

**TOWN OF NEW DURHAM  
ZONING BOARD of ADJUSTMENT  
September 12, 2022, 9:00AM  
New Durham Community Room**

*DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.*

*<https://us02web.zoom.us/j/81734910571?pwd=ZTVISVRBT1F2V3F1VGpqbUwZ24ydz09>  
Meeting ID: 817 3491 0571 Password: 800851 Or via telephone number: 1-646-558-8656;  
Meeting ID: 817 3491 0571 Password: 800851*

*Technical difficulties contact Land Use Administrative Assistant Robin McClain at [ndlanduse@newdurhamnh.us](mailto:ndlanduse@newdurhamnh.us). Assistance with Zoom application please contact Robin McClain at [ndlanduse@newdurhamnh.us](mailto:ndlanduse@newdurhamnh.us) or contact Zoning Board. Disclaimer: If technology fails, the meeting physically occurring will continue at the location above.*

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**PRESENT**

Terry Jarvis, Chair – via Zoom  
Wendy Anderson, Vice Chair  
Linda Callaway, member  
David Bickford, member

**ALSO PRESENT**

Robin McClain, Land Use Administrative Assistant

**CALL TO ORDER**

Chair Jarvis called the meeting to order at 9:01AM.

Chair Jarvis stated the public notice posted for the public hearing had a mistake which was that the time was 7:00PM and 9:00AM; the Town will properly repost the meeting for the October meeting to avoid any confusion. Chair Jarvis stated she won't be present for the meeting however the applicant has been notified and would like to proceed.

**FY 2023 ZBA Budget Review**

The Board reviewed the proposed budget. Chair Jarvis stated last year's budget was based on 30 cases; to date they are at case 10 so the proposed budget is based on 20 cases. She explained the costs for advertising and posting is based on the average number of cases although costs can vary from case to case. Ms. Callaway and Ms. Anderson noted they would like to take training next year as its been a couple of years since they have done training due to COVID.

## **APPROVAL OF MINUTES**

• June 16, 2022 – Edits were made. **Mr. Bickford motioned to approve the minutes as amended. Vice Chair Anderson seconded the motion. Roll Call Vote: Ms. Callaway – yes; Vice Chair Anderson – yes; Mr. Bickford -yes; Chair Jarvis – yes. Motion passed, 4-0-0.**

• July 12, 2022 – Edits were made. **Mr. Bickford motioned to approve the minutes as amended. Ms. Callaway seconded the motion. Roll Call Vote: Ms. Callaway – yes; Vice Chair Anderson – yes; Mr. Bickford -yes; Chair Jarvis – yes. Motion passed, 4-0-0.**

• July 14, 2022 – Edits were made; approval postponed for further clarifications.

• August 9, 2022 – Edits were made. **Mr. Bickford motioned to approve the minutes as amended. Ms. Callaway seconded the motion. Roll Call Vote: Ms. Callaway – yes; Vice Chair Anderson – yes; Mr. Bickford -yes; Chair Jarvis – yes. Motion passed, 4-0-0**

**Next Meeting:** October 11, 2022, 7:00PM, New Durham Town Hall

## **ADJOURN**

**Vice Chair Anderson motioned to adjourn. Ms. Callaway seconded the motion. Roll Call Vote: Ms. Callaway – yes; Vice Chair Anderson – yes; Mr. Bickford -yes; Chair Jarvis – yes. Motion passed, 4-0-0.**

The meeting was adjourned at 11:33AM.

Respectfully Submitted,

*Jennifer Riel*

Jennifer Riel, Recording Secretary