

New Durham Zoning Board of Adjustment Meeting
July 23, 2020
Approved August 11, 2020

**TOWN OF NEW DURHAM
JOINT ZONING BOARD of ADJUSTMENT
MEETING
July 23, 2020, 7:00 PM
at “ZOOM” Virtual**

In accordance with Governor’s Executive Order #12, pursuant to RSA 91-A: 2

Attendees log into:

<https://us02web.zoom.us/j/89623772148?pwd=Z2kvdGpVbTRYbTllN0VHeWlvSjJjZz09>

Meeting ID: 896 2377 2148 Password: 306684 Or

via telephone number: 1-646-558-8656; Meeting ID: 896 2377 2148 Password: 306684

Technical difficulties contact Town Administrator Scott Kinmond at skinmond@newdurhamnh.us or by phone at

603-556-1516. Assistance with Zoom application please contact Brian Cauler at

ndlanduse@newdurhamnh.us or

contact Planning Board.

Note: Town of New Durham offers no security assurances to those connecting via PC to a third party software and hardware not configured or controlled by our IT Service provider.

PRESENT

Terry Jarvis, Chair of Zoning Board of Adjustment – via Zoom

Wendy Anderson, Vice Chair of Zoning Board of Adjustment – via Zoom

Linda Callaway, Zoning Board of Adjustment – via Zoom

Paul Raslavicus, Zoning Board of Adjustment – via Zoom

Stephanie Richard, Zoning Board of Adjustment – excused absence

ALSO PRESENT

Scott Kinmond, Town Administrator – via Zoom

CALL TO ORDER

Chair Jarvis called the Zoning Board of Adjustment meeting to order at 7:03pm.

Due to technical problems, Chair Jarvis resumed the meeting at 7:15pm.

Chair Jarvis confirmed the meeting was posted appropriately with access numbers. She stated that in the event the public is unable to access the meeting, it would be adjourned and rescheduled. Chair Jarvis stated all motions would be taken by roll call vote; roll call attendance was taken for those participating in the Zoom meeting. Chair Jarvis asked Zoning Board members to introduce themselves and identify anyone in the room with them.

APPROVAL OF MINUTES

Meeting of July 14, 2020 – Edits were made. **Vice Chair Anderson made a motion to approve the**

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minutes as amended. Ms. Callaway seconded the motion.

Roll Call Vote: Vice Chair Anderson – aye; Ms. Callaway – aye; Mr. Raslavicus – aye; Chair Jarvis – aye. **Motion passed, 4-0-0.**

FUTURE MEETINGS

August 11, 2020

ADJOURN

Mr. Raslavicus made a motion to adjourn. Vice Chair Anderson seconded the motion. Roll Call Vote: Ms. Callaway – aye; Mr. Raslavicus – aye; Vice Chair Anderson – aye; Chair Jarvis – aye. **Motion passed, 4-0-0.**

The meeting was adjourned at 8:53pm.

Respectfully Submitted,

Jennifer Riel, Recording Secretary

Attachment 1

A Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law During the State of Emergency

As Chair of the New Durham ZONING BOARD of ADJUSTMENT, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing **ZOOM** for this electronic meeting. All members of the ZBA and Town Administrator have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # **1-301-715-8592**, meeting **ID: 896 2377 2148 Password: 306684** or by clicking on the following website address: Join Zoom Meeting <https://zoom.us/j/769973993?pwd=ek1NSkI3SGZRVytaWkdzVXZlIdElpOT09>

Please note the ZOOM electronic meeting will also be on Town Hall Stream via the video link on the website. ____

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Select Board at: www.newdurhamnh.us.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call **603-556-1516** or email at: skinmondnewdurhamnh.us.

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

e. Public Input and Muting

Only members of the ZBA will remain **UNMUTED** during the meeting. When the Board calls upon an individual they will be unmuted. If you have a question or comment, and are muted, you can click on **participants** (bottom of screen). This will ring a list up on the right side of your screen. At the bottom of the participant list you can click on "raise your hand". During Public input **or** when the Board is accepting public input- public attendees will be unmuted. Please start by restating your name.

Roll Call:

We will start the meeting by identifying who is present starting with the ZBA Members. When called please confirm your presence. Please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.