

TOWN OF NEW DURHAM

June 14, 2023, 4:00 P.M.

New Durham Community Room, New Durham, NH 03855

Disclaimer: If technology fails, the meeting physically occurring will continue at the location above. Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider.

PRESENT

David Swenson, Select Board Chair
Dorothy Veisel, Select Board Vice Chair
Marc DeCoff, Select Board Member

ALSO PRESENT

Nicole Zoltko, Town Administrator
Shawn Bernier, Police Chief

CALL TO ORDER

Chair Swenson called the meeting to order at 11:00 a.m.

Wage Schedule Review

Chair Swenson distributed a summary of Account 4155 which is utilized for wage adjustments. He stated there was a majority vote by the Budget Committee for a total of an average of a 5% raise. Chair Swenson stated a wage market study was done several years ago and he utilized this information and added CPI factors to those rates. The Board reviewed the information presented.

MOTION: To enter nonpublic session pursuant to RS 91:A-3II, (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted; (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant; (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.* Motion by Chair Swenson. Second by Vice Chair Veisel. Roll Call Vote: Vice Chair Veisel – aye; Selectman DeCoff – aye; Chair Swenson – aye. Motion passed 3-0-0.

The Board entered non-public session at 11:07 a.m.

The Board reentered public session at 12:06 p.m.

MOTION: To seal the minutes of the non-public session of June 14, 2023 for reasons it may adversely affect the reputation of one other than the Board. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

Chair Swenson stated while in non-public the Board discussed wage adjustments.

MOTION: To have a wage adjustment for the Administrative Assistant of the Police Department Amy Arsenault at a current rate of \$20.22 per hour to a new rate of \$21.23 per hour effective the first pay period of May 2023. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Police Chief, Shawn Bernier at a current rate of \$41.09 per hour to a new rate of \$43.14 per hour effective the first pay period of May 2023. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Town Administrator Nicole Zoltko at a current rate of \$35.30 per hour to a new rate of \$39.61 per hour effective the first pay period of May 2023. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Tax Collector Janelle Guarino at a current rate of \$23.00 per hour to a new rate of \$23.58 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for the Administrative Assistant Finance Manager Sierra Pownell at a current rate of \$21.00 per hour to new rate of \$22.05 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Finance Manager Kathleen Blaney at a current rate of \$27.00 per hour to a new rate of \$28.35 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for the Administrative Assistant Town Administrator Stephanie Lundy at a current rate of \$18.00 per hour to a new rate of \$18.36 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Town Clerk Alicia Housel at a current rate of \$23.00 per hour to a new rate of \$24.38 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for the Building Inspector / Code Enforcement Officer Scott Lacroix at a current rate of \$32.00 per hour to a new rate of \$32.60 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Celeste Chasse Parks and Recreation Director from the current rate of \$21.90 per hour to a new rate of \$23.00 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for DPW Manager Will Cardinal at a current rate of \$29.00 per hour to a new rate of \$30.45 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Randy Genest DPW Supervisor from a current rate of \$23.00 per hour to a new rate of \$24.38 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Paul Masse HEO II from a current rate of \$21.00 per hour to a new rate of \$22.05 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Eric Elliot LEO I from a current rate of \$21.00 per hour to a new rate of \$22.26 per hour, effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Jagger Bernier HEO I from a current rate of \$20.00 per hour to a new rate of \$21.00 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Paul Nixon LEO II from a current rate of \$17.69 per hour to a new rate of \$18.57 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Judy Purington DPW Administrative Assistant from a current rate of \$16.50 per hour to a new rate of \$17.33 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for John Trombetta Solid Waste Facilities Supervisor from a current rate of \$20.80 per hour to a new rate of \$22.05 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Ron Adjutant Part Time Solid Waste Facility Operator from a current rate of \$15.50 per hour to a new rate of \$16.50 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To have a wage adjustment for Ed Malone, Part Time Solid Waste Facility Operator from a current rate of \$15.50 per hour to a new rate of \$16.50 per hour effective the first pay period of May. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

The Board discussed the wage rate for the open Department of Public Works position; it was agreed to set the range at \$21 to \$23.00 per hour.

Tax Credits

The Board reviewed the tax credit and abatement applications presented. Chair Swenson explained there was an error with Avitar software and the Tax Collector recommended the corrections to be made.

MOTION: That all the approved abatements be reviewed by the Tax Collector and contract assessor to ensure the numbers are correct before issuing the abatements. Motion by Selectman DeCoff. Second by Chair Swenson. Motion passed 3-0-0.

The Board reviewed an abatement request from New Hampshire Electric Cooperative; approval is not recommended by the contract assessor as they believe the 2022 assessed values are correct and no further adjustments should be made.

MOTION: To deny the request from New Hampshire Electric Cooperative as submitted on the June 1, 2023 review by the contract assessor for reasons that the 2022 assessed values are correct and no further adjustments should be made. Motion by Chair Swenson. Second by Selectman DeCoff. Motion passed 3-0-0.

MOTION: To adjourn the meeting. Motion by Chair Swenson. Second by Vice Chair Veisel. Motion passed 3-0-0.

The meeting was adjourned at 12:42 p.m.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary