



Zechariah Boodey Farmstead Committee
Meeting Minutes
Town of New Durham NH

October 9th, 2023

Approved as presented, November 13th, 2023. CE Orlowicz, Chair

Present: Fran Frye, Crissa Evans, and Cathy Orlowicz.

Absent: Excused: Scott Drummey, Sherry Cullimore, and Cat Murzyn. No Guests were present.

The meeting convened at 6:00 pm at the New Durham Town Hall.

Following review of the agenda there were no additions or other changes.

Crissa made a motion to approve the September 11th meeting minutes as presented. Fran seconded the motion. The vote was 3-0-0 in favor of the motion.

Review of the draft 2024 Operating Budget Request documents. The Chair will correct the two line items for the budget as requested by the Committee. **Crissa made a motion to approve the Committee's 2024 Operating Budget Request in the amount of \$7,200.00. Fran seconded the motion. The vote was 3-0-0 in favor of the motion.**

There was a discussion about the Town's process for the Capital Improvement Fund and Expendable Trust Funds. It was explained how they are established and who handles them. The Committee presented to the CIP Committee a request to establish a CRF for the paving of the parking lot area for the Boodey Site. Scott forwarded a question about the request for a CRF/ETF. He was looking for direction regarding the closure of such funds. Would the account be closed, or would it be repurposed? Those present felt it would be closed once the funds were used for the purpose they were raised.

The Chair presented the October rental invoice from Prime Warehouse to the Committee for their review. The check request and invoice were processed and submitted to the Town's finance office for their attention. No concerns or issues were voiced.

The Zechariah Boodey Charitable Fund has a balance of \$26,383.61, with an available balance of \$25,133.61. Reviewed the 2023 Operating Budget balances. Per the site plan, the trees have been removed. The Chair processed a check request and invoice for that cost. The invoice was for \$1,700.00. This amount was a part of the 2023 Operating Budget. The 2023 OB balance is \$552.50.

The Committee provided their tallies for volunteer hours, for the month of September.

The Committee, by consensus, has decided not to purchase booth space at the Annual Craft Fair. Resources are not available.

One of the members would like to see a news release about some of the latest activities.

The Chair met with the Select Board, on September 26, 2023. The reason was to seek their approval to sell Town property to offset the cost of disposing of stumps from the site. There are approximately 480 yds of stumps to be removed. John, from Iron Will, said there is more than enough loam on site. He estimates approximately 500 yds could be sold. Greymont Earth Materials submitted a proposal to haul off the stumps, and a proposal to purchase the loam. The sale of the loam would offset the cost of hauling the stumps away. The cost is approximately \$4,800.00 to remove the stumps. The price would be \$4.00/yard to purchase the loam. This amounts to \$2,000.00 to be applied toward the cost of hauling the stumps away. The balance would be \$2,221.11, to be taken from the ZBF Charitable Fund and an outside funding source for the \$578.89. An email had been sent to Committee members informing them of this



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situation, and due to the nature and timing the Chair had moved forward with this proposal. No concerns or objections were expressed. The Select Board approved this proposal.

The Chair asked how Committee members felt about establishing some baselines, that would authorize the Chair to take action on activities and/or projects for the installation of the septic and parking area, and defining the parameters the Chair would be able to respond to. Sometimes there is time sensitivity to try to meet meeting deadlines. Those present felt this was reasonable and should be given consideration.

The next item discussed was a little debriefing for the Boodey Hometown Revels event. Next year's date would be Saturday, July 13th, 2024. The Chair asked Committee members to consider the following: anchor vendors they'd like to keep; who else should the event be opened up to attend; with the site improvements, a new layout should be considered; should we charge for space rental; should the name be changed? Some feedback was given during last year's event, people did not understand what the event was about. The name did not give an image, but once seen, people were excited.

Other fundraising considerations for 2024: cater some dinners – on-site. Cost for ticket sales would need to include rental of shelter, potty, music tables, chairs, dishes, meals cost, environment controls, and flatware. Seek items to raffle. Maybe try to organize something with the B & B.

Planning for meeting schedule 2024. Those present agreed to maintain the second Monday of each month's meeting pattern.

The next meeting is scheduled for November 13th, 2023, at 6:00 pm at the New Durham Town Hall.

Fran gave a summary of a presentation she made to the members at the Senior Center of Alton. It was very well received. Some of the feedback provided was "they did not know anything about the project", "they are interested in supporting the project" and "Fran's presentation was well done".

Fran made a motion, seconded by Crissa, to adjourn the meeting at 8:05 pm. Vote in favor of the motion 3-0-0.

Respectfully Submitted,

Catherine Orlowicz, Chair