DeCoff – aye; Chair Swenson – aye. Motion passed 3-0-0.

MOTION: To withdraw \$7,800 from the Public Works Facility and Improvement CRF for invoice dated 09/27/2023 and a check dated 10/02/2023. Motion by Selectman DeCoff. Second by Selectman Veisel. Roll Call Vote: Vice Chair Veisel – aye; Selectman DeCoff – aye; Chair Swenson – aye. Motion passed 3-0-0.

Next Meeting

November 28, 2023, 7:00 p.m.

91

92 **MOTION: To adjourn. Motion by Chair Swenson. Second by Vice Chair Veisel. Roll Call**
93 **Vote: Vice Chair Veisel – aye; Selectman DeCoff – aye; Chair Swenson – aye. Motion**
94 **passed 3-0-0.**

95

96 The meeting was adjourned at 7:30 p.m.

97

98

99 Respectfully Submitted,

100 *Jennifer Riel*

101 Jennifer Riel, Recording Secretary

102