

Meetinghouse Restoration Grant Sub-Committee
10 AM, Nov. 14, 2023
Fire Station Community Room

1. Call meeting to order
2. Secretary's report
11/9 Minutes
3. Updates/Info Sharing since last meeting (11/7)
 - a. Landscape Architect
 - b. Energy Design Charette: Proposed dates of Dec. 4, 6, or 8, \$2,600 total, 25% = \$650
 - c. Other updates:
 - i.
4. Review of [Appendix A](#)
 - a. [IV. 01. Community Benefit](#) approved 11/9
 - b. [IV.02. Community Benefit & Purpose](#)
 - c. [IV.03. Outcome Measures](#)
 - d. [IV. 04. Open Access](#) approved 11/9
 - e. [IV. 05. Community Building](#)
 - f. [IV. 06. Community Engagement](#)
 - g. [IV. 07. Needs Assessment](#)
 - h. IV.08. [Community Connections / Historic Significance](#)
 - i. [IV.9. Project Information & Public Benefit Attachments](#)
 - i. [Photos](#)
 - ii. [Map](#)
 - iii. [Evidence of planning, zoning and other approvals](#)
 - iv. [Asset management Plan](#)
 - v. [New Durham Master Plan Connection](#)
 - vi. [Operations Plan](#)
 - vii. [Program Calendar](#)
 - viii. [Spreadsheet of proposed activities](#)
 - ix. [Construction Schedule](#)
 - x. [Documents of support of the project](#)
 - xi. [Historic Information](#)
 - xii. [Plan/timeline for addressing energy efficiency and building sustainability](#)
 - xiii. [Evidence of communication with Eversource regarding the project](#)
 - xiv. [Stewardship Plan](#)
 - j. [IV. 10. Property Description](#) still draft
 - k. [IV. 11. Project Timeline and Readiness](#) or still draft
[Project Timeline and Readiness](#)
 - l. IV.12. [Construction Projects](#)
 - m. IV.13. [Construction Requirements](#)
 - n. IV.14. [Energy Policy](#)
 - o. V.01. [Project Funding](#)
 - p. V.02. [Other Public/Private Investments](#) approved 11/9
 - q. V.03. [Project Implementation](#)
 - r. V.04 [Finance and Development Capacity Attachments](#)
 - i. Selectboard members, terms of office
 - ii. Other funding and 15% match (document from TH stating balance of "ETF" and CRF)
 - iii. Planning for this project
 - iv. Fiscal year start and end dates
 - v. Financial Statements, most recent completed audit
 - vi. Current year financial statement
 - vii. Operating budget
 - viii. Financial Status Overview/narrative
 - ix. Operating reserve
 - x. Endowment

- xi. Line of credit
- xii. Other attachments:
 - 1.
- s. VI. Project Budget
 - i. Sources and Uses of funding
 - ii. Budget Narrative

5. New/Continued assignments

6. Schedule next Sub-Committee Meeting:

- a. Friday, Nov. 18, 10:00 am, Community Room
- b. Schedule meeting with Selectboard for approval of remaining documents, 11/21 or 22?

7. Adjourn

Bob Bickford, MRC Grant Writing Sub-committee Chair