



Zechariah Boodey Farmstead Committee
Meeting Minutes
Town of New Durham NH

December 12, 2022

Approved as amended, January 9, 2023. CE Orlowicz, Chair

Present: Cathy Orlowicz, Scott Drummey, Sherry Cullimore, Crissa Evans, and Fran Frye. Cat Murzyn was excused.

The meeting started at 6:00 pm at New Durham town hall.

Scott made a motion to approve the minutes of November 14, 2022 as amended. Crissa seconded the motion. The vote was 5-0-0 in favor.

Crissa made a motion to approve the minutes of November 28, 2022 as amended. Scott seconded the motion. The vote was 5-0-0 in favor.

During the Board of Selectmen's meeting, on December 8, 2022, they voted in favor of the Committee's recommendation and awarded the contract to Shawn Perry of Restoration Carpentry, for a total \$9,600.00. This is for the assessment of the Mooney Barn timber frame. The Select Board asked about money for the LULL rental, it wasn't in the request. Cathy stated that would come under a different PO and funds would be coming from the Charitable Fund. The Select Board signed the contract, the PO, and voted to encumber the \$4,000.00 from the 2022 ZBF Operating budget line item Contract Services. The contract balance of \$5,600.00 will come from the Zechariah Boodey Farmstead Charitable Fund.

The Chair told the Select Board of Bob Hamilton's offer to cut the trees and brush, in the area where the septic system will be installed at the Boodey site, with Bob keeping the cut wood. Bob is insured for this type of work, and debris would be hauled to the Solid Waste Facility. The Select Board voted in favor to let Bob Hamilton remove the trees and debris, in the area where the state approved septic system will be install at the Zechariah Boodey site. Hamilton can start at any time; he has submitted his Certificate of Insurance to the Town Administrator, and Cathy has a copy for the committee's records.

Notes were passed out regarding the recent meeting of the town attorney, Town Administrator, and Cathy Orlowicz representing ZB Farmstead Committee. Ellen Phillips of the Meetinghouse was unable to attend due to illness but had passed her question to the Select Board. Basically, the Town of New Durham voted at the 1994 Town Meeting to adopt RSA 31:95-b- "an article authorizing indefinitely, until specific rescission of such authority, the Selectman to apply for, accept and expend, without further action by the Town Meeting, unanticipated money from a State, Federal or other governmental unit or private source which becomes available during the fiscal year." By the acceptance of the charitable donation, the Select Board has had the authorization to establish a trust fund, to hold charitable contributions, and they should request the Trustees of the Trust Funds for New Durham to create a fund to hold these charitable donations. The Select Board will accept and expend charitable donations. The establishing of the checking account is not proper, and the account needs to be closed and the funds transferred to the newly created trust fund. The town attorney will draft a written request for the Select Board to submit to the Trustees, to get the Trust established and transfer the funds to the Trustees. The language will include "for the purposes to support the Boodey Farmstead Project." The Select Board agreed a public meeting will be held in January, so all parties will be on the same page.

The December Prime Warehouse Rental has been paid their monthly \$50 for the trailer rental.



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Sherry made a motion to authorize the Chair to continue payments to Prime Warehouse from the Boodey Farmstead Charitable Fund, account #***, without any additional action from the Committee. The Committee will review at their next scheduled meeting. Fran seconded the motion. The vote was 5-0-0 in favor.**

The balance in the Boodey Farmstead Charitable Fund stands at \$27,382.98 with an available balance of \$26,382.98 due to Shawn Perry's outstanding bill of \$1,250.00. The recent handout of the 2022 Operating Budget showed the \$4,000.00 encumbered to Shawn Perry for contracted services.

A spread sheet showing the cost for the project and donor levels was passed out. This is to help us see how many donors it would take to raise a certain sum of money. It will help the committee with fund-raising ideas.

The Chair passed out a draft of the annual report. We worked on editing the final draft. It was suggested that a paragraph be added mentioning the monies raised and expended from 2011-2022 as well as all the volunteer hours. By consensus the Committee agreed with all suggested edits and to move forward with the report.

Crissa mentioned that she has 4 or 5 Grant opportunities in our sights. She wants to look at the Meredith Savings Bank opportunity.

The next meeting is scheduled for January 9, 2022, at 6:00 pm at the Town Hall.

Scott moved to adjourn the meeting at 8:05 pm. Sherry seconded the motion. The vote was 5-0-0 in favor.

Submitted,

Sherry Cullimore, Scribe