TOWN OF NEW DURHAM 2018 DELIBERATIVE SESSION



Monday, February 5, 2018



AGENDA

- Call the Meeting to Order
- Pledge of Allegiance
- Introductions
 - Select Board: David Swenson, Chair; Cecile Chase
 Vice Chair; Rodney Doherty Selectman
 - Town Clerk: Stephanie MacKenzie
 - Town Administrator: Scott Kinmond
 - Steven Whitley Esq, Town Counsel



AGENDA

Introductions (Cont'd)

 Budget Committee: Cathy Orlowicz, Chair, Terry Jarvis, Vice Chair, David Swenson BOS Rep., Ellen Phillips Member, Mark Sullivan Member, Joan Swenson Member, and David Shagoury Member

– Planning Board: Scott Drummey, Chair

- Community Recognitions
- Opening Remarks Moderator's Rules & Procedures
- Warrant Articles



- Recognition & Selected Activities Select Board (Chair Swenson)
- These employees were recognized this past year by their co-workers and administration;
 - Customer Service Award: Peter Varney, Fire Chief, New Durham Fire Department
 - Most Valuable Employee Award: Scott Kinmond, Town Administrator

Congratulations to these recipients !!



New Durham Select Board Overview of Activities



New Durham Board of Selectmen –

Overview of Selected 2017 Actions

Tax Payer Impact and Fiscal Responsibility

Tax rate reduction – continued the largest tax rate reduction starting from 2013 with an even lower rate in 2017; Applied \$150K of Unassigned Fund Balance to tax rate while preserving Town's guideline fund balance / cash reserves

Receipt of SB38 additional highway funding (\$96,699) for use in previously needed but unscheduled road projects enabling delayed road projects to proceed

Expenditures under budget for 2017 while maintaining full Town services

Settlement of all legal issues carried over from prior years



New Durham Board of Selectmen – Overview of Selected 2017 Actions

Public Safety & Operational Related

Purchased new ambulance with state-of-the-art features to improve service

to New Durham residents;

Enhanced cardiac monitoring and CPR systems purchased

New legal & audit firms competitively sought & contracted improving level of service

Full staffing for Police, Public Works, Town Hall, Fire

Completion of a new Master Plan



New Durham Board of Selectmen –

Overview of Selected 2017 Actions

Other

- Created collaborative effort with Town of Alton to address water quality (cyanobacteria) in Merrymeeting River and other public water New Durham / Alton water bodies
- New policy for Sale of Tax Deeded Property developed; Revised policy for public participation at Select Board meetings; Renamed New Durham Community Room & revised administrative policies increasing its use opportunities; Developed / approved operational guidelines for New Durham Select Board Moved Capital Improvement Plan Committee (CIPC) to two year appointments assuring better continuity & moved their work to pre-budget schedule to assure more timely consideration of recommendations



New Durham's Boston Cane Recipient & Senior Volunteer of the Year



BOSTON CANE RECIPIENT-CHRISTINA RICE & SELECT BOARD CHAIR DAVID SWENSON

2017.12.03



2017 SENIOR VOLUNTEER RECIPIENT



New Durham Deliberative Session Introduction & Moderator's Rules & Procedures New Durham Deliberative Session, February 5, 2018 Richard Leonard, Town Moderator

- New Durham is an SB2 community where Town Meeting business is conducted through two sessions
- The 1st session, tonight, is termed the Deliberative Session; the 2nd session is the annual ballot vote occurring on March 13, 2018 (the 2nd Tuesday in March) from 8 A.M. to 7 P.M.
- Warrant articles presented tonight are presented by the Board of Selectmen, the Planning Board, and, if filed, by petition from citizens
- The voters in attendance will be provided with copies of the Town Warrant for the meeting
- The Moderator is tasked with conducting the meeting, fielding questions from voters, and being the facilitator of debate
- Warrant articles presented by the Planning Board are governed by NH statutes which contain public hearing provisions. Debates on the Planning Board related articles are conducted by the Planning Board during that process. The Planning Board Articles go directly to the ballot and are not able to be amended by the voters at today's Deliberative Session. Discussion is allowed and questions may be answered by Planning Board members.
- All other Warrant Articles are subject to the Deliberative Session procedures
- For today's Deliberative Session we will not be using Robert's Rules but will be using the Moderator's Rules of Respect, Courtesy, and Common Sense

- Each warrant article when announced will be acted on as follows:
 - The presenter of a Warrant Article is allowed up to <u>10 minutes</u> to discuss the Article
 - Debate will be encouraged from the voters present
 - To speak, you must go to the microphone, be recognized by the Moderator, and state your name and address. All speakers will be limited to <u>3 minutes</u>
 - Warrant Articles may be amended from the floor, however, any amendment must be in written form and presented to the Moderator
 - Amendments must be made by motion, and require a second to be considered
 - Amendments, if carried, will be placed on the ballot in lieu of the original Warrant Article;
 If amendment is not carried, the original Warrant Article will be on the ballot
 - At the conclusion of the above procedures, the meeting will move to the next Warrant Article
 - Only one amendment will be allowed at any one time
 - Amendments to Amendments and Negative Amendments are not allowed
 - Amendments to financial amounts must be stated in dollar amounts to be accepted
 - Voter cards will be raised by voters when voting on amendments. Close votes will be counted by assistants to the Moderator
- Warrant Articles do not require a motion to be passed on to the voters they are automatically presented as written, or amended by the voters present at today's Deliberative Session, to the March 13, 2018 Ballot Session of the Town Meeting process



First Session of Annual Meeting – Deliberative

The first session, the Deliberative Session, of the 2018 Town Meeting shall be held on **Monday, February 5, 2018** at **7:00 P.M.** at the New Durham School Gymnasium, located at 7 Old Bay Road in New Durham, NH. Snow date of February 7, 2018.

Second Session of the Annual Meeting - Voting

The second session, the voting on all Warrant Articles, shall be held on **Tuesday, March 13, 2018** from **8:00 A.M. to 7:00 P.M.** in the New Durham School Gymnasium located at 7 Old Bay Road, New Durham, NH. There will be voting by official ballot for the election of Town Officers and all Warrant Articles with any amendments as made at the deliberative session.



To choose all necessary town officers for the ensuing year:

Office

(1) Selectman
(1) Moderator
(2) Budget Committee
(1) Budget Committee
(1) Cemetery Trustee
(2) Library Trustee
(1) Planning Board
(1) Trustee of Trust Funds
(1) Zoning Board of Adjustment

Term of

3 Years 2 Years 3 Years 1 Year 3 Years 3 Years 3 Years 3 Years 3 Years



Are you in favor of Amendment No. 1 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article III by adding definitions of Obsolescence, Remodel, Repair, and Woodlot/Agricultural Lot.



Article 2 (Cont'd)

<u>Obsolescence</u>: A reduction in usefulness, desirability or a failure to meet current building codes because of an outdated design feature that cannot be easily changed without incurring an unreasonable expense. (Note: Grandfather status of obsolescence is lost if rebuilding of structure is not completed 2 years after demolition.)

<u>Remodel</u>: Modification of architectural design, color, features, or materials of a building. Remodel does not allow the total demolition of a structure.

<u>Repair</u>: Replacement or mending of parts, existing but in a state of deterioration, with equivalent materials and for the purpose of maintaining their quality. Repair does not allow the total demolition of a structure.

<u>Woodlot or Agricultural Lot</u>: A type of non-residential lot that can be used for sustainable forestry and agricultural practices. Woodlots/Agricultural lots may not meet the minimal standards for designation as a residential lot. No dwellings are permitted on such lots, but campers and camp trailers may be present for a period no longer than 60 days when the land is in active use. Best management practices apply.

(Majority vote required)

Yes_____ No _____



Are you in favor of Amendment No. 2 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles VI and XIV by adding regulations regarding the storage of recreational vehicles to limit the number of recreational vehicles which may be stored on a property depending on lot size and location; require that RVs meet all setback requirements; prohibit the use of RVs for residential or business occupation except during the reconstruction of a home; limit sleeping in RVs to 14 nights per calendar month without a permit; and permit sleeping in RVs from May to October with a permit, provided appropriate septic is provided.

(Majority vote required)

Yes_____No ____



Are you in favor of Amendment No. 3 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XVIII to add a reference map for the Merrymeeting Lake Watershed Overlay District and clarify that indirect and shielded outdoor lighting is required in that district in order to maintain a dark sky.

(Majority vote required)

Yes_____ No__



Are you in favor of Amendment No. 4 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Articles V and XXI, to regulate woodlots/agricultural lots which may continue to be used for harvesting of timber or agriculture without meeting frontage requirements provided that a 50 foot wide deeded right of way is provided for access to those lots. No houses or camps may be constructed on woodlots, however campers and camp trailers may be present for no longer than 60 days when the land is in active use. A woodlot designation may be removed provided the lot complies with the zoning ordinance.

(Majority vote required)

Yes_____ No _____



Are you in favor of Amendment No. 5 to the New Durham Zoning Ordinance as proposed by the Planning Board as follows: Modify Article XX by increasing the number of permitted off site directional signs per harvesting season for agricultural products from one to four. Permission of the Landowner is needed to place signs on private property.

(Majority vote required)

Yes_____ No_



To see if the Town will vote to authorize the Selectmen to enter into a long-term lease / purchase agreement in the amount of \$157,000 payable over a term of 3 years for replacement of the Fire Department's Self Contained Breathing Apparatus (SCBA) and to raise and appropriate with the down payment amount of \$51,000 to come from the Fire Department Ancillary Capital Reserve Fund.

(3/5 ballot vote required)

Estimated 2018 Tax Rate Impact: \$0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.



Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote of the first session, for the purposes set forth therein, totaling \$2,899,086. Should this article be defeated, the default budget shall be \$2,769,786, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold a special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.



Article 8 (Cont'd)

Majority Vote Required

[Note: Operating Budget & Default Budget includes the Library Budget.]

Estimated Tax Rate Impact – 2018 Proposed Budget: \$ 4.84 per \$1,000 assessed valuation.

Estimated Tax Rate Impact – 2018 Default Budget: \$4.52 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote. The Budget Committee recommends this article by a **7** to **0** vote.

2018 Budget by Account

Dept Account #	Dept Acct Name	2017 Budgeted	2018 Dept. Request	BC	<u>17-18 App.</u> % Diff	17-18 App. \$ Diff	Default
4130	Executive Office	\$222,373	\$198,467	 \$197,877	-12.38%	-\$24,496	\$224,505.00
4140	Elections & Registrations	\$100,072	\$107,894	\$107,641	7.03%	\$7,569	\$101,897.00
4150	Financial Administraion	\$100,471	\$116,437	\$116,437	13.71%	\$15,966	\$100,471.00
4152	Assessing	\$43,705	\$44,328	\$64,392	32.13%	\$20,687	\$43,705.00
4153	Legal	\$30,000	\$25,000	\$20,000	-50.00%	-\$10,000	\$30,000.00
4155	Personnel Administration	\$38,803	\$32,931	\$37,081	-4.64%	-\$1,722	\$22,638.00
4191	Planning Board	\$3,075	\$5,476	\$5,076	39.42%	\$2,001	\$3,075.00
4192	Zoning Board	\$1,001	\$1,351	\$1,351	25.91%	\$350	\$1,001.00
4194	General Govt Buildings	\$27,656	\$36,849	\$26,724	-3.49%	-\$932	\$27,656.00
4195	Cemetery	\$4,000	\$9,340	\$8,840	54.75%	\$4,840	\$4,000.00
4196	Insurance	\$52,000	\$52,031	\$52,031	0.06%	\$31	\$52,000.00
4199	Other General Govt	\$7,800	\$7,601	\$7,601	-2.62%	-\$199	\$7,800.00
4210	Police Dept	\$501,120	\$585,478	\$583,868	14.17%	\$82,748	\$521,514.00
4220	Fire Dept	\$220,995	\$238,421	\$224,863	1.72%	\$3,868	\$220,995.00
4240	Building Inspector	\$32,070	\$31,426	\$31,426	-2.05%	-\$644	\$32,070.00
4290	Emergency Management	\$753	\$1,052	\$1,052	28.42%	\$299	\$753.00
4291	Forrestry	\$13,499	\$13,538	\$13,538	0.29%	\$39	\$13,499.00
4312	Highway Dept	\$829,556	\$854,360	\$854,360	2.90%	\$24,804	\$835,983.00
4324	Solid Waste	\$246,392	\$243,388	\$243,388	-1.23%	-\$3,004	\$246,536.00
4411	Health Officer	\$2,355	\$2,368	\$2,368	0.55%	\$13	\$2,355.00
4415	Other Agencies	\$6,500	\$9,296	\$7,346	11.52%	\$846	\$6,500.00
4441	Welfare	\$12,208	\$12,888	\$12,888	5.28%	\$680	\$12,208.00
4520	Recreation	\$61,182	\$70,862	\$70,862	13.66%	\$9,680	\$61,581.00
4583	Town Historian	\$175	\$325	\$325	46.15%	\$150	\$175.00
4589	Culture and Recreation	\$515	\$7,600	\$5,000	89.70%	\$4,485	\$515.00
4612	Conservation	\$1,795	\$1,795	\$1,795	0.00%	\$O	\$1,795.00
4711-4721-4723	BONDS	\$67,733	\$71,200	\$71,200	4.87%	\$3,467	\$71,129.00
Sub- Total TOWN OPERATING BUDGET		\$2,627,804	\$2,781,700	\$2,769,330 5.11%		\$141,526	\$2,646,356
				Library Trustees			
4550	Library	\$123,430	\$129,756	\$129,756		\$6,326	\$123,430.00
TOTAL -						25	
TOWN OPERATING BUDGET & LIBRARY		\$2,751,234	\$2,911,455	\$2,899,086	5.10%	\$147,852	\$2,769,786





Warrant Articles Related To Public Safety, Roads, etc.







To see if the Town will vote to raise and appropriate the sum of \$381,700 for the purposes of a **Road Program** with \$114,700 to come from Highway Block Grant Aid, \$209,000 to come from taxation, and the remainder of \$58,000 to come from the Road Construction Capital Reserve Fund.

Majority Vote Required

Estimated 2018 Tax Rate Impact: \$ 0.51 per \$1,000 assessed valuation. The Board of Selectmen recommends this article by a **3** to **0** vote. The Budget Committee recommends this article by a **7** to **0** vote.



To see if the town will vote to adopt RSA 41:14-a, to allow the Selectmen by majority vote to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote.



Article 10 (Cont'd)

[Note: After the Selectmen receive the recommendation of the Planning Board and the Conservation Commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the Selectmen, prior to the Selectmen's vote, the proposed acquisition or sale will be inserted in an article in the warrant for the next Town Meeting.]

(Majority vote required)

The Board of Selectmen recommends the article by a 3 to 0 vote.



To see if the Town will vote to accept a gift of real property being a 42' x 42' barn for use by the Boodey Farmstead Project, said barn being a gift to the Town of New Durham.

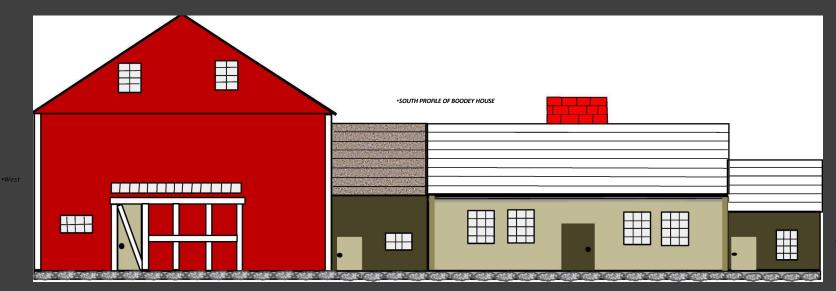
(Majority vote required)

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

Zecharíah Boodey House circa 1880

•Zechariah Boodey House Conceptual Plans South Face Profile 2016



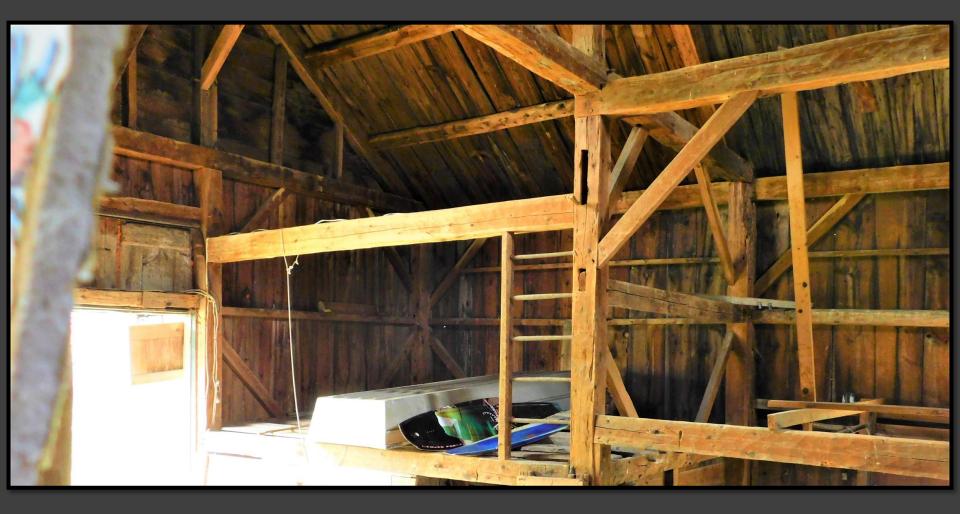
Not to Scale South

Prepared by Catherine Orlowicz, Chair As of 12/6/2016











BOARD OF DIRECTORS

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VICE CHAIR FRANK LEMAY CHICHESTER

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BENJAMIN WILSON HOPKINTON

EXECUTIVE DIRECTOR JENNIFER GOODMAN November 20, 2017

Board of Selectmen 4 Main Street New Durham, N.H. 03855

Dear Mr. Swenson:

I am writing to provide our organization's thoughts regarding the condition and importance of the barn currently located in Alton, but planned for relocation to New Durham as part of the Zechariah Boodey house.

The NH Preservation Alliance is the statewide non-profit that helps assists towns, churches, homeowners, and non-profits revive and celebrate our state's architectural heritage. We work with communities all over the state and believe that preservation is a key component of a community's economic and cultural vibrancy.

In particular, we advocate for the retention of our state's agricultural heritage. This year we launched the 52 Barns in 52 Weeks campaign and have been overwhelmed with the interest generated in saving these disappearing New Hampshire icons. (Our barn professionals estimate that New Hampshire is losing one barn every day.) The opportunity for the Boodey House Committee to disassemble and move this well-constructed and handsome barn is wise for economic, historic, environmental, and sentimental reasons.

Based on our quick tour and photographic evidence, it appears as if this transitional barn dates to the early 19th century, and is in excellent condition. The hand hewn beams and layout suggest the barn underwent several adaptations to keep it useful to generations of farmers – the barn was clearly used for grain storage, dairying, and – later – living quarters. We're supportive of and thankful for the Boodey Committee's foresight and diligence in saving this barn. Future generations of New Durham residents will certainly benefit, and we will rest easier knowing that one more barn in New Hampshire was saved and appreciated.

If you have questions, do not hesitate to contact me.

Sincerely,

andrew Cushing

Andrew Cushing Field Service Representative

NEW HAMPSHIRE PRESERVATION ALLIANCE PO BOX 268 · CONCORD, N.H. 03302 TELEPHONE (603) 224-2281 · FAX (603) 226-9368 · www.nhpreservation.org Based on our quick tour and photographic evidence, it appears as if this transitional barn dates to the early 19th century, and is in excellent condition. The hand hewn beams and layout suggest the barn underwent several adaptations to keep it useful to generations of farmers – the barn was clearly used for grain storage, dairying, and – later – living quarters. We're supportive of and thankful for the Boodey Committee's foresight and diligence in saving this barn. Future generations of New Durham residents will certainly benefit, and we will rest easier knowing that one more barn in New Hampshire was saved and appreciated.

If you have questions, do not hesitate to contact me.

Sincerely,

Andrew Cushing

Andrew Cushing Field Service Representative

NEW HAMPSHIRE PRESERVATION ALLIANCE PO BOX 268 · CONCORD, N.H. 03302 TELEPHONE (603) 224-2281 · FAX (603) 226-9368 · www.nhpreservation.org



To see if the town will vote to establish a Boodey Farmstead Project Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of the Zechariah Boodey Farmstead project and to raise and appropriate the sum of \$1,000 to be deposited into that fund. Further, to name the Board of Selectmen as agents to expend from said fund.

(Majority Vote Required)

Estimated 2018 Tax Rate Impact: \$0.002 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a **3** to **0** vote. The Budget Committee recommends this article by a **6** to **0** vote. (1- abstention)



To see if the town will vote to establish a Town of New Durham Dam Maintenance Expendable Trust Fund per RSA 31:19-a, for the maintenance of the Town's dams and to raise and appropriate the sum of \$35,000 to be deposited in that fund with this amount to come from taxation; further to name the Board of Selectmen as agents to expend from said fund.

(Majority vote required)

Estimated 2018 Tax Rate Impact: \$0.08 per \$1,000 assessed valuation. The Board of Selectmen recommends this article by a **3** to **0** vote. The Budget Committee recommends this article by a **7** to **0** vote.



To see if the Town will vote to raise and appropriate the sum of \$233,000 to be placed in previously established **Capital Reserve Funds** as follows with said funds to come from taxation:

Account	Established	2018	
Highway Equipment	March 15, 2006, Article #12	\$20,000	
Highway Trucks	March 4, 1988, Article #9	\$35,000	
Library Facilities	March 13, 2007, Article #7	\$2,500	
Vehicle & Equipment Maintenance	March 10, 2010, Article #15	\$10,000	
Milfoil	March 9, 2009, Article #7	\$5,000	



Article 14 (Cont'd)

Account	Established	2018
Solid Waste Facilities Improvement	March 10. 2010, Article #14	\$2,000
Solid Waste Equipment	March 10, 2010, Article #14	\$10,000
Police Cruiser	March 15, 2000, Article #7	\$12,000
Smith Ball Field & Equipment	March 13, 2007, Article #9	\$1,500
1772 Meetinghouse Restoration	March 15, 2000, Article #14	\$5,000
Fire Truck	March 12, 2003, Article #11	\$40,000
Public Safety Facilities Improvements	March 10, 2010, Article #17	\$5 , 000



Article 14 (Cont'd)

Account	Established	2018
Road Reconstruction	March 10, 2010, Article #5	\$75,000
Fire Department Ancillary Equipment	March 10, 2015, Article #5	\$10,000
Total		\$233,000

Majority Vote Required

Estimated 2018 Tax Rate Impact: \$ 0.57 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.



To see if the Town will vote to raise and appropriate the sum of \$35,500 to be placed in previously established **Expendable Trust Funds** as follows with said funds to come from taxation:

Account	Established	2017	
Computer & Office	March 13, 1996, Article #11, Revised	\$7,500	
Maintenance	March 9, 2011, Article #26		
Accrued Benefits Liability	March 13, 1996, Article #16	\$10,000	
Records Management	March 23, 1999, Article 23	\$6,000	
Town Buildings & Improvements	March 15, 2000, Article #15	\$12,000	
Total		\$35,500	

•Estimated Tax Rate Impact: \$ 0.16 per \$1,000 assessed valuation.

•The Board of Selectmen recommends this article by a **3** to **0** vote.

•The Budget Committee recommends this article by a 7 to 0 vote.



To see if the Town will vote to raise and appropriate the sum of (\$5,000) for the purposes of funding contributions to Health & Other Agencies i.e. Cornerstone VNA, Strafford County CAP and Homemaker of Strafford County etc., with this sum to come from authorizing the withdrawal of Five Thousand Dollars (\$5,000) from the JC Shirley Timber Trust (Trust Fund #28). Said trust established for the purpose to "benefit of the Town of New Durham for such lawful purposes as the Town may direct at its annual meeting."

Majority Vote Required

Estimated 2018 Tax Rate Impact: \$ 0.00 per \$1,000 assessed valuation.

The Board of Selectmen recommends this article by a 3 to 0 vote.

The Budget Committee recommends this article by a 7 to 0 vote.



To see if the Town will vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500.00 the same amount as the standard or optional veterans' tax credit voted by the Town of New Durham under RSA 72:28.

(Majority vote required)

The Board of Selectmen recommends this article by a **3** to **0** vote.

45



To conduct any other business which may legally come before the Town.



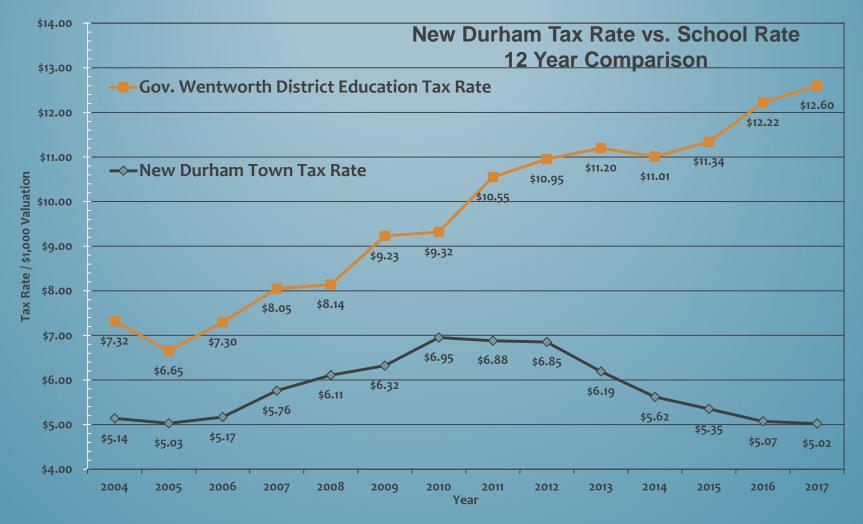


THANK YOU FOR YOUR ATTENDANCE AT THIS DELIBERATIVE SESSION



Voting Day Tuesday, March 13, 2018 8 a.m. – 7 p.m. New Durham School







New Durham Twelve Year Tax Rate Comparison





