

Meetinghouse Restoration Grant Sub-Committee

10:00 am, Oct. 13, 2023

Community Room

1. Call meeting to order
2. Secretary's report
 - a. Minutes of the 9/8/23 sub-committee meeting
 - i. https://docs.google.com/document/d/1SbTASVk0PP9x_GUI3Fvm30zI5b9IHdJ0y5TYY0Gk7c8/edit?usp=sharing
3. Discussion
 - a. Information learned not already on the agenda
 - b. [In-Kind Services Spreadsheet](#)
 - c. Other
4. Review assignments - [Action Item list](#) from Sept. 8 meeting
 - A. BOB
 - B. ELLEN
 - C. CATHY
 - D. SUE
 - E. All
 - i. [List of potential users](#) of the Meetinghouse
 - F. Septic: Coordination of:
 - i. Septic Designer
 - ii. Installer for test pits
 - iii. Archaeologist
 - G. Public Information Session, Oct. 23, 6:30 pm, Planning
 - i. Space reserved
 - ii. Presentation Outline - [Previous presentation](#)
 1. Add Goal
 2. Current Grant work
 3. What is the public concerned about?
 4. What the public can be input
 - a. Solar power
 - b. The addition. Intended uses
 - c. The two office spaces
 - d. Capital Reserve Fund - creative solutions like selling town owned property
 5. What can't be offered as input; things that are part of the historical preservation.
 - iii. Feedback Collection
 - H. Document Preparation for the Selectboard
 - i. Asset Management
 - ii. [Draft Rental Agreement](#)
5. New assignments if any
 - a. Review Application Outline and make assignments.
[Grant Application Outline - w/ Lettering](#)
6. Schedule next Sub-Committee Meeting: Friday, Oct. 6, 2023, 10:00 am, Meetinghouse
7. Adjourn

Bob Bickford, MRC Grant Writing Sub-committee Chair

Additional Items:

- We need: proof of zoning approval and all necessary permits
- Property appraisal
- Level 2 energy audit report (: • Level 1 – Walk-Through Survey • Level 2 – Energy Survey and Analysis)

- evidence of communication with Eversource regarding the project
- emails in support of project (I can get those from the email list and the survey results)
- audited financial statement (of Town)
- Management Prepared Financial Statements for current Fiscal Year (Balance Sheet, Profit and Loss, Cash Flow)
- SAM.gov registration (we can just get this from Town Hall)
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- Community Block Grant:
 - Public Facilities Grants
Help finance water and sewer system improvements, transitional and homeless shelters, municipal infrastructure, handicapped access, and neighborhood or community centers that provide public services to low- and moderate-income people.
- Planning Grants
 - Up to \$25,000 to support planning and feasibility related activities to determine whether a proposed project is viable. Municipalities can apply for funding to conduct activities like income surveys, preliminary architectural and engineering design, cost estimates and market analysis.
- CDFA's Community Facilities Energy Assessment Program provides grant funding to reduce the cost of energy-related studies for **New Hampshire municipalities and nonprofit organizations**. Eligible studies and assessments will identify and support implementation projects that reduce future operating and maintenance costs and improve building comfort and health, allowing organizations and communities to better support their core missions. Grants cover up to 75% of the cost of energy-related studies, up to \$6,000.