



Zechariah Boodey Farmstead Committee Meeting Minutes Town of New Durham NH

*Approved as
amended
5/20/2021
CEO*

May 5, 2021

Present: Cathy Orlowicz, Crissa Evans, Sherry Cullimore, Fran Frye, and Scott Drummey. Excused absence Tatiana Michelizza. Guest: Ellen Phillips.

The meeting started at 6pm in the Community Room of the New Durham Fire Station. All Covid preventative measures were followed: 6 feet apart, masks worn, and tables and chairs disinfected, before and after use. (Set-up of room returned to how it was found, and doors locked after meeting adjourned.)

Crissa Evans moved to accept the minutes of April 21, 2021, as written, seconded by Scott Drummey. Vote 5-0-0 to approve.

The Chair's records of finance: Shawn Perry's invoice came in for \$3,150 for work completed, to date, on the assessment report. This will leave approximately \$1,250 due, upon review and final approval of the assessment report by the Committee. To pay the current balance due, the moneys will come from 2 sources: 1) Encumbered Funds Boodey Farmstead 2019 Operating Budget Line item 01-4589-50-330 Contracted Services, and Line item 01-4589-50-625 Postage, totaling \$1,595.83. 2) Boodey House Account, Line item 01-1010-35-000, totaling \$1,554.17. The total check request is \$3,150.00. The check request packet included document records for encumbrance monies, for the Finance Director.

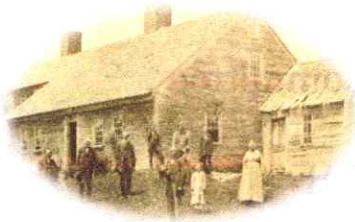
Scott D. made a motion to pay Shawn Perry \$3,150 as follows: 1) Encumbered Funds Boodey Farmstead 2019 Operating Budget Line item 01-4589-50-330 Contracted Services, and Line item 01-4589-50-625 Postage totaling \$1,595.83. 2) Boodey House Account, Line item 01-1010-35-000 totaling \$1,554.17. The total check request is \$3,150.00. Sherry seconded the motion. Vote 5-0-0 to approve.

Finance Report for the Boodey House Fund, per the Chair's record, includes the payment to Shawn. The balance in the fund as of 5/5/2021 stands at \$18,222.76. Prime Warehouse has been paid \$250 @ \$50 per month for the last 5 months. Approximately \$1,250 is balance owed to Shawn for contracted services. The Boodey Farmstead Account received \$700 in donations this year (2021) so far.

We have not yet had any updates from Celeste regarding New Durham Day to be held by the Rec Dept.

Site Clean-up: Saturday April 30, 2021, Cathy and Steve Orlowicz, Crissa Evans and Phil Tucker spent 2 hours cleaning up the farmstead site, raking, mowing, and weed whacking and pruning. Cathy expressed her appreciation and thanked each of the volunteers, personally, for their time and service given toward their efforts to clean the lot. The site looks fantastic! Cathy proposed erecting a larger information board at the site, one with a bit of roof over it and enclosures. She had seen one on Birch Hill Rd and provided photographs as an example for the members to review. The Committee agreed by consensus the board should be: 6' wide x 3' high. The 3 sections would be an enclosed bulletin board, with locking doors. It was suggested we could hang old sign, a brief story of the project and its history, and concept drawings of project, and pictures. The cost would be about \$800-\$1,000. She will try to get a quote for us. Scott will investigate building the wooded frame and materials needed to support the case for our next meeting.

Cathy distributed a summary report based on the quiz results the members had taken to evaluate our readiness for a Capital Campaign. The results supported the project is "Nearly Ready, more preparation needed." By consensus, the Committee agreed not to pursue launching a Capital Campaign.



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The committee spent some time going over the Boodey House Assessment report, editing and posing some questions for Shawn. The Chair will amend the report per the agreed edits and questions, and distribute to the members. Changes will be in red. The report will be sent back to Shawn for his review and finalizing.

Crissa and Sherry went over the cookbook news release with the committee. It will be sent to the Baysider, the town website. The cover design was discussed also. Sherry made a mockup of the blueberries to be added to the cover. A title will need to be decided.

Crissa and Scott's apple story was distributed, briefly read, with some editing done. The story will need more review and will be included in the next newsletter. Other topics to be included might be the assessment, cookbook progress and pictures of the donations from Pam Schlater, donation of photographs of the interior of the Boodey House and donation of the needle point cover.

Our next meeting is scheduled for May 20th at 6:00 pm in the Community Room.

Scott made a motion to adjourn the meeting, seconded by Sherry. Vote was 5-0-0 in favor to adjourn.

The meeting ended at 8:25pm.

Submitted, Sherry Cullimore

Foot note added by the Chair:

Due to the absence of Ellen at our April 21st meeting, Ellen and Cathy met prior to the begin of this meeting. (Ellen is the representative for the Meetinghouse Committee for the fundraising plan development) Cathy distributed copies of documents and website links which had been provided from contacting two fundraising consultants. (Both consultants are not taking on any new projects currently.) This information was distributed and talked about during the April 21st meeting by the Boodey Farmstead Committee. Ellen will review the materials and contact me should she have any questions. She will present this information to the Meetinghouse Committee during their next meeting. I will continue to work with Ellen to help her assist the Meetinghouse project.