

Town of New Durham Zoning Board of Adjustment Meeting

May 19, 2023

Approved June 16, 2023

TOWN OF NEW DURHAM
ZONING BOARD of ADJUSTMENT
May 19, 2023, 11:00AM
New Durham Town Hall, New Durham, NH 03855

PRESENT

Terry Jarvis, Chair

Wendy Anderson, Vice Chair

Linda Callaway, Member

David Bickford, Member

Bill Meyer, Member

ALSO PRESENT

None.

CALL TO ORDER

Chair Jarvis called the meeting to order at 11:07 AM.

APPROVAL OF MINUTES

Meeting of March 31, 2023 – Edits were made.

MOTION: *To approve the minutes as amended. Motion by Mr. Meyer. Second by Ms. Callaway.*
Motion passed, 5-0-0.

Meeting of April 11, 2023 – Edits were made.

MOTION: *To approve the minutes as amended. Motion by Mr. Meyer. Second by Ms. Callaway.*
Motion passed, 5-0-0.

Meeting of May 9, 2023 – Edits were made. 2.03

MOTION: *To approve the minutes as amended. Motion by Mr. Bickford. Second by Ms. Anderson.* **Motion passed, 5-0-0.**

Revisions to Procedural Rules of the New Durham ZBA

The Board reviewed and discussed revisions to the Procedural Rules. Members will continue to review the edits and come back for further discussion. Mr. Bickford suggested that more details need to be provided for the requested variances as the Ordinances are broad. Mr. Meyer suggested the review and approval of minutes need to be at the beginning of a meeting.

Mr. Meyer left the meeting at 1:15 PM.

The Board agreed specific details and justification are needed for why a variance should be granted.

The Board discussed the size requirements of plans and how the requirements ensure that plans are easily readable. It was also agreed the location of each structure would be beneficial. Ms. Anderson stated a definition is needed for overhangs and drip edges to ensure the impervious coverage information is supplied. Chair Jarvis suggested revisions need to be made to who is considered abutters for notification purposes. She stated the definition in the RSA is not very

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specific and suggested they use a determined distance. It was agreed to discuss this with Town Counsel.

Next Meeting: June 13, 2023

ADJOURN

MOTION: *To adjourn the meeting.* **Motion by Chair Jarvis. Seconded by Ms. Callaway.**
Motion passed, 4-0-0.

The meeting was adjourned at 2:00 PM.

Respectfully Submitted,

Jennifer Riel

Jennifer Riel, Recording Secretary