

**NEW DURHAM ZONING BOARD OF ADJUSTMENT**

**New Durham Town Hall**

**July 11, 2017, 7:00p.m.**

**Present**

Terry Jarvis, Chair

Joan Martin

Stephanie Richard

Art Hoover

David Shagoury

Paul Raslavicus

**Excused Absence**

Wendy Anderson – Vice Chair

**Also Present**

Laura Zuzgo, Administrative Assistant

**Call to Order**

Chair Jarvis called the meeting to order at 7:00pm.

**Approval of Minutes**

Meeting of September 16, 2016. Chair Jarvis stated the board members present at the September 16, 2016 meeting would review the minutes, however only two were present so review is postponed until the August meeting.

Meeting May 9, 2017 – Edits were made. **Ms. Richard made a motion to approve the minutes as amended. Mr. Shagoury seconded the motion. Motion passed, 4-0-1** Art Hoover abstained.

Meeting of June 13, 2017 – Edits were made. There was extensive discussion of the statements and details of the minutes. **Ms. Richard made a motion to approve the minutes as amended. Ms. Martin seconded the motion. Motion passed, 4-0-1**. Mr. Hoover abstained.

**Other**

Chair Jarvis stated on July 13, at 6:30pm attorneys from NHMA will present a class on ethics and will speak to the Town's Ethics Policy.

Chair Jarvis stated the Planning Board recently approved the 2017 Master Plan and copies were made available for distribution.

Chair Jarvis stated Tom Varney met with Ms. Zuzgo today, indicating the amended application will be arriving tomorrow. She stated she has reserved the school for August 8. Mr. Shagoury asked if the makeup of the board would remain the same as the prior hearing or whether the regular members will sit for the amended application. After

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*Approved*

discussion it was determined this would not be a new presentation and the same members would sit.

Chair Jarvis noted there has been no request for a rehearing on the Shorette case.

**Policy and Procedure Review**

Edits were reviewed and discussed. There was discussion on whether officers should be appointed immediately after election. It was noted they are required to have the appointments made no later than the first meeting of April. There was discussion of developing a form for requesting a rehearing and agreed a new application can be filled out. There was discussion of the makeup of the board and procedural rules with filling the board in the event of illness/absence. Further review of the Rules of Procedure will be continued to the next meeting.

**Future Meeting**

August 8, 2017, 7:00pm, Public Hearing - New Durham School

**Adjourn**

**Ms. Richard made a motion to adjourn. Mr. Hoover seconded the motion. Motion passed, 5-0-0.**

The meeting was adjourned at 9:10pm.

Respectfully Submitted,

Jennifer Riel, Recording Secretary