

*New Durham Board of Selectmen Meeting  
January 23, 2017*

**NEW DURHAM BOARD OF SELECTMEN  
New Durham Town Hall  
January 23, 2017, 7:00p.m.**

**Present**

Chair David Bickford  
Selectman David Swenson  
Selectman Gregory Anthes

**Also Present:**

Scott Kinmond, Town Administrator  
Peter Varney, Fire Chief  
Neil Burns, Fire Department  
Mike Varney, Fire Department  
7 Other Fire Department Members (Check sign-in sheet for names)  
Tim Goodwin, WCTV

**Call to Order**

Chair Bickford called the meeting to order at 7:00 p.m.

**Appointments/Announcements**

Tim Goodwin, Director of Wolfeboro Community TV was present to speak with the Board of Selectmen. He stated WCTV is recently under new leadership and he finds it unfortunate that the New Durham Board of Selectmen has decided to not continue with their contract with WCTV. Mr. Goodwin asked the Select Board to reconsider noting their decision would effectively eliminate a job with WCTV. Mr. Goodwin stated he wants to continue working with the Town of New Durham and has a channel (Channel 24) dedicated solely to the Town. The Town's Live Stream could work with this as well. He gave an overview of the services being provided and wants to discuss the rationale and intent of the Board of Selectmen. He stated there are additional services offered by WCTV and explained these. Chair Bickford replied that the costs are one of the factors considered and stated Town Administrator Kinmond has presented other options including the town operating its own meeting cameras, etc. Goodwin indicated that the current cost would be \$11,600 to continue with WCTV but he is willing to negotiate reduced costs with using the Town's new Town Hall services, etc. TA Kinmond and Mr. Goodwin will discuss further and provide new information to the Select Board at a future meeting.

**Public Input**

None.

**Agenda Review**

No changes were made to the agenda.

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**Department Reports/Issues**

Copies of the updated ambulance purchase agreement were distributed and reviewed. There was discussion of the changes made as after a line-by-line comparison it was noted that there were some things missing on the original bid. Selectman Swenson asked for a listing of the differences between replacement and the current vehicle along with costs of these differences. The equipment differences and upgrades differences are: 1) liquid spring suspension \$9,520, 2) three cameras \$2,595, 3) 4X4 \$3,200, and 4) glove compartment \$0.

The Board of Selectmen reviewed the Town Warrant article regarding the ambulance.

Selectman Swenson made suggestions relative to the motion to be made.

**Selectman Anthes made a motion to authorize the Modular Ambulance Bid to Sugarloaf Ambulance and Emergency Services Vehicles of Houlton, Maine in an amount not to exceed \$260,995 with said expenditures to come from the Town Ambulance Fund and to authorize the Chairman of the Board of Selectmen to sign the necessary purchase and sales agreement and loaner ambulance agreement, this agreement with the discount for the Town purchasing the cab and chassis making payment and ownership with the modular ambulance and up fit, to thereafter, with said balance of payment upon acceptance and delivery. The New Durham Fire Department is also directed to develop and submit to the Town Administrator a complete listing of all equipment not to be included in the trade in or sale of current town ambulance and a listing of that equipment to be sold separately and that equipment to be retained. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

The Board of Selectmen signed bid award documents. Selectman Swenson asked for an asset list of those assets to be removed from the current vehicle and retained or sold separately. He noted he would like to see the inventory lists provided sooner than later.

It was noted that the Article 10 of 1995 established the Ambulance CRF and Article 2 of 1996 made the Board of Selectmen the authorized agents to expend this fund.

**Town Administrator's Report**

Town Administrator Kinmond stated the Warrant has been approved by the Department of Revenue Administration and explained the review process. There was discussion of the documents, Warrant Article 3, as well as the calculations used for determining tax rates. The Board of Selectmen agreed to stay with the DRA recommended tax rate. Selectman Swenson noted he objects to the default number however and it differs from that of the Budget Committee.

**Chair Bickford made a motion to place Article 3 on the Town Meeting 2017 Warrant, "Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted**

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**separately, the amounts set forth on the budget posted with the Warrant or as amended by the vote of the first session, for the purpose set forth therein, totaling \$2,751,234. Should this article be defeated, the Default Budget shall be \$2,793,117, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.” Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that the Board of Selectmen recommend Article 3 be approved. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that Article 4 be placed on the Town Meeting 2017 Warrant, “To See if the Town will vote and raise to appropriate the sum of \$330,000 for the purposes of a Road Program with \$111,000 to come from Highway Block Grant Aid, \$162,000 to come from the Road Construction Capital Reserve Fund and the remainder of \$57,000 to come from taxation. Selectman Swenson seconded the motion. Motion passed 3 – 0 – 0.**

**Selectman Anthes made a motion that the Board of Selectmen recommend Article 4 be approved. Chair Bickford Seconded the motion. Motion passed, 2-1-0.**

Selectman Swenson opposed. Selectman Swenson explained he is opposed due to the amount being taken from the Capital Reserve Funds leaving too little for future years causing the need for higher than needed tax rate.

**Selectman Anthes made a motion that Article 5 be placed on the Town Meeting Warrant Article 2017, “To see if the Town will vote to raise and appropriate the sum of \$170,000 to be placed in previously established Capital Reserve Funds as follows, with said funds to come from taxation: Police Cruiser \$12,500; 1772 Meeting House \$10,000; Fire Truck, \$50,000; Highway Equipment \$7,000; Solid Waste Facilities \$5,000; Public Safety Facility Improvements \$5,000; Municipal Land Acquisition, \$5,000; Fire Department Ancillary Equipment \$5,000; Library Facilities \$13,000; Smith Ball-field & Equipment \$7,500; Road Reconstruction, \$50,000.” Selectman Swenson seconded the motion. Discussion: There was discussion on what details needed to be included in the warrant article. **Motion passed, 3-0-0.****

**Selectman Anthes made a motion that Warrant Article 5 appear with a total tax rate impact would be \$0.42 per \$1,000 of assessed value. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that the Board of Selectmen recommend Article 5 be approved. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that the estimated tax rate for 2017 Proposed Budget be \$4.59 per \$1,000 assessed value, and Default Budget of \$4.69 to appear on**

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**Warrant Article 3 for Town Meeting 2017. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that the estimated tax rate for 2017 Proposed Road Program Budget be \$0.14 per \$1,000 assessed evaluation to appear on Warrant Article 4. Chair Bickford seconded the motion. Motion passed, 3-0-0**

**Selectman Anthes made a motion that Article 6 be placed on the Town Warrant 2017, “To see if the Town will vote to raise and appropriate the sum of \$65,000 to be placed in previously established Expendable Trust Funds as follows, with said funds to come from taxation: Computer and Office Maintenance, \$10,000; Accrued Benefits Liability, \$25,000; Town Buildings and Improvements \$30,000, with an estimated tax rate of \$0.16 per \$1,000 assessed evaluation.” Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that the Board of Selectmen recommend Article 6 be approved. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion that Article 7 be placed on the Warrant for the Town Meeting of 2017, “To see if the Town will vote to change the purpose of the existing “Fire Trucks” Capital Reserve Fund, to the “Fire Vehicles” Capital Reserve Fund, and designate the Board of Selectmen as agents to expend.” Chair Bickford seconded the motion. Discussion:** There was discussion about the wording of the article and whether the tax rate impact would appear but since this does not have direct taxation impact it was determined that tax rate impact statement should not appear. **Motion passed, 3-0-0.**

**Selectman Anthes made a motion that the Board of Selectmen recommend Article 7 to be approved. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

**Selectman Anthes made a motion to have Article 8 appear on the Town Meeting Warrant 2017, “To see if the Town will vote to discontinue the Revaluation Capital Reserve Account that was created by Article 12, at the March 15, 2000 Town Meeting. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the Town’s General Fund.” Chair Bickford seconded the motion. Discussion:** There was discussion as to whether there needs to be a note of tax rate impact. **Motion passed, 2-1-0.** Selectman Swenson opposed as he stated that should it pass there is no 2017 budget for the activity and it would cause inconsistent and increased tax rates in future years.

**Selectman Anthes made a motion that the Board of Selectmen recommend Article 8 be approved. Chair Bickford seconded the motion. Motion passed, 2-1-0.** Selectman Swenson opposed.

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**Selectman Anthes made a motion that Article 9 be placed on the Town Warrant 2017, “To conduct any other business which may legally come before the Town.” Chair Bickford seconded the motion. Motion passed, 3- – 0- – 0.**

**Highway Department Purchase Order – Liquid Salt**

Town Administrator Kinmond explained some edits were made to the original purchase order.

**Selectman Anthes made a motion to approve Purchase Order 2379 to Real Green Services of Meredith, NH, in the amount of \$7,440 for the purchase of 3,000 gallons of Ice Be Gone Magic Liquid Deicer, said funds to come from account 01-4312-10-662. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Annual Report Printing**

Town Administrator Kinmond stated he received three quotes for printing. These were reviewed and Town Administrator Kinmond made the recommendation to remain with the current printer.

**Selectman Anthes made a motion to authorize Purchase Order 2491 to R.C. Bradshaw of West Lebanon, NH in the amount not to exceed \$3,600 for the printing of the 2017 Annual Report with said funds to come from account 01-4130-20-550. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

**Boodey House Marketing Plan**

The Board of Selectmen discussed the marketing plan that was presented at the prior meeting with the Boodey House Committee. Edits were made to the Board of Selectmen letter of support.

**Selectman Swenson made a motion to approve the draft letter of January 23, 2017 as amended supporting the conceptual marketing plan presented by the Boodey House Committee on January 19, 2017. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

**Approval of Minutes**

Selectman Swenson suggested postponing.

**Future Meeting**

Monday, January 30, 2017 at 1 pm – For discussion of hiring motions and review/approval of minutes.

**Adjourn**

**Selectman Anthes made a motion to adjourn. Selectman Swenson seconded the motion. Motion passed, 3-0-0.**

The meeting was adjourned at 9: 23 p.m.

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Respectfully Submitted,

Jennifer Riel, Recording Secretary

**Final Approved 3/23/17**