

# TOWN OF NEW DURHAM

## APPLICATION FOR SUBDIVISION OF LAND CHECKLIST\*\*

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Form Date: 11-18-2025

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------|----------------|------------------|-----------|
| <b>GENERAL INFORMATION</b>                                                                                                                                                                                                                                       |         |          |                |                  |           |
| Application #                                                                                                                                                                                                                                                    |         |          |                |                  |           |
| Name of Applicant:                                                                                                                                                                                                                                               |         |          |                |                  |           |
| Name of Proposed Subdivision:                                                                                                                                                                                                                                    |         |          |                |                  |           |
| Location/Address:                                                                                                                                                                                                                                                |         |          |                |                  |           |
| Map: Lot:                                                                                                                                                                                                                                                        |         |          |                |                  |           |
| Date Received by Town:                                                                                                                                                                                                                                           |         |          |                |                  |           |
| <b>MATERIALS TO SUBMIT</b>                                                                                                                                                                                                                                       |         |          |                |                  |           |
| *Subdivision Application Form - 8 copies                                                                                                                                                                                                                         |         |          |                |                  |           |
| *Vicinity Map (size 11X17) 8 copies                                                                                                                                                                                                                              |         |          |                |                  |           |
| *Existing Conditions & Layout Plan: 8 (size 24X36), 10 reduced plans(size 11X17)                                                                                                                                                                                 |         |          |                |                  |           |
| *Proposed Layout Plan: 8 (size 24X36), 10 Reduced Plans(size 11X17)                                                                                                                                                                                              |         |          |                |                  |           |
| Town, State & Federal Approvals                                                                                                                                                                                                                                  |         |          |                |                  |           |
| Studies & Documents                                                                                                                                                                                                                                              |         |          |                |                  |           |
| *Application Fees                                                                                                                                                                                                                                                |         |          |                |                  |           |
| *Written Waiver Requests for All Applicable Requirements Not Shown                                                                                                                                                                                               |         |          |                |                  |           |
| *Abutters List                                                                                                                                                                                                                                                   |         |          |                |                  |           |
| *Pre-Addressed, Envelopes & Pre-addressed Certified Mail Receipts for All Abutters & Strafford County Registry of Deeds; Two (2) each Pre-addressed Envelopes & Pre-addressed Certified Mail Receipts for Applicant and All Professionals Working on the Project |         |          |                |                  |           |
| VICINITY MAP: Including the following features within 1000 feet at a minimum scale of 1"=400'                                                                                                                                                                    |         |          |                |                  |           |
| *Existing Lots Adjacent to the Proposed Subdivision                                                                                                                                                                                                              |         |          |                |                  |           |
| *Boundaries and Designations of Zoning Districts                                                                                                                                                                                                                 |         |          |                |                  |           |
| *Outline of the Proposed Subdivision                                                                                                                                                                                                                             |         |          |                |                  |           |
| *Wetlands                                                                                                                                                                                                                                                        |         |          |                |                  |           |
| *Electronic Copy of all Material Submitted                                                                                                                                                                                                                       |         |          |                |                  |           |
| <b>PLAN FORMAT (for ALL Plans)</b>                                                                                                                                                                                                                               |         |          |                |                  |           |
| *Information Blocks with:                                                                                                                                                                                                                                        |         |          |                |                  |           |
| Title of Plan                                                                                                                                                                                                                                                    |         |          |                |                  |           |
| Owner's Name and Address                                                                                                                                                                                                                                         |         |          |                |                  |           |
| Agent's Name if Any                                                                                                                                                                                                                                              |         |          |                |                  |           |
| Date Plan was Prepared                                                                                                                                                                                                                                           |         |          |                |                  |           |
| Revision Dates and Description or Note                                                                                                                                                                                                                           |         |          |                |                  |           |
| Scale of Plan                                                                                                                                                                                                                                                    |         |          |                |                  |           |
| Name, Address & Seal of Prepare of Plan                                                                                                                                                                                                                          |         |          |                |                  |           |
| Tax Map & Lot Number and Deed Reference                                                                                                                                                                                                                          |         |          |                |                  |           |
| *North Arrow                                                                                                                                                                                                                                                     |         |          |                |                  |           |
| *Bar Scale                                                                                                                                                                                                                                                       |         |          |                |                  |           |
| *Location Plan at a Minimum Scale of 1"=2000"                                                                                                                                                                                                                    |         |          |                |                  |           |
| *Block for Board Signature                                                                                                                                                                                                                                       |         |          |                |                  |           |

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| <b>EXISTING CONDITIONS-GENERAL</b>                                                                                                                                                                             |         |          |                |                  |           |
| *Surveyed Property Lines of the Parcel Showing Existing Bearings, Distances, and Location of Existing Permanent Markers                                                                                        |         |          |                |                  |           |
| *Zoning & Special District Boundaries                                                                                                                                                                          |         |          |                |                  |           |
| •Septic Disposal Facilities                                                                                                                                                                                    |         |          |                |                  |           |
| *Water Supply                                                                                                                                                                                                  |         |          |                |                  |           |
| *Existing Structures                                                                                                                                                                                           |         |          |                |                  |           |
| *Buildings, Wells, & Leach Fields Within 100' of Any Proposed Leach Field                                                                                                                                      |         |          |                |                  |           |
| *Location and Number of Existing Utilities, Including Poles                                                                                                                                                    |         |          |                |                  |           |
| *Name, Width, Class & Location of Existing Streets                                                                                                                                                             |         |          |                |                  |           |
| *Driveways                                                                                                                                                                                                     |         |          |                |                  |           |
| *Owner Name and Address for All Abutters                                                                                                                                                                       |         |          |                |                  |           |
| *Tax Map and Lot Number of All Abutting Lots                                                                                                                                                                   |         |          |                |                  |           |
| *Location of Existing Wells, Septic Tanks, and Leach Fields Within 100' of Applicant's Property                                                                                                                |         |          |                |                  |           |
| *Location of Any Cemetery and Its Access Way                                                                                                                                                                   |         |          |                |                  |           |
| <b>EXISTING CONDITIONS - NATURAL FEATURES</b>                                                                                                                                                                  |         |          |                |                  |           |
| *Existing Contours at 2' Intervals                                                                                                                                                                             |         |          |                |                  |           |
| *Surface Drainage Features                                                                                                                                                                                     |         |          |                |                  |           |
| *Ledge Outcroppings                                                                                                                                                                                            |         |          |                |                  |           |
| *Significant Tree Stands                                                                                                                                                                                       |         |          |                |                  |           |
| *Significant and Boundary Line Trees                                                                                                                                                                           |         |          |                |                  |           |
| *Stonewalls                                                                                                                                                                                                    |         |          |                |                  |           |
| *Historic, Traditional, or Significant Structures or Architectural Elements                                                                                                                                    |         |          |                |                  |           |
| *FEMA Floodplain Boundary                                                                                                                                                                                      |         |          |                |                  |           |
| *Public or Private Conservation or Protected Areas                                                                                                                                                             |         |          |                |                  |           |
| *Significant Wildlife and Fishery Habitats                                                                                                                                                                     |         |          |                |                  |           |
| *Water Bodies & Waterways                                                                                                                                                                                      |         |          |                |                  |           |
| *Wetlands                                                                                                                                                                                                      |         |          |                |                  |           |
| *Vernal Pools                                                                                                                                                                                                  |         |          |                |                  |           |
| *Seasonal or Intermittent Streams                                                                                                                                                                              |         |          |                |                  |           |
| *Other Natural Resource Features                                                                                                                                                                               |         |          |                |                  |           |
| *Steep Slopes                                                                                                                                                                                                  |         |          |                |                  |           |
| Slopes >30%                                                                                                                                                                                                    |         |          |                |                  |           |
| Slopes 25-29.99%                                                                                                                                                                                               |         |          |                |                  |           |
| Slopes 15-24.99%                                                                                                                                                                                               |         |          |                |                  |           |
| Slopes of 10% or More Within 125' of Protected Water Resource                                                                                                                                                  |         |          |                |                  |           |
| *Trails:                                                                                                                                                                                                       |         |          |                |                  |           |
| Snowmobile                                                                                                                                                                                                     |         |          |                |                  |           |
| ATV                                                                                                                                                                                                            |         |          |                |                  |           |
| Hiking                                                                                                                                                                                                         |         |          |                |                  |           |
| Horseback                                                                                                                                                                                                      |         |          |                |                  |           |
| Other Recreational Trails                                                                                                                                                                                      |         |          |                |                  |           |
| *For Resources on This List That Are Not Present, Add a Note Stating That Fact                                                                                                                                 |         |          |                |                  |           |

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| <b>PROPOSED LAYOUT</b>                                                                                                                                                                                         |         |          |                |                  |           |
| •Surveyed Proposed New Property Lines of the Parcel Showing Bearings, Distances, and Location of New Permanent Markers                                                                                         |         |          |                |                  |           |
| *Soil Mapping Types & Boundaries                                                                                                                                                                               |         |          |                |                  |           |
| *Area of Proposed Lots in Square Feet and Acres                                                                                                                                                                |         |          |                |                  |           |
| New Lots Numbered Using Tax Map Numbering System                                                                                                                                                               |         |          |                |                  |           |
| *Calculations for Proper Acreage for All Lots Based on Slopes, Soils, and All Other Zoning Requirements                                                                                                        |         |          |                |                  |           |
| New Road Locations and Names                                                                                                                                                                                   |         |          |                |                  |           |
| *Cross Sections & Engineered Profiles of All Proposed Streets & Driveways                                                                                                                                      |         |          |                |                  |           |
| *Building Envelopes on Each Lot                                                                                                                                                                                |         |          |                |                  |           |
| *Driveway Locations on Each Lot                                                                                                                                                                                |         |          |                |                  |           |
| *Municipal and Non-Municipal Utilities                                                                                                                                                                         |         |          |                |                  |           |
| *Location of Test pits, and Test Pit Logs                                                                                                                                                                      |         |          |                |                  |           |
| *Proposed 75' Well Radius for Each Proposed Lot                                                                                                                                                                |         |          |                |                  |           |
| *4000 Sq. Ft. Septic Area for Each Proposed Lot                                                                                                                                                                |         |          |                |                  |           |
| *Public Use or Common Ownership Areas                                                                                                                                                                          |         |          |                |                  |           |
| *Drainage Improvements                                                                                                                                                                                         |         |          |                |                  |           |
| *Erosion & Sediment Control Plan                                                                                                                                                                               |         |          |                |                  |           |
| *Proper Frontage on Class V Road                                                                                                                                                                               |         |          |                |                  |           |
| *State & Town Shore Front Protection Zones and                                                                                                                                                                 |         |          |                |                  |           |
| *Riparian Buffer Setbacks                                                                                                                                                                                      |         |          |                |                  |           |
| Standard Buffer and Setback Distances (Per Table 1, Section B)                                                                                                                                                 |         |          |                |                  |           |
| Naturally Vegetated Buffer Strip                                                                                                                                                                               |         |          |                |                  |           |
| Building and Structure Setbacks                                                                                                                                                                                |         |          |                |                  |           |
| Septic System Setbacks                                                                                                                                                                                         |         |          |                |                  |           |
| Impermeable Surface Setbacks                                                                                                                                                                                   |         |          |                |                  |           |
| Additional Buffer and Setback Distance Due to Steep Slopes (Per Table 2, Section B)                                                                                                                            |         |          |                |                  |           |
| Description of Sedimentation and Erosion Control/Use of BMPs in the Riparian Buffer Zone (Section G.2)                                                                                                         |         |          |                |                  |           |
| Buffer Denotation Monuments on Parcel Boundary                                                                                                                                                                 |         |          |                |                  |           |
| Naturally Vegetated Buffer Boundary Tags on Plat                                                                                                                                                               |         |          |                |                  |           |

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| <b>TOWN, STATE, &amp; FEDERAL APPROVALS</b>                                                                                                                                                                       |         |          |                |                  |           |
| *Conditional Use Permit Request                                                                                                                                                                                   |         |          |                |                  |           |
| *ZBA Actions                                                                                                                                                                                                      |         |          |                |                  |           |
| Dredge & Fill (RSA 482-A)                                                                                                                                                                                         |         |          |                |                  |           |
| Significant Alteration of Terrain (RSA 485-A:17)                                                                                                                                                                  |         |          |                |                  |           |
| Army Corp of Engineers                                                                                                                                                                                            |         |          |                |                  |           |
| State Driveway Permit, If Applicable                                                                                                                                                                              |         |          |                |                  |           |
| Local Driveway Permit                                                                                                                                                                                             |         |          |                |                  |           |
| DES Subdivision Approval (RSA 485-A:29)                                                                                                                                                                           |         |          |                |                  |           |
| <b>DOCUMENTS &amp; STUDIES</b>                                                                                                                                                                                    |         |          |                |                  |           |
| Traffic Impact Analysis                                                                                                                                                                                           |         |          |                |                  |           |
| Environmental and Natural Resource Impact Statement                                                                                                                                                               |         |          |                |                  |           |
| Easements                                                                                                                                                                                                         |         |          |                |                  |           |
| Restrictive Covenants                                                                                                                                                                                             |         |          |                |                  |           |
| Performance Guarantee                                                                                                                                                                                             |         |          |                |                  |           |
| Letter of Credit                                                                                                                                                                                                  |         |          |                |                  |           |
| Declaration of Condominium                                                                                                                                                                                        |         |          |                |                  |           |
| <b>STAGED OR PHASED DEVELOPMENT</b>                                                                                                                                                                               |         |          |                |                  |           |
| Will Subdivision be built out in Stages or Phases?      Yes      No                                                                                                                                               |         |          |                |                  |           |
| If Yes, Description of Phases                                                                                                                                                                                     |         |          |                |                  |           |
| If Yes, Proposed Measures of Substantial Progress                                                                                                                                                                 |         |          |                |                  |           |

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