

Town of New Durham New Hampshire



Warrant Narrative Warrant and Budget 2008

Year Ending December 31, 2007

TOWN MEETING WARRANT NARRATIVE

An Explanation of the Articles as Presented

The narrative provided in concert to the Town Meeting Warrant is intended to be informational in nature, and is indicative of the purpose and rationale of the articles. The State of New Hampshire Budget Reporting Form, identified as the **MS-7**, which is also printed in your Town Report with the Town Warrant, provides details as to prior year appropriations and expended end of year totals for both the operations and capital acquisitions together with the 2008 requests.

B allot Articles ~ Voting

Articles 1 and 2 are ballot-voting articles, which will require action either by voting in person at the election to be conducted at the New Durham Elementary School on **Tuesday, March 11th, 2008** or by absentee ballot. All absentee ballots should be directed through the office of the Town Clerk. To confirm ~ voting will take place

Where: New Durham Elementary School Gymnasium
When: Tuesday, March 11th, 2007
Polls Open: 10:00 AM to 7:00 PM

Article 1: Election of Town Officers for the ensuing year.

Article 2: Zoning article amendments as proposed by the Planning Board

T own Meeting Session

Meeting will reconvene: **Wednesday, March 12th, 2008**
7:00 PM
New Durham Elementary School ~ Gymnasium

Article 3: Marchs Pond Bond Request \$620,000: The Board of Selectmen and Budget Committee is recommending to the voters the approval of a bond in the amount \$620,000 for the refurbishment and reconstruction of Marchs Pond Dam. Due to failure of the Dam in July 2007, the State of NH Dam Bureau ordered lowering of the pond, which has devalued the waterfront value for the properties located on both Marchs Pond and Chalk Pond. From the financial and economic perspective, the devaluation for the 2008 assessment year amounts to \$101,000 in loss of tax revenue based on the 2007 tax rate should the bond not pass and reconstruction does not occur. This loss of tax revenue will be compounded annually as future tax rates rise should the bond not be approved. At this present time, estimates sought for a 15-year debt repayment schedule is currently proposed at \$61,000 annually, therefore, the return on your investment will be realized in 6 to 7 years if the bond passes to refurbish the Dam.

Tax Rate Estimated Effect: 14 cents per \$1000 \$100,000 property value = \$14.00

Article 4: Fire Truck Lease Request \$58,800 The Board of Selectmen and Budget Committee is recommending to the voters the lease acquisition of a good, used combination Pumper/Rescue Fire Truck over a five year period. Multi and dual-purpose trucks save space, fleet maintenance and reduce costs as single operation trucks are culled, due to age and maintenance, from the fleet.

TOWN MEETING WARRANT NARRATIVE

Tax Rate Estimated Effect: 14 cents per \$1000
\$100,000 property value = \$14.00

Article 5: Operational Budget Request : \$2,843,558: Indicative of the operational costs of all town departments, outside agencies, and debt obligations. The proposed operational budget amounts to \$2,843,558; \$260,429 higher, or a 10% increase over the 2007 operational budget. Much of the increase within the operational budget is reflective of the cost of heating fuel, gas prices, equipment repairs, rollover from the capital side of the budget of an additional highway maintenance employee into the operational side of the budget, non discretionary items such as personnel administration, and the Marchs Pond Dam bond payment proposals, which accounts for \$61,000 of the total increase in the operations budget.

Tax Rate Estimated Effect: \$4.92 per \$1000
\$100,000 property value = \$492 .00

Article 6: Road Maintenance Request \$96,546: Capital request indicative of paving and road reconstruction plan. The Road Agent, Mark Fuller, is proposing to complete work as follows:

Road Surface Management System 2008

Road	# of Miles	Intended Repair	Estimated Costs
Chamberlin Way *	.80	Shim and Overlay	\$ 48,400
Hilltop	.17	Shim and Overlay	\$ 10,285
Powder Mill	.25	Overlay	\$ 9,200
South Shore	1.00	Thick Shim	\$ 54,853
Ridge	1.00	Shim and Overlay	\$ 67,596
Total	3.22		\$190,334

*Note 1: Bond of \$51,747 to defray Chamberlin Way costs received from developer.

*Note 2: The amount requested is defrayed 100% by State of NH Highway Block Grant and FEMA Grant Funding.

Tax Rate Estimated Effect: -0- cents per \$1000

Article 7: Capital Reserves Funding Request \$234,800: Indicative of requests for previously established Capital Reserve Funds. The Capital Reserve Fund mechanism under RSA 35 is a sound fiscal planning tool that aims to defray tax rate spikes, and is the backbone of many town and city budget cycles. The dollar requests are indicative of Capital Improvement Planning, which has fine tuned replacement schedules, and savings plans for all equipment and proposed projects. This document acts in much the same manner as a Fixed Assets Depreciation Schedule, for the next expected replacement acquisition. Such a plan provides rationale as to amounts of money to be "reserved" on an annual basis for all trucks, vehicles, equipment, land acquisitions, buildings etc.

Tax Rate Estimated Effect: 55 cents per \$1000
\$100,000 property value = \$55. 00

Article 8: New Reserve Request: Land Acquisition \$25,000: New savings reserve request indicative of the Capital Improvement Plan to provide for potential acquisition

TOWN MEETING WARRANT NARRATIVE

of land for a municipal facility. At this juncture, no plans for any facilities are proposed as the needs of the town are still to be determined, but before any planning can be energized, the Board of Selectmen feel that an important first step should be taken to secure land negotiation capability and eventually bring to the voters land acquisition consideration.

Tax Rate Estimated Effect: 6 cents per \$1000
\$100,000 property value = \$6.00

Article 9: New Reserve Request \$5,000: The Smith ball field and recreation facility is used intensely, and is beginning to show age, and wear and tear of equipment, such as the sprinkler system. The creation of the reserve is to facilitate a three to five year plan to make landscaping, parking, and road widening improvements to the field.

Tax Rate Estimated Effect: 1 cent per \$1000
\$100,000 property value = \$1.00

Article 10: Police Department Cruiser Acquisition \$31,268: Part of the Capital Improvement Plan for annual replacement of aging cruisers; namely a 1999 Crown Victoria. Due to the withdrawal of capital reserve funds dedicated to this purpose, the article represents zero impact to the tax rate calculation.

Tax Rate Estimated Effect: .0 cents per \$1000

Article 11: Highway Department Truck Acquisition \$110,000: Again, part of the Capital Improvement Plan for planned replacement of aging trucks; namely a 1996 International 4 x 4, and again defrayed, in part, by withdrawal of Capital Reserve Funds dedicated to this purpose.

Tax Rate Estimated Effect: 8 cents per \$1000
\$100,000 property value = \$8.00

Should this article pass, the Board of Selectmen will solicit bids for the sale of the replaced vehicle.

Article 12: Milfoil Treatment \$7,000: Per request of Town Meeting 2007, the Board of Selectmen organized the milfoil committee – see the “Officials Listing” at the beginning of the Town report for committee members. This request is indicative of one intensive treatment under the supervision of the Department of Environmental Services for the worst infestation on a portion of the Merrymeeting River. The Committee will be seeking a second-year treatment in 2009.

Tax Rate Estimated Effect: 2 cents per \$1000
\$100,000 property value = \$2.00

Article 13: Highway Department Fuel Tank Pipe Containment \$8,000: Pipes connected to the town’s fuel storage tanks must be double walled for added protection. The Department of Environmental Services requires completion of the project by May 28th, 2008.

Tax Rate Estimated Effect: 2 cents per \$1000
\$100,000 property value = \$2.00

TOWN MEETING WARRANT NARRATIVE

Article 14: Expendable Trust Funds \$62,000 Indicative of requests for previously established expendable trust funds. The sum requested for the "Town Buildings Improvement Trust" is part of the continuing exploration of potential improvements to the Fire Station, and possible addition and /or other improvements to any of the town facilities.

Tax Rate Estimated Effect: 14 cents per \$1000
\$100,000 property value = \$14. 00

Article 15: Marchs Pond Engineering Services \$14,500: Should the bond vote fail, the town has accrued engineering costs for the period January to March, 2008 for work involved in the bid production and continuing discussions with the Dam Bureau by the town's engineers. If the bond passes, the board of selectmen will request that this article not be taken up as the bonding article includes engineering costs. Please note that the appropriation request is defrayed by fund balance.

Tax Rate Estimated Effect: -0- cents per \$1000

Article 16: Code of Ethics Ordinance: Per last years' Town Meeting, a committee was duly established by the Moderator. This ordinance proposal is the work and recommendation of the committee who consulted with Town Counsel to ensure that the ordinance is legal.

Article 17: Appointed Treasurer: The legislators enacted new state law, namely RSA 41: 26-e in 2007, to provide towns the option of having either an elected treasurer or an appointed one. Given the trust and faith involved with public funds, it is a highly important position, and requires the highest integrity. The current Town Treasurer, Janet Thorell, supports an appointed position as opposed to elected.

Article 18: Acceptance of Credit Card Payments Ordinance: An ordinance proposal that is enabling in nature to allow the Town to begin the process of acceptance of credit card transactions.

Article 19: Discontinuance of a Capital Reserve ~ Town Hall Painting CRF: The Town Buildings Improvement Expendable Trust allows for this type of improvement, thus the aforementioned Capital Reserve is no longer needed. Per the Trustee of Trust Funds report dated December 31st, 2007, there are zero funds remaining in the "Painting" reserve.

Article 20: By Petition to change a portion of the Class VI *Copple Crown Road* into a public Class V town maintained road; improvement costs to be borne by the petitioner.

Article 21: By Petition to change a portion of a private road, namely *McKay Sandpit Road*, into a public Class V town maintained road; improvement costs to be borne by taxpayers.

Article 22: Road Upgrade Costs: If petitioned Article 21 passes, the town would need to raise and appropriate an estimated \$110,000 to perform road upgrades, and improvements to bring to Class V town regulation standards. This will ensure effective operations and maintenance performance standards for the Highway Department and

TOWN MEETING WARRANT NARRATIVE

not expose the town to further liability for what is referred to in State Statutes of road "insufficiencies".

Tax Rate Estimated Effect: 26 cents per \$1000
\$100,000 property value = \$26. 00

Article 23: Fire Chief Appointment: This article is intended to keep within the original vote of the town in 1995 to have an appointed Fire Chief by the governing body, but provides for an appointed term in keeping with many other appointed positions within town government.

Article 24: Any Other Business: This article allows voters to transact any other business that may legally come before Town Meeting. Items brought up for discussion can only be advisory, or informational in content and nature. Any items requesting the Town to raise and appropriate money cannot come before the meeting under this article.

Total Estimated Town Tax Rate

Excluding Article 22 , if all the money request articles, as presented, were approved by the voters, the estimated 2008 municipal (town portion) of the tax rate would reflect an estimated rate of \$6.08 per \$1,000 of assessed value. If the Town passes Articles 21 and 22, the tax rate estimate is \$6.34 The Board of Selectmen would caution that this rate is an estimate only at this point in the year and is subject to maintenance of the revenue stream, and total town valuation.

Since the budget review period starting in October 2007, the Board of Selectmen and Budget Committee have cut \$360,162 from initial budget presentations in an effort to bring an estimated tax rate to the voters of \$6.08, which is 5.5% higher than the 2007 tax rate of \$5.76. The Board of Selectmen and Budget Committee feel that this is the best rate they could accomplish without compromising services, savings plans and turn around of aging equipment.

Town Tax Rate (Excluding Petitioned Articles, County, and School Rates)

Property Values	2008 Estimated Rate \$6.08	2007 Tax Rate \$5.76	Difference in tax \$\$\$ From '07 to '08
\$\$\$	\$\$\$	\$\$\$	\$\$\$
100,000	608.00	576.00	32.00
175,000	1064.00	1008.00	56.00
200,000	1216.00	1152.00	64.00
250,000	1520.00	1440.00	80.00
300,000	1824.00	1728.00	96.00
350,000	2128.00	2016	112.00

TOWN MEETING WARRANT 2008

TOWN OF NEW DURHAM TOWN WARRANT 2008

To the inhabitants of the Town of New Durham, in the County of Strafford, in said State of New Hampshire, qualified to vote in town affairs:

You are hereby notified that the Annual Town Meeting of the Town of New Durham will be held on two days as follows:

On **Tuesday, March 11th, 2008** in the New Durham School Gymnasium, there will be voting only by official ballot for the election of Town Officers, and as well voting on Article 2. **Note:** By law, the meeting must open before the voting starts. Therefore, the meeting and polls will open at 10:00 a.m. for the consideration of all ballot articles. At 12:00 NOON, the meeting will recess, but the polls will remain open.

Polls will open at 10:00 A.M. and close at 7:00 PM. After the polls close at 7:00 PM, the ballots will be counted.

The Meeting will reconvene on **Wednesday, March 12th, 2008**; the vote on Articles 1 and 2 will be presented, and Articles 3 through 24 will be presented, discussed, and acted upon beginning at 7:00 PM at the New Durham School Gymnasium located on #7 Old Bay Road, New Durham, NH.

ARTICLE 1: To choose all necessary town officers for the ensuing year.

(By Official Ballot)

Selectman	3 Years
Moderator	2 Years
(2) Planning Board	3 Years each position
(1) Planning Board	1 Year
(2) Two Library Trustees	3 Years each position
Trustee of Trust Funds	3 Years
Cemetery Trustee	3 Years
Cemetery Trustee	2 Years
Supervisor of the Checklist	6 Years

ARTICLE 2: Are you in favor of the adoption of amendments proposed by the Planning Board for the New Durham Zoning and Land Use Ordinances, and Building Regulations as follows:

(By Official Ballot on voting day)

Amendment 1: Are you in favor of Amendment #1 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

Insert as a new Article following the current Article VIII: To adopt a Conservation Focus District Ordinance to protect six areas in town that are uniquely rich in natural resources by

TOWN MEETING WARRANT 2008

establishing performance standards and dimensional requirements to protect wildlife habitat and water quality during subdivision, including limiting density to one house per five acres of land; and to renumber the remaining articles as necessary.

Amendment 2: Are you in favor of Amendment #2 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

To amend Article VI to establish criteria for allowing a cul de sac longer than 1000 feet, limit the length of a cul de sac to 1500', clarify the pre-application process, eliminate the use of a formula for deciding the number of lots the subdivision can create, and clarify wording in several places.

Amendment 3: Are you in favor of Amendment #3 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

Insert as a new Article following the current Article X: To adopt a Steep Slopes Conservation District Ordinance that will ensure emergency access, maintain soil stability and protect water quality on slopes of 15% or greater; require building in new subdivisions be limited to modest slopes; require additional erosion protections during all construction and soil disturbance, limit the steepness of driveways on new and existing lots, and limit the square footage of construction or soil disturbance that can be permitted on steep slopes of existing lots; and to renumber the remaining articles as necessary.

Amendment 4: Are you in favor of Amendment #4 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

Insert as a new Article preceding the current Article XI: To adopt an Impact Fee Ordinance that gives the Planning Board, with public input and comment, the authority to establish and set rates for Impact Fees on new construction; and to renumber the remaining articles as necessary.

Amendment 5: Are you in favor of Amendment #5 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

Insert as a new Section III-H: To Amend Section III. General Provisions of the New Durham Zoning and Land Use Ordinance to establish guidelines for the outdoor storage of used and discarded materials that will prevent unsightly junk from becoming a public nuisance.

Amendment 6: Are you in favor of Amendment #6 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

Amend Article VII, the Shore Front Conservation Ordinance, to establish a 6 night per month maximum stay period and other guidelines for Recreational Vehicles within 300' of the shorefront. This amendment does not affect areas of town that are not close to water resources

Amendment 7: Are you in favor of Amendment #7 proposed by the Planning Board for the New Durham Zoning and Land Use Ordinance?

To Amend Article XVI to bring the amount of fines charged for violations of this ordinance in line with state law, which currently sets a maximum fine of \$275 for each day of violation.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of six hundred and twenty thousand dollars (\$620,000 gross budget) for the reconstruction of the Marchs Pond Dam located off Birch Hill Road, and to authorize the issuance of not

TOWN MEETING WARRANT 2008

more than **\$620,000** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

(2/3rds ballot vote required) Bond Vote

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Note: Polls will remain open one (1) hour when the moderator announces that the polls are open for the ballot vote at town meeting.

Special Warrant Article

Estimated Tax Rate Impact on 15 year Bond 14 Cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$14 . 00

ARTICLE 4: To see if the municipality will vote to (i) authorize the Selectmen to enter into a five-year (5) lease/purchase agreement for **\$250,000** for the purpose of leasing a combination pumper/rescue fire truck for the Fire Department, and (ii) to raise and appropriate the sum of fifty-eight thousand, eight hundred dollars (**\$58,800**) for the first year's payment for that purpose. This lease agreement contains an escape clause.

(Majority vote required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article

Special Warrant Article

Estimated Tax Rate Impact 14 Cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$14 . 00

ARTICLE 5: To see if the Town will vote to raise and appropriate the Budget Committee's, and the Board of Selectmen's recommended sum of Two Million, eight hundred and forty-three thousand, five hundred and fifty-eight dollars (**\$2,843,558**) which represents the operating budget. This article does not include appropriations voted in other warrant articles.

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article

Estimated Tax Rate Impact \$4.92 Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$492 . 00

ARTICLE 6: To see if the Town will vote to raise and appropriate ninety-six thousand, five hundred and forty-six dollars (**\$96,546**) for the maintenance, construction and reconstruction of town-maintained roads. The sum of \$96,546 will be received through State Highway Block Grant Aid from the State of New Hampshire.

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article

Estimated Tax Rate Impact

-0- Per \$1000 assessed valuation

TOWN MEETING WARRANT 2008

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of two hundred and thirty-four thousand, eight hundred dollars (\$234,800) to be placed in previously established Capital Reserve Funds, as follows:

Name	\$\$\$ Appropriation
Highway Truck Reserve	70,000
Highway Equipment Reserve	40,000
Police Cruiser Reserve	19,300
Fire Trucks Reserve	25,000
Revaluation Reserve	20,000
Meeting House Reserve	2,000
New Tax Maps	20,000
Library Facilities	3,000
Library Technology	3,000
Solid Waste Building	7,500
Solid Waste Equipment	7,500
Dry Hydrants	2,500
Highway Building Addition	10,000
Sidewalks	5,000
Total	\$234,800

(Establishment Dates: Highway Trucks 1988, Police Cruiser 2000, Fire Trucks 2003, Revaluation 2000, Meeting House 2000, Davis Crossing Road Culverts 2002, Highway Equipment 2006, Tax Maps 2006, Dry Hydrants 2001, Library Facilities & Technology 2007, Solid Waste Building 2007 & Solid Waste Equipment 2007, Highway Addition & Equipment 2007 and Sidewalks 2007)

(Majority Vote Required)

Special Warrant Article

The Board of Selectmen recommends this article.
The Budget Committee recommends this article.

Estimated Tax Rate Impact 55 cents Per \$1000 assessed valuation
Estimated Annual Cost per \$100,000 of Assessed Value \$55 . 00

ARTICLE 8: To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for acquisition of land for a municipal facility, and, (ii) to raise and appropriate the sum of twenty-five thousand dollars (\$25,000) to be placed in this fund.

(Majority Vote Required)

Special Warrant Article

The Board of Selectmen recommends this article.
The Budget Committee recommends this article

Estimated Tax Rate Impact 6 cents Per \$1000 assessed valuation
Estimated Annual Cost per \$100,000 of Assessed Value \$6.00

ARTICLE 9: To see if the Town will vote (i) to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of improvements to the Smith Ball Field, (ii)

TOWN MEETING WARRANT 2008

to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in this fund and (iii) name the Board of Selectmen as Agents to Expend.

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Special Warrant Article

Estimated Tax Rate Impact 1 cent Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$1 .00

ARTICLE 10: To see if the town will vote to (i) raise and appropriate the sum of thirty-one thousand two hundred and sixty-eight dollars (\$31,268) for the acquisition of a police vehicle, and (ii) approve withdrawal of \$31,268 from the Police Cruiser Capital Reserve fund created for this purpose.

(Majority Vote Required)

The Board of Selectmen recommends this article

The Budget Committee recommends this article

Special Warrant Article

Estimated Tax Rate Impact

-0- Per \$1000 assessed valuation

ARTICLE 11: To see if the Town will vote to (i) raise and appropriate the sum of one hundred and ten thousand dollars (\$110,000) for the acquisition of a 4 x 4 plow truck with plow and wing, and (ii) approve withdrawal of \$73,750 from the Highway Truck Capital Reserve Fund created for this purpose with the balance of \$36,250 to be raised by general taxation.

(Majority Vote Required)

The Board of Selectmen recommends this article

The Budget Committee recommends this article.

Special Warrant Article

Estimated Tax Rate Impact 8 cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$ 8 .00

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of seven thousand dollars (\$7,000) for the first eradication treatment of milfoil infestation on a portion of the Merrymeeting River.

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Estimated Tax Rate Impact 2 cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$ 2 .00

TOWN MEETING WARRANT 2008

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of eight thousand dollars (**\$8,000**) for secondary containment of piping for the Highway Department's Aboveground Petroleum Storage Tank in compliance with the State of New Hampshire Department of Environmental Services rules no later than May 28, 2008 to avoid enforcement action for non compliance.

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Estimated Tax Rate Impact 2 cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$ 2 .00

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of sixty-two thousand dollars (**\$62,000**) to be placed in previously established expendable trusts, as follows:

Name	\$\$\$ Appropriation
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Computer & Office Equipment Maint. Trust	5,000
Forest Fire Fund Trust	3,500
Accrued Benefits Liability Trust	3,000
Town Buildings Improvement Trust	50,000
Records Management Trust	500

Total	\$62,000
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(Established: Computer & Office Systems 1996, Forest Fire 2003, Accrued Benefits 1992, Town Buildings Improvement 2000 and Records Management 1999)

(Majority Vote Required)

The Board of Selectmen recommends this article

The Budget Committee recommends this article.

Special Warrant Article

Estimated Tax Rate Impact 14 cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$ 14 .00

ARTICLE 15: To see if the town will vote to (i) raise and appropriate the sum of fourteen thousand five hundred dollars (**\$14,500**) for engineering services rendered for the design and administrative work associated with the Marchs Pond Dam Reconstruction planning and (ii) to authorize the use and transfer of **\$14,500** of the December 31st, 2007 undesignated fund balance for this purpose.

(Majority Vote Required)

The Board of Selectmen recommends this article.

The Budget Committee recommends this article.

Estimated Tax Rate Impact -0- Per \$1000 assessed valuation.



TOWN MEETING WARRANT 2008

ARTICLE 16: To see if the Town will vote to adopt the following ordinance pursuant to RSA 31:39 (a).

Town of New Durham Code of Ethics

For Town Officials, Board Members and Employees

PURPOSE

The purpose of this code is to establish guidelines for the ethical standards of conduct for town officials, board members and employees.

- We expect our public servants and volunteers to act in the best interest of the town.
- We expect town officials, board members and employees to disclose any personal, financial or other interests in matters* affecting the town, which come before them for action.
- We expect town officials, board members and employees to remove themselves from decision making if they have a conflict of interest or even the appearance of one.
- We expect town officials, board members and employees to be independent, impartial, and responsible to their fellow townspeople in their actions.
- We expect that the town's official decisions and policies be made through the proper channels of government.
- We expect that public office or a volunteer position in our town not be used for personal gain.

THE CODE

- No conflicts of interest
- A duty to recuse
- A duty to disclose
- No unfair personal use of town property
- No misuse of confidential information
- No improper gifts
- A duty to cooperate
- Fair and equal treatment
- No Investments in conflicts with duties
- No Nepotism

It is important that the public have confidence in the integrity of its government - and that town officials, board members, volunteers and employees have an opportunity to protect their personal reputation.

This code establishes a process by which one may obtain guidance regarding potential ethical issues and it establishes a course of action for resolving disputes in a manner that is fair to all of the parties involved.

SECTION 1. CODE PROVISIONS

A. No Conflicts of Interest ~ Specific prohibitions

- (i) Public Servants shall avoid conflicts of interest or, when possible, the appearance of

* "Interests" in the context of this policy means material or substantial interests and excludes trivial or transient interests which are the natural result of living in a small town.

TOWN MEETING WARRANT 2008

- a conflict of interest.
- (ii) Public servants shall not appear on behalf of a client, close, personal friend, or family member before any governmental body of which the public servant is a member or whose members have been appointed by the governmental body of which the public servant is a member.
 - (iii) Public servants shall not participate in any matter in which he or she or a member of his or her family, have a personal interest that may directly or indirectly affect or influence the performance of his or her duties. In such instances, the public servant shall recuse himself or herself from discussion and decision-making.
 - (iv) No public servant shall engage in any business, transaction or private employment or have any financial or other private interest, direct or indirect, which is in conflict with the proper discharge of his or her official duties.
 - (v) No public servant shall use or attempt to use his or her position as a public servant to obtain any financial gain, contract, license, privilege or other private or personal advantage, direct or indirect, for the public servant or any person or firm associated with the public servant.
 - (vi) No public servant shall coerce or attempt to coerce, by intimidation, threats, or otherwise, any public servant to engage in political activities.
 - (vii) No public servant shall request any subordinate public servant to participate in a political campaign. For purposes of this paragraph, participation in a political campaign shall include managing or aiding in the management of a campaign, soliciting votes or canvassing voters for a particular candidate, or performing any similar acts which are unrelated to the public servant's duties or responsibilities.
 - (viii) No public servant shall misuse his or her official authority or influence for the purpose of interfering with or affecting the result of an election.
 - (ix) No public servant shall receive compensation except from the Town for performing any official duty.

B. A Duty to Recuse in Quasi-Judicial Actions

A "quasi-judicial action" is any action where the board or committee you are a member of is acting like a judge or a jury. For example, when your board or committee has a duty to notify the potential parties, hear the parties, and can only decide on the matter after weighing and considering such evidence and arguments as the parties choose to lay before you, you are involved in a quasi-judicial action. The work of the planning and zoning boards is largely quasi-judicial. Not only do officials, board members and employees of the Town of New Durham have a duty to recuse themselves as outlined in the section above, you must recuse yourself in a quasi-judicial action if you would not be qualified to sit as a juror in that case. For example, jurors are not qualified to sit in a case if they have advised or assisted either party in a matter being decided, are prejudiced to any degree regarding the pending matter, or believe they cannot for any reason be totally fair and impartial. Information gained through general knowledge as a citizen of the Town, or solely as a result of the individual's service in an official capacity, does not disqualify the member unless it has biased the member to such a degree that he or she cannot be impartial. As a representative of the Town of New Durham, you are expected to hold yourself to this same standard.

C. A Duty to Disclose

As an official, board member or employee of the Town of New Durham you shall not participate in the conduct of business on behalf of the town or enter into discussion or deliberation of any matter without first, publicly and on the record, stating all material:

- dealings
- interests
- relationships
- friendships

TOWN MEETING WARRANT 2008

- and possible conflicts which may exist between you and your family, and the principals or the issue under consideration.

D. No Unfair Personal Use of Town Property

No official, board member or employee of the Town of New Durham shall use town property, services, or labor personally, or make the same available to others *unless* such use is available to other residents upon request on equal terms.

E. No Misuse of Confidential Information

No official, board member or employee of the Town of New Durham shall use any confidential information acquired by virtue of that individual's official position for personal benefit, or for the benefit of any other person or business. This does not apply to information, which is readily available to the general public. In addition, no official, board member or employee of the Town of New Durham shall violate the privacy of others by publicizing, gossiping, or discussing information confidentially acquired in the course of official duties without a legitimate reason to do so.

F. No Improper Gifts

No official, board member or employee of the Town of New Durham shall accept a gift (or allow acceptance of such gift by a family member) from any individual, group, or corporation, which has *or is likely to have* a matter pending before the board, committee, or commission on which the official or employee serves. This provision of the code is not meant to apply to gifts traditionally exchanged between family members - at holidays or birthdays, for example.

(a) Exceptions.

Any discounts provided to a whole class, which has been appropriately authorized by the Board of Selectmen and three other exceptions:

1. Unsolicited advertising or promotional materials of nominal intrinsic value, such as ball caps, tee shirts, pens and calendars;
2. Awards for meritorious civic service contributions;
3. Unsolicited consumable items that are donated to an entire work group during holidays.

G. A Duty to Cooperate

All officials, board members and employees of the Town of New Durham shall cooperate with the Ethics Committee regarding any complaint or inquiry alleging violation of this Code of Ethics.

H. Fair and Equal Treatment

Acting in their official capacity, all officials, board members and employees of town government shall give each and every person fair and equal treatment. No official, board member or employee shall in the course of their official duties give or deny any person special consideration, advantage, or treatment as a result of the person's public status, position, sex, race, religion, creed, sexual orientation, or national origin.

I. Investments in Conflict with Official Duties

No public servant shall invest or hold any investment, directly or indirectly in any financial, business, commercial or other private transaction, which creates a conflict with their official duties.

TOWN MEETING WARRANT 2008

J. Nepotism

No public servant shall influence or attempt to influence the hiring, transfer, suspension, promotion, discharge, assignment, reward, discipline, direction of work or the adjustment of grievances of a family member. No public servant shall be the immediate supervisor, or that supervisor's immediate supervisor, of a family member.

SECTION II. DEFINITIONS

As used in this ordinance, the following terms shall have the meanings indicated:

Board: Any board, committee or commission, permanent or special, established by the Selectmen under New Hampshire law.

Conflict of Interest: A situation, circumstance, or financial interest, which has the potential to cause a private or personal interest to interfere with the proper exercise of a public duty, or which has rendered the individual incapable of being impartial.

Employee: A person who is paid by the Town of New Durham for his/her services, but who is not an independent contractor.

Family: Any person who is related to the official, board member or employee in one of the following ways: spouse, parent, grandparent, child, grandchild, sibling, or similar relation to the individual's spouse. This includes all persons who are members of the same household as the official, board member or employee in question, regardless of whether they are related by blood or marriage.

Firm: A sole proprietorship, joint venture, partnership, corporation and any other form of enterprise, but shall not include a public benefit corporation, local or economic development corporation or other similar entity as defined by the Ethics Committee.

Interest: Any legal or equitable right, share, or claim, whether or not subject to an encumbrance or a condition, which is owned or held, in whole or in part, jointly or severally, including but without limitation, a right, share or claim to land, excluding incidental or minimal rights, shares or claims.

Pecuniary: Any material advantage in the form of money, property, commercial interest or anything else, the primary significance of which is economic gain; it does not include economic advantage applicable to the public generally, such as tax reduction or increased prosperity, generally.

Principals: Those people who are the subject of the action or application, which is before the board.

Public Servant: All officials, officers, and employees of the town, whether elected, appointed, paid or unpaid. A person is considered a public servant upon her or his election, appointment or other designation as such, although she/he may not yet officially occupy that position.

Recuse: Removing or excusing oneself from participating in a specific action or discussion due to a conflict of interest. Recusal means to remove oneself completely from all further participation as a public servant in the matter in question.

Resident: A resident of the Town of New Durham.

TOWN MEETING WARRANT 2008

Town: The Town of New Durham, including all of its departments, boards, commissions, and committees.

SECTION III. EXCLUSIONS

1. The provisions of this Code of Ethics shall not be interpreted so as to bar:
 - A. Any official, board member or employee who is a resident of the Town of New Durham from fully participating in any town meeting;
 - B. Acceptance of donations for the expressed purpose of financing a political campaign, provided such contributions are reported in accordance with all local, state and federal laws which pertain to such donations;
 - C. Participation in a matter which relates to a person or business from which an official, board member or employee has merely purchased goods or services, if the individual in question has no other conflict of interest relating to that person or business;
 - D. Police officers, fire fighters, and other emergency personnel from acting in the course of their official capacities when responding to emergencies in accordance with the rules and regulations of their departments; and
 - E. Supervisors of Town employees from appropriately carrying out personnel policies.
2. Nothing on this policy shall be read to prevent a board or official from acting when, due to circumstances beyond the control of the parties, a failure to serve or act would result in the denial of a party's basic right of representation, right to be heard, or denial of some other important due process right, provided that this exception to the policy be as narrowly drawn as possible and last as short a time as possible.

SECTION IV. COMPLAINTS

The Board of Selectmen shall appoint a board of no more than 5 nor less than 3 persons, with staggered terms, such board to be named Board of Ethics.

All such requests or complaints to the Board of Ethics must be in writing, shall specify the provision of the code which the complainant believes was violated and must be signed by a resident of New Durham.

When signing the complaint, the complainant shall certify that he or she has read the Code of Ethics, and that they believe the matter within the complaint is a fair subject of inquiry, and they have exhausted all other avenues of relief available to them within our town government.

Any public servant against whom a written complaint is filed shall be given a copy of the complaint and upon written request shall be afforded an opportunity to be heard and to present evidence to the Board of Ethics.

The Board of Ethics shall have sole discretion for setting rules regarding the conduct of hearings. The Board shall seek to make sure that both the complainant and the respondent have an opportunity to be heard and to present evidence.

TOWN MEETING WARRANT 2008

The Board of Ethics may require, with sufficient written notice, any official, board member or employee of town government to appear before it to provide testimony regarding pending complaints. The Board may for this purpose administer oaths, and require the production of evidence such as documents.

Within 30 days of concluding an investigation into a written complaint, the Board of Ethics shall issue a written statement setting forth its findings to the Board of Selectmen.

When the Board of Ethics after following the provisions of this ordinance makes a finding that a public servant has engaged in improper activities or has a conflict of interest, the Board of Selectmen shall take such action as they shall deem appropriate which may include, but not be limited to, the following actions:

- (i) Vote to request the resignation of the offending member;
- (ii) Vote to seek the removal of the offending member in Superior Court;
- (iii) Vote to publicly censure the offending member;
- (iv) Vote to place the matter on file;
- (v) Vote to impose any other sanction that they deem appropriate.

SECTION V: EFFECTIVE DATE

This ordinance shall become effective thirty days (30) after its adoption by the voters of New Durham in a Town Meeting duly convened.

(Majority Vote Required)

ARTICLE 17: To see if the Town will vote to authorize the appointment, rather than the election, of a Town Treasurer per RSA 41 : 26-e.

(Majority Vote Required)

ARTICLE 18: To see if the town will vote to accept the following ordinance:

Acceptance of Credit Cards Ordinance

The Town of New Durham's Treasurer, Town Clerk, Tax Collector and any other deemed appropriate municipal officer shall be allowed to accept credit card payments pursuant to RSA 80 : 52-c for the electronic on-line collection of local taxes, charges generated by the sale of utility services or other fees. The Town will add to the amount due, in addition to any interest and penalties payable, a service charge for the acceptance of the card. The amount of the service charge shall be disclosed at the time of billing. The Board of Selectmen in coordination with the Town Clerk and Tax Collector may adopt rules and regulations regarding the collection procedures.

(Majority Vote Required)

TOWN MEETING WARRANT 2008

ARTICLE 19: To see if the Town will vote to discontinue the “Town Hall Painting Capital Reserve Fund”, which was created in 2004. Said Funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality’s general fund.

(Majority Vote Required)

ARTICLE 20: To see if the Town will vote to reclassify and lay out the Class VI road portion of Copple Crown Road to a town maintained Class V road status with the cost of any and all road construction to bring the road to a Class V public road condition to be borne by the lead petitioner, James O’Reilly.

By Petition

Special Warrant Article

(Majority Vote Required)

ARTICLE 21: To see if the Town of New Durham will vote to accept a free private roadway to be layed out, dedicated and changed from a private status, into a town owned and maintained Class V public roadway. Said “McKay Sandpit Roadway” starting point at it’s western entrance marked by a corner bound located at the junction of a Class V North Shore Cul-de-Sac, and extending to the junction of Pine Point Road making a total distance of proposed public roadway of 300 yards plus or minus.

By Petition

Special Warrant Article

(Majority Vote Required)

ARTICLE 22: To see if the town will vote to raise and appropriate the sum of one hundred and ten thousand dollars (\$110,000) if petitioned article 21 passes by majority vote to provide for necessary road improvements to conform to Class V town road regulations.

(Majority Vote Required)

(The Board of Selectmen does not recommend this article)

(The Budget Committee does not recommend this article)

Estimated Tax Rate Impact 26 cents Per \$1000 assessed valuation

Estimated Annual Cost per \$100,000 of Assessed Value \$ 26 .00

ARTICLE 23: To see if the town will vote to approve to reorganize and restructure the New Durham Fire Department as follows:

Per RSA 154:1 (a) and III: A Fire Chief appointed by the local governing body for a 3-year term with fire fighters being appointed by the Fire Chief.

Per RSA 154:1 IV: A town may, by vote of the local legislative body, change the organization of its fire department from one form to another. For municipalities with a town meeting form of government, such a vote shall be taken under an article inserted by the Selectmen for the annual meeting, and the change of form shall not take effect until one year following such vote.

(Majority Vote Required)

TOWN MEETING WARRANT 2008

ARTICLE 24: To transact any other business that may legally come before the meeting.

Given under our hands and seal this 20th day of February, in the year of our Lord, two thousand and eight.

Ronald W. Gehl, Chairman

Peter C. Rhoades

David A. Bickford

Board of Selectmen, New Durham, NH

A TRUE COPY OF WARRANT ATTEST:

Ronald W. Gehl, Chairman

Peter C. Rhoades

David A. Bickford

Board of Selectmen, New Durham, NH

***Posted in accordance with RSA 39:5, 31:95 and 669:2 at
New Durham Elementary School (Official Polling Place)
New Durham Town Hall
New Durham Library
New Durham Post Office***



~ NOTES ~

BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: New Durham

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2008 to December 31, 2008

or Fiscal Year From _____ to _____

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): 2/21/2008

BUDGET COMMITTEE

Please sign in ink.

Aun L. Brady
Sean Thompson
Robert Park
W. J. O.
[Signature]

[Signature]
[Signature]

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

MS-7
Rev. 07/07



BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7 Budget - Town of New Durham

FY 2008

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		131722	131714	141834		141834	
4140-4149	Election, Reg. & Vital Statistics		41793	38191	50361		50361	
4150-4151	Financial Administration		91317	87984	99646		99646	
4152	Revaluation of Property		34557	47778	35105		35105	
4153	Legal Expense		22500	23202	22500		22500	
4155-4159	Personnel Administration		424578	447980	523686		523686	
4191-4193	Planning & Zoning		47500	39655	47620		47620	
4194	General Government Buildings		49067	102091	61779		61779	
4195	Cemeteries		2200	2140	2450		2450	
4196	Insurance		25722	27707	28250		28250	
4197	Advertising & Regional Assoc.							
4199	Other General Government		11100	10412	8300		8300	
PUBLIC SAFETY								
4210-4214	Police		316364	320999	312536		312536	
4215-4219	Ambulance							
4220-4229	Fire		144425	141155	172232		172232	
4240-4249	Building Inspection		23402	13307	22070		22070	
4290-4298	Emergency Management		2800	3821	11640		11640	
4299	Other (Including Communications)		42918	47367	43275		43275	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets		478672	657668	525322		525322	
4313	Bridges							

BUDGET 2008 MS-7 & MS-4 (State Reports)

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
GENERAL GOVERNMENT								
4130-4139	Executive		131722	131714	141834		141834	
4140-4149	Election, Reg. & Vital Statistics		41793	38191	50361		50361	
4150-4151	Financial Administration		91317	87984	99646		99646	
4152	Revaluation of Property		34557	47778	35105		35105	
4153	Legal Expense		22500	23202	22500		22500	
4155-4159	Personnel Administration		424578	447980	523686		523686	
4191-4193	Planning & Zoning		47500	39655	47620		47620	
4194	General Government Buildings		49067	102091	61779		61779	
4195	Cemeteries		2200	2140	2450		2450	
4196	Insurance		25722	27707	28250		28250	
4197	Advertising & Regional Assoc.							
4199	Other General Government		11100	10412	8300		8300	
PUBLIC SAFETY								
4210-4214	Police		316364	320999	312536		312536	
4215-4219	Ambulance							
4220-4229	Fire		144425	141155	172232		172232	
4240-4249	Building Inspection		23402	13307	22070		22070	
4290-4298	Emergency Management		2800	3821	11640		11640	
4299	Other (Including Communications)		42918	47367	43275		43275	
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration							
4312	Highways & Streets		478672	657668	525322		525322	
4313	Bridges							



BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7 Budget - Town of New Durham FY 2008

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	(NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	NOT RECOMMENDED
HIGHWAYS & STREETS cont.								
4316	Street Lighting		6456	6325	6800		6800	
4319	Other		124661	131734	129040		129040	
SANITATION								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		282831	257444	266224		266224	
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		2500	2185	2400		2400	
4414	Pest Control		2328	3352	5263		5263	
4415-4419	Health Agencies & Hosp. & Other		4865	4121	5504		5504	
4441-4442	Administration & Direct Assist.		39274	14039	26000		26000	
4444	Intergovernmental Welfare Pymnts							
4445-4449	Vendor Payments & Other							

MS-7
Rev. 07/07

BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7 Budget - Town of New Durham FY 2008

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
CULTURE & RECREATION								
4520-4529	Parks & Recreation		63523	73086	73086		73086	
4550-4559	Library		76127	86741	86741		86741	
4583	Patriotic Purposes		3370	496	2500		2500	
4589	Other Culture & Recreation							
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources		3175	2250	2250		2250	
4619	Other Conservation							
4631-4632	REDEVELOPMNT & HOUSING							
4651-4659	ECONOMIC DEVELOPMENT							
DEBT SERVICE								
4711	Princ. - Long Term Bonds & Notes		47819	77717	77717		77717	
4721	Interest-Long Term Bonds & Notes		16330	46427	46427		46427	
4723	Int. on Tax Anticipation Notes		5000	5000	5000		5000	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land		166800	149405				
4902	Machinery, Vehicles & Equipment		27000	26000				
4903	Buildings							
4909	Improvements Other Than Bldgs.		62363	56561				
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	Sewer-							
	Water-							



BUDGET 2008 MS-7 & MS-4 (State Reports)

FY 2008

Budget - Town of New Durham

MS-7

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year NOT RECOMMENDED
OPERATING TRANSFERS OUT cont.								
	Electric-				XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	Airport-							
4915	To Capital Reserve Fund *		375145	375145				
4916	To Exp.Tr.Fund-except #4917 *		86000	86000				
4917	To Health Maint. Trust Funds *							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL				3462622	2843558		2843558	

* Use special warrant article section on next page.

MS-7	Budget - Town of	New Durham	FY 2008

****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3.VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (RECOMMENDED) (NOT RECOMMENDED)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year RECOMMENDED NOT RECOMMENDED
4915	Previously Established CRF	7			234800	234800
4915	Municipal Land Acquisition CRF	8			25000	25000
4915	Smith Ballfield CRF	9			5000	5000
4915	Previously Established Expendable Trusts	14			62000	62000
SPECIAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	326800	XXXXXXX XXXX 326800

****INDIVIDUAL WARRANT ARTICLES****

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations		Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
			Prior Year As Approved by DRA			(RECOMMENDED)	(NOT RECOMMENDED)	Ensuing Fiscal Year RECOMMENDED	Ensuing Fiscal Year NOT RECOMMENDED
4901	Road Reconstruction & Paving	6				96546		96546	
4901	Road Improvement	22					110000		110000
4902	Police Vehicle Acquisition	10				31268		31268	
4902	FD Rescue/Pumper Lease	4				58800		58800	
4902	HD 4x4 Plow Truck	11				110000		110000	
4909	March's Pond Dam Improvements	3				620000		620000	
4909	Milfoil Treatment	12				7000		7000	
4909	Engineering Costs	15				14500		14500	
4909	Fuel Line Upgrade	13				8000		8000	
INDIVIDUAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	946114	XXXXXXXXXX	946114	XXXXXXXXXX

BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7

Budget - Town of New Durham

FY 2008

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes - General Fund		37200	37200	0
3180	Resident Taxes				
3185	Timber Taxes		5000	4809	5000
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		48000	54788	50000
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		300	314	300
LICENSES, PERMITS & FEES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		16750	17386	17000
3220	Motor Vehicle Permit Fees		430000	449952	435000
3230	Building Permits		13000	25091	15000
3290	Other Licenses, Permits & Fees		9000	10089	10000
3311-3319	FROM FEDERAL GOVERNMENT		0	209486	0
FROM STATE					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		10543	19330	10543
3352	Meals & Rooms Tax Distribution		107546	107546	107546
3353	Highway Block Grant		91864	91864	96547
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		8500	12652	6000
3379	FROM OTHER GOVERNMENTS		0	5347	5500
CHARGES FOR SERVICES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		30000	57248	35000
3409	Other Charges		475	1075	1000
MISCELLANEOUS REVENUES					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		1200	1200	10000
3502	Interest on Investments		45000	66344	55000
3503-3509	Other		7500	9881	5000
INTERFUND OPERATING TRANSFERS IN					
			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds		2500	3334	2500
3913	From Capital Projects Funds		2600	2969	2500

BUDGET 2008 MS-7 & MS-4 (State Reports)

MS-7 Budget - Town of New Durham

FY 2008

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
INTERFUND OPERATING TRANSFERS IN cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		11788	108896	105018
3916	From Trust & Fiduciary Funds		3000	1112	1500
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				620000
	Amounts VOTED From F/B ("Surplus")				14500
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			881766	1297913	1610454

BUDGET SUMMARY

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	3286037	2843558	2843558
Special Warrant Articles Recommended (from pg. 6)		326800	326800
Individual Warrant Articles Recommended (from pg. 6)		946114	946114
TOTAL Appropriations Recommended		4116472	4116472
Less: Amount of Estimated Revenues & Credits (from above)	881766	1610454	1610454
Estimated Amount of Taxes to be Raised		2506018	2506018

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$402707
 (See Supplemental Schedule With 10% Calculation)

REVENUE PROJECTIONS 2008

Account	2006 Revenues MS-4	2007 Revenues MS-4	End of Yr. 07 Final Receipts	2008 Estimates for '08 Tax Rate
Revenue from Taxes				
*3120 Land Use Change Tax	\$36,300	\$37,200	\$37,200	\$0
3185 Yield Taxes	\$10,000	\$5,000	\$4,809	\$5,000
3189 Gravel Tax	\$300	\$300	\$314	\$300
3190 Interest & Penalties	\$30,000	\$48,000	\$54,788	\$50,000
Licenses, Permits & Fees				
3210 Business Licenses & Permits	\$14,000	\$16,750	\$17,386	\$17,000
3220 Motor Vehicle Permit Fees	\$432,000	\$430,000	\$450,161	\$435,000
3230 Building Permit Fees	\$15,000	\$13,000	\$25,091	\$15,000
3290 Other Licenses/Permits	\$10,000	\$9,000	\$10,101	\$10,000
3311 FEMA	\$66,934		\$209,460	
From State of New Hampshire				
3353 Highway Block Grant	\$95,440	\$91,864	\$91,864	\$96,547
3359 Rooms & Meals Tax	\$87,432	\$107,546	\$107,546	\$107,546
3359 Shared Revenues	\$10,543	\$10,543	\$19,330	\$10,543
3359 Grants	\$0	\$8,500	\$12,652	\$6,000
From Other Governments				
	\$0	\$0	\$5,347	\$5,500
Charges for Services				
3401-3404 Income from Depts.	\$29,000	\$30,000	\$57,209	\$35,000
3409 Other /Cemetery Rev	\$1,675	\$475	\$1,075	\$1,000
3501 Sale of Municipal Property	\$50	\$1,200	\$1,200	\$10,000
3502 Interest on Investments	\$18,000	\$45,000	\$66,265	\$55,000
3504-3509 Other	\$26,000	\$7,500	\$8,517	\$5,000
Interfund Operating Transfers In				
3912 Ambulance Spec. Rev. Fund	\$123,500	\$2,500	\$2,500	\$2,500
3913 Capital Projects Fund	\$0	\$2,600	\$2,969	\$2,500
3915 Capital Reserve Funds	\$0	\$11,788	\$108,895	\$105,018
3916 Trust & Fiduciary Funds	\$1,500	\$3,000		\$1,500
Other Financing Sources				
3939 Surplus off-setting capital	\$11,000			
Use of Undesignated Fund Bal.	\$0	\$0	\$0	
3934 Proceeds of Bonds & Notes				\$797,000
Totals	\$1,018,674	\$881,766	\$1,294,679	\$1,772,954
Note 1: Emer. Appro. Marchs Pond Dam		\$25,000		
Note 2: CRF \$32268 PD/\$73750 Truck				
Note 3: Bonds/March Pond/Fire Truck				

APPROVED HOUSEKEEPING WARRANT ARTICLES

The following articles were approved, until rescinded, by the voters at prior Town Meetings. The voters may reverse these decisions by a majority vote at any subsequent Town Meeting, provided an article is included on the Warrant. An article may be placed on the warrant by the Board of Selectmen or by petition {RSA 40:13 II-a (b)}.

Adopted Town Meeting 1994 Article 7:

Shall the town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority the Public Library Trustees to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or a private source which becomes available during the fiscal year?

Adopted Town Meeting 1994 Article 6:

Shall the Town vote to accept the provisions of RSA 31:95-e providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any public purpose? The Selectmen must hold a public hearing before accepting such gift and the acceptance shall not bind the Town to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of any such personal property?

Adopted Town Meeting 1994 Article 5:

Shall the Town vote to accept the provisions of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to borrow money in anticipation of taxes?

Adopted Town Meeting 1994 Article 8:

Shall the Town vote to accept the provisions of RSA 80:80 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to administer, sell, or otherwise dispose of any tax lien or real estate acquired by tax title or otherwise, by public auction, by advertised sealed bids, or to otherwise dispose of as justice may require, providing that if such property is to be sold at public auction, then the same shall be advertised sixty (60) days in advance of sale and again forty-five (45) days in advance of sale with notice posted in three public places and two local newspapers of wide circulation for two consecutive weeks?

Adopted Town Meeting 1994 Article 9:

Shall the Town vote to authorize indefinitely, until specific rescission of such authority, the Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided such street has been constructed to applicable town specifications as determined by the Selectmen and their agent?

APPROVED HOUSEKEEPING WARRANT ARTICLES

Adopted Town Meeting 1997 Article 24

Shall the Town vote to accept the provisions of RSA 202-A:4-d providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Library Trustees to accept gifts of personal property, other than money, which may be offered to the library for any public purpose, provided, however, that no acceptance of personal property by the Library Trustees shall be deemed to bind the town or the Library Trustees to raise, appropriate, or expend any public funds for the operation, maintenance, repair or replacement of such personal property?

Adopted Town Meeting 1998 Article 3

Shall the Town vote to accept the provisions of RSA 31:19 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose?

Adopted Town Meeting 2006 Article 18

Shall the town vote to accept the provisions of RSA 41:9-a providing that any town at an annual meeting may adopt an article authorizing the Board of Selectmen indefinitely, until specific rescission of such authority, to establish or amend fees in which a license or permit is required as part of the regulatory process?