



Zechariah Boodey Farmstead Committee  
Meeting Minutes  
Town of New Durham NH

July 10<sup>th</sup>, 2023

**Approved as presented, August 14, 2023. CE Orlowicz, Chair**

Present: Scott Drummey, Cathy Orlowicz, Fran Frye, and Crissa Evans. Excused absence: Sherry Cullimore and Cat Murzyn. No members of the public were present.

The meeting convened at 6:00 pm in the New Durham Town Hall.

Introductions and review of the agenda saw no changes.

Review of the June 21, 2023 minutes: **Crissa made a motion to approve the meeting minutes of June 12, 2023 as presented. Scott seconded the motion. The vote was 4-0-0 in favor.**

Barn Assessment update: new targeted dates to complete the actual assessment of the timbers are July 27 and 28, with rain dated of August 3 and 4. The Chair shared the new dates with the Select Board during their June 27<sup>th</sup> meeting. The rescheduled dates were needed due to lack of available help for the contractor. The impact of the delay in scheduling was shared with the contractor and the committee members.

The Committee was informed that the State approved septic system permit had expired. Norway Plains offered to submit a renewal for our project, as a donation, however we would need to pay the fee for renewal for the State, which is \$300.00. Norway Plains would pay the fee upfront and we will request a check to pay Norway Plains for fee cost of \$300.00. The reapplication fee funds would come from the 2023 Operating Budget Line item 01-4589-50-330 Contracted Services for \$300.00. **Motion was made by Scott to approve the expenditure of \$300.00 for the reapplication fee to renew the state approved septic system permit, and the funds to come from the 2023 Operating Budget Line item 01-4589-50-330 Contracted Services. Motion seconded by Crissa. The vote was 4-0-0 in favor.**

The Chair submitted a check request for the re-imbursement for the cost associated with the printing of the newsletter and posters, and handouts for the Revels event. The total cost for printing is \$362.50. **Crissa made a motion to approve the re-payment to the Chair the total cost of \$362.50 for printing, the funds to come from the 2023 Operating Budget line item 01-4589-50-551 Boodey Farmstead Advertising. Motion seconded by Scott. The Chair abstained from the vote. The vote was 3-0-1 in favor.**

Following the above votes, the operating budget and the charitable fund balances were reviewed. The operating budget balance is at \$2,252.50. The Finance Manager and Chair reconciled their records, and balances match prior to the above vote. The available balance for the charitable fund is \$26,083.61. The chair's and finance manager's records are in agreement prior to the above vote.

The chair has processed the July monthly rental bill for the trailer. The paperwork was offered for review to the committee. No issues or concerns expressed.

Boodey Hometown Revels event: S. Orlowicz has volunteered to purchase and paint shovels for the groundbreaking. The final number of seven shovels was agreed to. It was decided by consensus to have the blades painted gold. Final review for vendors and plans were looked at. Members reviewed and made minor edits to the planned remarks to be made during the ground breaking ceremony. Invitations will be sent to the Baysider, The Laker, Weirs Times, and a freelance reporter to cover the event. News releases will be sent to those paper outlets, also will use social media, and distribution of posters was finalized. Reviewed list for invitations sent and the outcomes to date. Reviewed the following to do list: We have -

- 3 big tables (Cathy 1 big, 1 card table; Crissa 1 small, Scott 1 big; Sherry 1 table.), chairs 42 to 50 chairs. Crissa to ask if we may borrow from the Meetinghouse 25 chairs and for 10 tables.



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- Pop Ups - Crissa has two, Scott will let the chair know by Wednesday, and the Historical Society tent.
- Print up a list thanking those who have supported us over the years.

Gravel Update: In follow up with the gravel supplier, it was learned the cost has increased by \$1.00 per yard for each of the sizes needed for the parking lot. The total increase cost would be \$840.00. A written request was sent to the Zechariah Boodey Farmstead Collaborative asking if they would be able to help with providing funds to cover this increase. The chair presented a letter from the Collaborative for their agreement to cover the unanticipated increase in the cost of the materials. The letter was given to the Select Board during their June 27<sup>th</sup> meeting. They request that the increased cost be a separate invoice to the Collaborative.

The next meeting will be August 14, 2023 at 6:00 pm at the New Durham Town Hall.

There being no other business, **Scott made a motion to adjourn the meeting, Fran seconded the motion. The vote was 4-0-0 in favor. Meeting adjourned at 9:10 pm.**